



**ACTION:**



**INFORMATION:**



## COUNCIL MEETING NOTICE/AGENDA

Posted on [www.scdd.ca.gov](http://www.scdd.ca.gov)

<b>THE PUBLIC MAY LISTEN IN BY CALLING:</b>	<b>1-800-839-9416</b>
<b>PARTICIPANT CODE:</b>	<b>2982825</b>

**DATE:** Wednesday, January 20, 2016

**TIME:** 10:00 a.m. – 5:00 p.m.

**LOCATION:** Hilton Arden West  
2200 Harvard Street  
Sacramento, CA 95815  
Phone: (916) 922-4700

*Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino at (916) 322-8481 or email [robin.maitino@scdd.ca.gov](mailto:robin.maitino@scdd.ca.gov). Requests must be received by 5:00 pm, November 25, 2015.*

		<u>Page</u>
1. <b>CALL TO ORDER</b>	A. Lopez	
2. <b>ESTABLISH QUORUM</b>	A. Lopez	
3. <b>WELCOME/INTRODUCTIONS</b>	A. Lopez	
4. <b>PUBLIC COMMENTS</b>		
<i>This item is for members of the public only to provide comments and/or present information to the Council on matters <b>not</b> on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first.</i>		
 5. <b>APPROVAL OF DECEMBER 2015 MINUTES</b>	A. Lopez	4
 6. <b>CHAIR REPORT</b>	A. Lopez	

For additional information regarding this agenda, please contact Robin Maitino, 1507 21<sup>st</sup> Street, Ste. 210, Sacramento, CA 95811, (916) 322-8481. Documents for an agenda item should be turned into SCDD no later than 12:00 p.m. the day before the meeting to give members time to review the material. The fax number is (916) 443-4957.

	<b>7. EXECUTIVE DIRECTOR &amp; STAFF REPORTS</b>	A. Carruthers	16
	A. Acting Chief Deputy Director		17
	B. Deputy Director of Policy and Planning Report		19
	C. Acting Deputy Director Regional Office Operations Report		21
	D. QA Project Update Report		22
	E. CRA/VAS Update Report		23
	F. Link to Statewide Activity Reports		24

	<b>8. MTARS/AIDD UPDATE</b>	A. Carruthers	25
--	-----------------------------	---------------	----

	<b>9. GOVERNOR'S PROPOSED BUDGET</b>		
--	--------------------------------------	--	--

	<b>10. CONFLICT OF INTEREST CODE AMENDMENTS</b>	N. Bocanegra	29
--	---	--------------	----

	<b>11. SPONSORSHIP REQUEST:</b>	G. Rogin	51
	i. It's a New Day, It's a New Life Conference		

	<b>12. 2017-2021 STATE PLAN GOALS AND OBJECTIVES</b>	SP Committee	60
--	--	--------------	----

**13. COMMITTEE REPORTS**

	<b>A. Executive Committee</b>	N. Yang	
	i. 2015-16 Budget Update	A. Carruthers	65

	<b>B. Administrative Committee</b>	C. Horne-Nutt	
---	------------------------------------	---------------	--

	<b>C. Legislative and Public Policy Committee</b>	J. Lewis	
---	---	----------	--

	<b>D. State Plan Committee</b>	S. Smith	
---	--------------------------------	----------	--

	<b>E. Membership Committee</b>	A. Lopez	67
---	--------------------------------	----------	----

	<b>F. Employment First Committee</b>	K. Weller	
	i. Summary of January 12 <sup>th</sup> meeting.		

	<b>G. Self-Advocates Advisory Committee</b>	D. Forderer	
---	---	-------------	--



14. **STATEWIDE SELF-ADVOCACY NETWORK REPORT** D. Forderer 72



15. **CALIFORNIA EMPLOYMENT CONSORTIUM  
FOR YOUTH (CECY) REPORT**



16. **COUNCILMEMBER TRAINING  
ROLES AND RESPONSIBILITIES** E. Holen  
Washington DCC



17. **NEXT MEETING DATE & ADJOURNMENT** A. Lopez

**APPROVAL OF  
DECEMBER 2015  
MINUTES**

**Council Meeting Minutes  
December 1, 2015**

**Members Present**

April Lopez (FA)  
Carmela Garnica (FA)  
Charles Horne-Nutt (SA)  
Dan Boomer  
David Forderer (SA)  
Elena Gomez  
Eric Gelber  
Janelle Lewis (FA)  
Jay Lytton (SA)  
Jonathan Clarkson  
Kris Kent  
Kecia Weller (SA)  
Kerstin Williams (SA)  
Larry Yin  
Nicole Smith  
Ning Yang (SA)  
Rebecca Donabed (SA)  
Robert Taylor (SA)  
Robin Hansen  
Sandra Aldana (SA)

**Members Present (continued)**

Sandra Smith (FA)  
Steven Kapp (SA)  
Wilbert Francis

**Members Absent**

Ana Ubensmith (FA)  
Catherine Blakemore  
Francis Lau (FA)  
Max Duley (FA)

**Others Attending**

Aaron Carruthers  
Angela Lewis  
Bob Giovati  
Bob Phillips  
Charlene Sanders  
Cindy Chiu  
Christine Lannon  
Dena Hernandez  
David Grady

**Others Attending (continued)**

Gabriel Rogin  
Holly Bins  
Julian Garcia  
Lisa Hooks  
Mary Agnes Nolan  
Mary Ellen Stives  
Molly Kennedy  
Natalie Bocanegra  
Nelly Nieblas  
Robin Maitino  
Rosario Marin  
Sascha Bittner  
Sarah May  
Scarlett vonThenen  
Sonya Bingaman  
Tamica Fouts-Rachal  
Vicki Smith  
Wayne Glusker  
Yolanda Cruz

**1. CALL TO ORDER**

Chairperson April Lopez (FA) called the meeting to order at 10:14 a.m.

**2. ESTABLISHMENT OF QUORUM**

Chair Lopez (FA) established a quorum.

**3. WELCOME AND INTRODUCTIONS**

Chair Lopez (FA) welcomed and introduced new Councilmember Larry Yin with the USC UCEDD to the Council stating that Dr. Yin would replace Dr. Robert Jacobs on the Council. She also introduced ADA panel members, Molly Kennedy, Sascha Bittner, and Rosario Marin. Other members and public/staff in attendance also introduced themselves.

4. **PUBLIC COMMENT**

Chair Lopez (FA) announced that due to health reasons, Councilmember Nancy Clyde was forced to resign. She also announced the retirement of Councilmember Jonathon Clarkson, Department of Health Care Services. Executive Director Aaron Carruthers and Chair Lopez (FA) thanked Councilmember Clarkson for his years of service and presented him with a plaque from Council.

5. **APPROVAL OF SEPTEMBER 2015 MEETING MINUTES**

After reviewing the September 15<sup>th</sup> minutes, Councilmember Jay Lytton (SA) requested that staff review budget portion of the minutes to ensure nothing is missing and Councilmember Janelle Lewis (FA) requested that the below amendment be made.

***Action 1***

It was moved/seconded (Lewis [FA]/Ning [SA]) and carried to approve the September 15, 2015 Council meeting minutes as amended. (See page 10 for the voting record of members present.)

***Amendment***

On page 8 of the packet, under Item 12 "Conflict of Interest Waiver Request," delete the word "an" on line three (3) after "She is also..."

6. **CHAIR REPORT**

Chair Lopez (FA) reported that with the resignation of Councilmember Clyde came a Chair vacancy for the State Plan Committee. Therefore, Chair Lopez (FA) appointed Councilmember Sandra Smith as the new State Plan Committee Chair and Charles Horne-Nutt as the new Administrative Committee Chair.

Chair Lopez also reported on activities and achievements since the September Council meeting including: the prospect of securing funding from DDS in order to conduct the Statewide Self-Determination meetings; and the announcement of AIDD Commissioner Aaron Bishop's visit to California in March of 2016. Commissioner Bishop's visit will coincide with the March 8<sup>th</sup> Council meeting. Therefore, he will be attending the Council meeting.

Chair Lopez (FA) concluded her report by presenting a handout demonstrating the idea of utilizing a 2016 Council Planning Calendar when planning and preparing for meeting. Councilmembers like this idea and looked forward to utilizing a tool like that.

## 7. **STAFF REPORTS**

Executive Director Carruthers reported on SCDD activities and accomplishments that have taken place since the September Council meeting. His report focused on the areas of: state plan activities performed, staff recruitment needs, post AB 1595 implementation, the 202017-21 State Plan development status; and partner collaborations. Director Carruthers then segued directly into the AIDD report.

Additional staff reports were included in the packet, starting on page 13.

## 8. **MTARS/AIDD UPDATE**

Director Carruthers stated that with SCDD's November submission, the Council is now 76% compliant with the deliverables submitted. He also announced that AIDD granted the Council's request to be removed from reimbursement status given their significant accomplishments.

## 9. **ADA 25<sup>TH</sup> ANNIVERSARY PAST CHAIR PANEL**

Chair Lopez (FA) introduced the panel members stating that at the July 2015 Council meeting, the Council acted to convene a panel of past Chairs to present on the history of the Council and the civil rights progress in California since the passage of the Americans with Disabilities Act (ADA).

Former Council Chair Rosario Marin spoke first focusing her presentation primarily on the 25th anniversary of the signing of the ADA stating that at that time her child with I/DD was only 5-years-old and the impact the signing has had on our nation. Ms. Marin stated that former President Bush has been cited on several stating that the signing of the Act was his single most important accomplishment as President of the United States. Ms. Marin also recognized the Council for their work in ensuring that Californians with developmental disabilities are guaranteed the same full and equal opportunities for life, liberty, and the pursuit of happiness as all Americans.

Former Council Chair Sascha Bittner then spoke focusing her presentation on the accomplishments made over the span of her lifetime, specifically in the areas of full inclusion and civil rights.

Former Council Chair Molly Kennedy concluded the panel presentation focusing on the history Civil and Human Rights movement and how African-Americans played a huge role in all that has been accomplished.

Ms. Kennedy stated that the I/DD community can learn from that from that history and what it took to see change. She gave praise to all the organizations that created opportunities for persons with intellectual/developmental disabilities. She hope is that the Council continues their work in the areas of employment, education, self-determination, and supports for people with I/DD.

10. **2016 LEGISLATIVE PRIORITIES**

Councilmember Lewis (FA) provided an overview of the November 10<sup>th</sup> Legislative and Public Policy Committee meeting stating that after vetting through roughly 40 legislative idea's, the Committee acted to recommend 12 of those idea's to the full Council for consideration. The following actions capture those legislative ideas.

**Action 2**

It was moved/seconded (Weller [SA]/ Forderer[SA]) and carried to adopt LPPC's recommendation to support the legislative idea of a 7% I/DD Workforce Bill for State Contracts.

(See page 10 for the voting record of members present.)

**Action 3**

It was moved/seconded ( Lytton [SA]/ Weller [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Incentivize Competitive Integrated Employment by Increasing the Rate for Individual Placements in Supported Employment Programs.

(See page 10 for the voting record of members present.)

**Action 4**

It was moved/seconded (Horne-Nutt [SA]/ Weller [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Stopping New Placement of Individuals with I/DD in Sheltered Work. Establishing Bridge Funding (Transition Funding) for Sheltered Work Facilities to Transition Into Competitive Integrated Employment.

(See page 10 for the voting record of members present.)

**Action 5**

It was moved/seconded (Weller [SA]/Horne-Nutt [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Tax Benefits for Employing People with I/DD.

(See page 10 for the voting record of members present.)

**Action 6**

It was moved/seconded (Weller [FA]/Horne-Nutt [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Increase Incentives/Grants to Businesses that Make Reasonable Accommodations to Hire Individuals with I/DD.

(See page 10 for the voting record of members present.)

**Action 7**

It was moved/seconded (Forderer [SA]/Donabed [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Self Advocates Training Police - "Ethan Saylor Bill".

(See page 10 for the voting record of members present.)

**Action 8**

It was moved/seconded (Weller [SA]/Donabed [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of an Elder/Dependent Abuse Registry.

(See page 10 for the voting record of members present.)

**Action 9**

It was moved/seconded (Weller [SA]/Forderer [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Plain Language Miranda Rights.

(See page 10 for the voting record of members present.)

**Action 10**

It was moved/seconded (Weller [SA]/Williams [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Affordable and Accessible Housing.

(See page 10 for the voting record of members present.)

**Action 11**

It was moved/seconded (Weller [SA]/Hansen and carried to adopt LPPC's recommendation to support the legislative idea of Improving Transportation in Paratransit Services for People with I/DD Across Counties in California.

(See page 11 for the voting record of members present.)

**Action 12**

It was moved/seconded (Weller [SA]/Lytton [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of enacting Whistle Blower Protection for Regional Center (RC) Clients.

(See page 11 for the voting record of members present.)

### **Action 13**

It was moved/seconded (Forderer [SA]/Donabed [SA]) and carried to adopt LPPC's recommendation to support the legislative idea of Addressing the Barrier in the Trailer Bill Language Prohibiting Regional Center Day Services for Students 18 to 22 Years Old.

(See page 11 for the voting record of members present.)

#### **11. 2015 PROGRAM PERFORMANCE REPORT (PPR)**

Executive Director Carruthers provided a brief summary and background on the PPR that SCDD submits to the Administration for Intellectual and Developmental Disabilities (AIDD) each year. This annual report captures in detail the extent to which the Council has met the goals and objectives set forth in the State Plan. Director Carruthers described how the information was collected for the report, pointing out that each Council packet contains monthly reporting and that the PPR was simply a report that captured all of that information for AIDD.

Following the Director's presentation, the Council acted to approve the PPR in concept for submission to AIDD on December 31, 2015.

### **Action 14**

It was moved/seconded (Forderer [SA]/Yang [SA]) and carried to approve the 2015 Program Performance Report in concept. (See page 11 for the voting record of members present.)

#### **12. SPONSORSHIP REQUEST**

Acting Chief Deputy Director Gabriel Rogin presented details on the Developmental Disabilities Provider Network (DDPN) request to award \$999.00 to sponsor their 2nd Annual Leading the Charge – Collaborating for Effective Services One Day Educational Event stating that this event is scheduled for Thursday, December 3, 2015 in San Diego, California.

This event would bring together the community and all its stakeholders to educate, advocate and to collaborate for effective services for people with intellectual disabilities in the San Diego and Imperial counties. More than 22,000 children and adults with intellectual disabilities and their families in San Diego and Imperial Counties look to the 120 DDPN members and the San Diego Regional Center to provide a wide variety of essential services and supports. One of the sessions will feature the Council's "Legislating with Your Elected Official" material.

**Action 15**

It was moved/seconded (Horne-Nutt [SA]/Donabed [SA]) and carried to adopt staff's recommendation to award \$999.00 to sponsor the Developmental Disabilities Provider Network for their 2nd Annual Leading the Charge – Collaborating for Effective Services One Day Educational Event stating that this event. (See page 11 for the voting record of members present.)

**13. CONFLICT OF INTEREST (COI) CODE AMENDMENT**

Legal Counsel Natalie Bocanegra explained that the SCDD Conflict of Interest Code had been reviewed according to its two-year review schedule. Ms. Bocanegra presented proposed amendments to the Code that had previously been reviewed by the Administrative and Executive Committees and recommended for adoption. These amendments were necessary due to the changes that AB 1595 imposed, specifically as it relates to SCDD positions. In addition, amendments were proposed to address Category I reporting issues.

Following extensive discussion regarding the drafted language, the Council requested that staff go back and further clarify the language for presentation at the next meeting.

**Action 16**

It was moved/seconded (Yang [SA]/Garnica [FA]) and carried to have staff clarify the proposed COI Code language and bring it back to the Council in January. (See page 11 for the voting record of members present.)

**14. CONFLICT OF INTEREST (COI) WAIVER REQUEST**

Legal Counsel Natalie Bocanegra presented the waiver request for Far Northern Regional Center (FNRC) Board Member Colleen Ryberg to the Council stating that the information provided was reviewed under the existing SCDD criteria and interim COI Waiver process approved by the Council.

The waiver request states that Ms. Ryberg's daughter-in-law is a provider of occupational therapy services to regional center consumers. She is an independent adult who does not live with Ms. Ryberg, and Ms. Ryberg does not receive any financial benefit as a result of her daughter-in-law's employment as an occupational therapist. Ms. Ryberg was previously granted a conflict of interest waiver in 2013 and 2014 by Area Board 2 and the Council. Staff's recommendation was to approve the request.

**Action 17**

It was moved/seconded (Horne-Nutt [SA]/Weller [SA]) and carried to adopt staff's recommendation to approve Ms. Ryberg's waiver request.  
(See page 11 for the voting record of members present.)

**15. CLOSED SESSION - LITIGATION**

The Council went into closed session.

No actions were reported in open session.

**16. COMMITTEE REPORTS**

- a. State Plan Committee – Chair Lopez (FA) requested an update on the Cycle 38 Grants. Executive Director Carruthers reported that due to the lack of administrative capacity, Cycle 38 grants have not been issued. Executive Director Carruthers went on to request that the Council act on whether or not to issue the grants at all.

**Action 18**

It was moved/seconded (Horne-Nutt [SA]/Forderer [SA]) and carried to not issue the Cycle 38 Grant.  
(See page 11 for the voting record of members present.)

In additional to providing the October 5<sup>th</sup> draft minutes in the packet as a summary, Councilmember Jonathan Clarkson reported on the progress of the Committee's development of the 2017-2021 State Plan.

- b. Executive Committee – The draft minutes for the October 29, 2015 Executive Committee meeting were included in the packet as a summary. A detailed report of budget projections for fiscal year 2015-16 based on expenditures through October 2015 was also provided on page 186 of the packet.
- c. Membership Committee – The draft minutes for the October 29, 2015 Membership Committee meeting were included in the packet as a summary.
- d. Employment First Committee – The draft minutes for the September 29, 2015 Employment First Committee meeting were included in the packet as a summary. In addition, Councilmember Kecia Weller provided her written report on Employment First activities on page 191 of the packet.

e. Self-Advocates Advisory Committee (SAAC) – Councilmember David Forderer (SA) provided a brief summary of the November 30, 2015 meeting.

**17. STATEWIDE SELF-ADVOCACY NETWORK (SSAN) REPORT**

Councilmember David Forderer (SA) provided a written report on the September 23 – 24, 2015 SSAN meeting. Councilmember Forderer (SA) also reported that the next SSAN meeting was December 2-3, 2015 at the Hawthorne Suites in Sacramento.

**18. CALIFORNIA EMPLOYMENT CONSORTIUM FOR YOUTH (CECY) REPORT**

Councilmember Steven Kapp provided a written report on CECY activities since the September Council meeting.

**19. NEXT MEETING AND ADJOURNMENT**

The next Council meeting set for January 20, 2016 at the Hilton Arden West Hotel in Sacramento. The meeting was adjourned at 4:30 p.m.

Name	Action 1	Action 2	Action 3	Action 4	Action 5	Action 6	Action 7	Action 8	Action 9	Action 10
Aldana, Sandra	For	For	For	For						
Boomer, Daniel	For	For	For	For	For	For	Abstain	For	For	For
Clarkson, Jonathan	For	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Donabed, Rebecca	For	For	For	For	Abstain	For	For	For	For	For
Forderer, David	For	For	For	For						
Francis, Wilbert	Abstain	For	For	For	For	For	For	For	For	For
Garnica, Carmela	For	For	For	For						
Gelber, Eric	For	For	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Gomez, Elena	For	For	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Hansen, Robin	For	For	For	For						
Horne-Nutt, Charles	For	For	For	For						
Kapp, Steven	Abstain	For	For	For	For	For	For	For	For	For
Kent, Kris	Abstain	Abstain	Abstain	Abstain						
Lewis, Janelle	For	For	For	For						
Lopez, April	For	For	For	For						
Lytton, Jay	Abstain	For	For	For	For	For	Not Present	For	For	For
Smith, Nicole	For	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain	Abstain
Smith, Sandra	Abstain	For	For	For	For	For	For	For	For	For
Taylor, Robert	Abstain	Oppose	For	For	For	For	For	Abstain	For	For
Weller, Kecia	Abstain	For	For	For	For	For	For	For	For	For
Williams, Kerstin	For	For	For	For						
Yang, Ning	For	For	For	For						
Ying, Larry	Abstain	For	For	For	For	For	For	For	For	For

Name	Action 11	Action 12	Action 13	Action 14	Action 15	Action 16	Action 17	Action 18
Aldana, Sandra	For	For	For	For	For	For	For	For
Boomer, Daniel	For	For	For	For	For	For	For	For
Clarkson, Jonathan	Abstain	Abstain	Abstain	For	For	For	For	For
Donabed, Rebecca	For	For	For	For	For	For	For	For
Forderer, David	For	For	For	For	For	For	For	For
Francis, Wilbert	For	For	For	For	For	For	For	Abstain
Garnica, Carmela	For	For	For	For	For	For	Abstain	For
Gelber, Eric	Abstain	Abstain	Abstain	For	For	For	For	For
Gomez, Elena	Abstain	Abstain	Abstain	For	For	For	Abstain	For
Hansen, Robin	For	For	For	For	For	For	For	For
Horne-Nutt, Charles	For	For	For	For	For	For	For	For
Kapp, Steven	For	For	For	For	For	For	For	For
Kent, Kris	Abstain	Abstain	Abstain	For	For	For	For	For
Lewis, Janelle	For	For	For	For	For	For	For	For
Lopez, April	For	For	For	For	For	For	For	For
Lytton, Jay	For	For	For	For	For	For	For	For
Smith, Nicole	Abstain	Abstain	Abstain	For	For	For	For	For
Smith, Sandra	For	For	For	For	For	For	For	For
Taylor, Robert	For	For	For	For	For	Abstain	Abstain	Abstain
Weller, Kecia	For	For	Abstain	For	For	Not Present	For	For
Williams, Kerstin	For	For	For	For	For	For	For	For
Yang, Ning	For	For	For	For	For	For	For	For
Ying, Larry	For	For	For	For	For	For	For	For

Legend:  
SA = Self-Advocate  
FA = Family Advocate

# **STAFF REPORTS**



## **Chief Deputy Director's Report January 20, 2016**

Began as Acting Chief Deputy Director on November 10, 2015.

Managed SCDD internal operations; collaborated with staff to maximize efficiency and maintain a high level of performance, in order to advance our advocacy, capacity building and systems change efforts.

### **Policy**

- Facilitated the completion of the 2015 State Plan process; worked with staff to streamline the process going forward
- Established a contract with the Department of Developmental Services to support the work of the Statewide Self-Determination Advisory Committee; worked with SCDD Chairperson to schedule initial meeting
- Met with representatives from the American Civil Liberties Union (ACLU) to discuss plans to advance Supported Decision Making

### **Administrative**

- Completed the State Leadership Accountability Act Report and submitted to the Department of Finance
- Examined the Authorized Representative review and approval process
- Met with Department of Developmental Services to augment budget for Quality Assurance Project
- Drafted procedures for regional office collaboratives and sponsorships
- Facilitated structural deficit workgroup meeting and drafted recommendations; provided update at meeting of regional managers
- Met with Department of Social Services and Department of General Services to review SCDD statewide office needs

## **Personnel**

- Convened staff meeting at headquarters; began meeting with direct reports
- In coordination with Executive Team, began to review SCDD staffing, training and policy needs
- Supported Deputy Directors with on-going needs, including staff training and development
- Reviewed analysis of staffing for Quality Assurance Project and provided recommendations



## DEPUTY DIRECTOR OF POLICY AND PLANNING REPORT

**January 2016**

### Policy

- Presented 2016 legislative goals and objectives on behalf of LPPC to the full Council.
- Continuously communicated Council's positions on legislation to key committees, legislators, and like-minded organizations.
- Worked with Lanterman Coalition regarding Council's support of 10% increase for service providers.
- Met with outside groups on legislative strategy and possible bill sponsorship.
- Continued monitoring and changes of our internal bill tracking system.
- Conferenced with DRC regarding legislative strategy and the possibility of partnering on bills.
- Worked with LPPC to ensure that State Plan goals are reflected in SCDD legislative policy.
- Testified on AB 488 (Gonzalez) in Assembly Labor and Employment Committee.
- Planning/strategy call as well as ongoing communication with LPPC chair.

### State Plan

- Worked with SPC and staff on new goals and objectives for State Plan.
- Staffed five SPC meetings.
- Worked with staff on State Plan survey questions.
- Worked to outline tasks for upcoming State Plan requirements, including online surveys, regional meetings to gather local input, and activity timelines.

- Worked with State Plan Committee chair on agenda items for SPC meetings.
- Worked with staff on SPC presentation for Council.
- Worked with staff on rewrite of PPR.
- Submitted PPR to AIDD.

### Staff

- Working with management on effective implementation of AB 1595 provisions related to staff.
- Working with HQ management to properly allocate distribution of workload within the office.
- Continued to work the new acting Chief Deputy and acting Deputy Director for Regional Center Operations to implement positive changes at SCDD HQ.
- Worked with SCDD management to address ongoing personnel issues.



**REPORT FROM ACTING DEPUTY DIRECTOR OF REGIONAL OFFICE OPERATIONS  
TIME PERIOD: NOVEMBER 1, 2015 to DECEMBER 31, 2015**

The Acting Deputy Director of Regional Office Operations provides supportive leadership and supervision to 13 regional offices, the Quality Assurance project and the CRA/VAS project to ensure statewide coordination and increased communication for successful implementation of the SCDD State Plan.

**Regional Operations:**

- **Oversee and Coordinate with all Regional Managers to provide direction on established State Plan Workgroups, monitor state plan activities and implementation to ensure that goals and objectives are met by deadlines.**
- **Supervise regional office operations and facilitate monthly manager's meetings (via teleconference) to identify needs, coordinate efforts and disseminate information to best support regional managers and their staff.**
- **Provide initial training and support for Staff Services Manager IIs that are new to SCDD and ongoing training and support for all SSMIIs that oversee the 13 regional offices by identifying training needs and coordinating training efforts to enhance skills.**
- **Oversee the process for Regional Advisory Committee input and/or recommendations to the SCDD via the Managers of the 13 regional offices.**

**Professional Development:**

- **Coordinate with our HR Specialist and Legal Staff for initial and ongoing management training to enhance the skill set of regional and project managers.**
- **Planning, Development and Implementation of Regional Manager's Training scheduled for January 19, 2016.**

Respectfully Submitted: Vicki L. Smith, Deputy Director (A), Regional Office Operations

*The National Core Indicators (NCI) are standard measures used across states to assess the outcomes of services provided to individuals with intellectual/developmental disabilities (I/DD) and their families. Indicators address key areas of concern such as employment, respect/rights, service planning, community inclusion, choice, health and safety. All responses to the surveys are confidential. The aggregated data that results from NCI surveys are often used to inform strategic planning, produce legislative reports, and prioritize quality improvement initiatives.*

## Year 7 Cycle Summary

- 1. Child Family Surveys:** Printed English and Spanish Surveys are expected to be received by OSP during the first week of January so all offices can begin mailing surveys. LA County, having a newer copier machine, was able to make copies on its own and mail 16,000 surveys in December.
- 2. Mover Surveys:** The Mover database has not yet been made available by DDS. It is hoped that HSRI will be uploading the Mover information into ODESA, the on-line data entry system by mid-January. Once Mover information is uploaded into ODESA, SCDD will be able to make appointments for face-to-face interviews.
- 3. Longitudinal Study:** This study will is not scheduled to begin until March 2016.

**Community Outreach:** Outreach postcards were distributed to Regional Centers in December and they have begun to distribute them to eligible families at community meetings as well as IPP, IEP, ITP and other individual family meetings. Regional Centers are also being encouraged to include postcards in any targeted mailings to eligible families, as well as to maintain an electronic version of the postcards/CFS information on any of their social/digital and print media until June 2016, as appropriate.

Regional Offices will conduct presentations and distribute postcards at local community events/meetings with families. Regional Offices will reach out to local community organizations to “get the word out” at community meetings as well as through social/digital and print media. Regional offices have created and distributed press releases to their local community organizations.

Reminder postcards will also be mailed out after the initial mail out of surveys by the Regional Offices.

**Sonoma** / Census as of January 1, 2016: 374 clients  
**VAS services:**  
 Volunteer advocate attended a 6 month review meeting for VAS consumer in the community. The VAS consumer is doing well. Also an advocate visited a day program and community home for a VAS consumer. One VAS consumer moved into the community. The VAS coordinator or advocates attended 9 IPP meetings for VAS consumers. CRA is attending community transition meeting; filed writs of habeas corpus; conducted 2 trainings; consulted on detail of rights. SCDD is co-sponsoring an Opportunity Fair for SDC clients and families to learn of community-based options on January 8th.

**Fairview** / Census as of January 1, 2016: 251 clients  
 CRA attended 4 acute crisis meetings, 3 transition mtgs, 3 denial of rights meetings, conducted 3 rights training, 3 IPP special teams, 1 bioethics meeting, 3 human rights/behavior support meetings, 1 handcuffing debrief, and a town hall meeting with DDS. VAS Coordinator and advocate attended 8 IPPs in Nov and 7 in Dec. VAS services assisted client in filing a writ of habeas corpus, requested a medication review, and alerted a team of a client's significant weight loss. VAS is following 2 clients into new ARFPSHN homes.

**Porterville** / Census as of January 1, 2016: 356 clients  
 Acting CRA attended 3 human rights committee/behavior management meetings, 3 IPP meetings, reviewed denial of rights, reviewed 3 restricted access plans, 1 handcuff debriefing, attended 3 bioethics meetings. VAS Coordinator trained advocates on person centered planning. CRA at Porterville DC position is currently vacant. The position is posted on the SCDD website.

**Canyon Springs** / Census as of January 1, 2016: 49 clients  
 CRA provided 3 rights trainings, investigated 14 alleged rights violations, provided 11 rights consultations, participated in 5 transition meetings, reviewed 16 incident reports, reviewed 6 facility policies for rights concerns, attended 2 human rights meetings, facilitated 2 self-advocacy meetings, provided 21 clients with rights training. VAS toured 3 potential volunteer advocates, presented to a local college for recruitment, matched 4 clients with new volunteer advocates, trained 2 advocates on mandatory abuse reporting/boundaries/clients rights, participated in 3 transition meetings.

**The Volunteer Advocacy Services (VAS) Program will now provide services to people transitioning from the developmental center/community facility for twelve months after placement in the community.**

**Advocating for people residing in California's state developmental centers and community facility**



State Council on Developmental Disabilities

January 2016

SCDD provides comprehensive clients' rights advocacy services (CRA) and volunteer advocacy services (VAS) for persons with I/DD who are residents of state developmental centers and the state operated community facility through an interagency agreement with DDS.

Welfare and Institutions Code Section 4433 requires DDS provide clients' rights advocacy services for all consumers in its service delivery system. To avoid the potential for a conflict of interest or appearance of a conflict DDS contracts with SCDD.

SCDD employs one full-time CRA and one full-time VAS Coordinator at Sonoma DC, Porterville DC, and Fairview DC. SCDD employs one full-time CRA/VAS staff person at Canyon Springs Community Facility.

# **ACTIVITY REPORTS CAN BE FOUND AT:**

**[www.scdd.ca.gov/councilmeetings](http://www.scdd.ca.gov/councilmeetings)**

# **MTARS/AIDD UPDATE**

## AIDD/MTARS - Compliance Status- At a Glance – As of 1/1/16

CAP ITEM	Task Description	Date of Submission	Status
A-1	AB 1595, Bylaws	12/1/14	MET Compliance
A-2	Executive Director Job Description	7/1/15	MET Compliance
B-1	Bylaws	12/1/14	MET Compliance- additional clarification requested
B-2	Membership Committee meeting minutes & report to Council, list of organizations on distribution list, recruitment materials.	4/1/15	MET Compliance
C-1	Bylaws	12/1/14	MET Compliance
C-2	Demographic analysis of Governor's appointees to the Council	12/1/14	Compliance NOT MET – requires continuous monitoring
D-1	AB 1595, Bylaws	12/1/14	MET Compliance
D-2	Council roster showing membership and changes for 2015	12/1/14	MET Compliance
E-1	AB 1595, Bylaws	12/1/14	MET Compliance
E-2	Council roster showing membership and changes for 2015	1/1/16	Pending AIDD Review
F-1	Bylaws, administrative procedure	12/1/14	MET Compliance
F-2	Membership Committee reports to Council	4/1/15	MET Compliance
G-1a.	Orientation binder, welcome letter	1/1/15	MET Compliance
G-1b.	Annual Councilmember training	4/1/15	MET Compliance
G-2	Welcome letter for agency reps	7/1/15	MET Compliance
G-3a.	Facilitation Policy	1/1/15	MET Compliance
G-3b.	SAAC packets and materials for 2015, evidence of facilitator attendance for 2015	1/1/16	Pending AIDD Review
H-1a.	State Plan development process	10/1/15	MET Compliance
H-1b.	Documentation of public outreach, meetings, surveys, use of available data sources (NCI, ICI, CDER, etc). Copies of staff products submitted to committees and Council to support integration of data and public input. Various other documents showing committee work and council review and revisions of state		

<b>CAP ITEM</b>	<b>Task Description</b>	<b>Date of Submission</b>	<b>Status</b>
<b>H-2</b>	Documentation of public outreach, meetings, surveys, use of available data sources (NCI, ICI, CDER, etc). Copies of staff products submitted to committees and Council to support integration of data and public input. Various other documents showing committee work and council review and revisions of state plan.		
<b>I-1</b>	<b>MOU</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>I-2</b>	<b>MOU</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>I-3</b>	<b>DSS Invoices</b>	<b>2/1/15</b>	<b>MET Compliance</b>
<b>I-4</b>	<b>DSS Invoices</b>	<b>2/1/15</b>	<b>MET Compliance</b>
<b>I-5</b>	<b>AB 1595, Bylaws</b>	<b>12/1/14</b>	<b>MET Compliance</b>
<b>I-6</b>	<b>Bylaws, Form 700, Gov't Codes 1090 and 87100</b>	<b>1/1/15</b>	<b>MET Compliance</b>
<b>I-7</b>	<b>Bylaws</b>	<b>12/1/14</b>	<b>MET Compliance- additional clarification requested</b>
<b>I-8</b>	<b>Breakdown of staff by funding source, training materials, staff orientation binder</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>I-9</b>	<b>See A (Staff), H (Five Year State Plan), and M (Fiscal Requirement)</b>		
<b>J-1a.</b>	<b>State Plan work plan</b>	<b>9/1/15</b>	<b>MET Compliance</b>
<b>J-1b.</b>	<b>Evidence of periodic meetings and joint activities.</b>	<b>9/1/15</b>	<b>MET Compliance</b>
<b>J-2</b>	<b>Amended plan and supporting documentation.</b>	<b>4/1/15</b>	<b>MET Compliance</b>
<b>J-3</b>	<b>Approval of new state plan.</b>		
<b>J-4</b>	<b>PPR</b>		
<b>K-1</b>	<b>Documentation of TA received and products based on TA</b>	<b>1/1/16</b>	<b>Pending AIDD Review</b>
<b>K-2</b>	<b>Evaluation plan</b>		
<b>K-3</b>	<b>PPR</b>		
<b>L-1</b>	<b>State accounting policies, budget development directives</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>L-2</b>	<b>Month's expenditures by object code for entire budget</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>M-1</b>	<b>State accounting policies, budget development directives</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>M-2</b>	<b>AB 1595</b>	<b>12/1/14</b>	<b>MET Compliance</b>

<b>CAP ITEM</b>	<b>Task Description</b>	<b>Date of Submission</b>	<b>Status</b>
<b>M-3</b>	<b>Council reviews of monthly budget projections, Council votes on resource allocation, including cost-reductions</b>	<b>7/1/15</b>	<b>MET Compliance</b>
<b>N-1</b>	<b>Contract Manual</b>	<b>12/1/14</b>	<b>MET Compliance</b>
<b>N-2</b>	<b>RFP, Overview of RFP process, summary pages of selected vendor</b>	<b>1/1/16</b>	<b>Pending AIDD Review</b>
<b>O-1</b>	<b>State Accounting policies</b>	<b>2/1/15</b>	<b>MET Compliance</b>
<b>O-2</b>	<b>DSA Annual Evaluation</b>	<b>7/1/15</b>	<b>MET Compliance</b>

# **CONFLICT OF INTEREST CODE AMENDMENTS**

## COUNCIL AGENDA ITEM DETAIL SHEET

### **ISSUE: AMENDMENT OF SCDD CONFLICT OF INTEREST CODE**

**BACKGROUND:** Under state law, SCDD has a conflict of interest code (COI Code) that provides rules for all Council Members and certain employees to follow. The COI Code lists positions and assigns categories that tell what information a person has to report when he or she fills out the Statement of Economic Interests (Form 700). The Form 700 is a public document that alerts public officials and members of the public to the types of economic interests (i.e. assets) that may create conflicts of interests. SCDD is required to review its COI Code every two years and report to the Fair Political Practices Commission (FPPC) whether the Code needs to be amended.

AB 1595 made changes relating to SCDD staff positions which make it necessary to now review and amend the COI Code. In addition, the Code must reasonably assure that assets which may be affected by Council decisions are addressed.

The COI code applies to “designated employees.” Under state law, “designated employees” includes Council Members.

**ANALYSIS/DISCUSSION:** Because AB 1595 resulted in the elimination and creation of certain SCDD positions, SCDD is required to review and amend its COI code.

The COI code is required to list any position which makes or participates in making decisions which may foreseeably have a material effect on any economic interest such as an investment, real property, business position, or source of income or gifts. (See Gov. Code § 82019(a)(3).) Typically, positions that involve voting, negotiating contracts, or making recommendations on purchases without substantive review must be included in a COI Code. Therefore, the Council is presented with an updated “Designated Employees” list. This list addresses staff changes resulting from AB 1595 and also includes positions that were created since the Code was last adopted in 2003.

SCDD also must review the categories that tell what information must be reported. In accordance with this review, staff recommends changes to

Category 1 in order to follow the FPPC rules. The proposed language is meant to capture the reporting of economic interests (e.g. assets) that may give rise to a potential conflict of interest.

The Council is presented with decision points as discussed in the "SCDD Conflict of Interest Code: Decision Points." (Attached.)

Technical changes are also being made to the first page of the COI Code so that it matches the updated Fair Political Practices template.

**COUNCIL STATE PLAN GOAL:** Goal 1: Self Advocacy (1.1) - Council will train, support and empower 1,450 self-advocates and continue to promote stability and expansion of the statewide self-advocacy network through financial and in-kind support. Compliance with the conflict of interest rules is required in order to serve on the Council.

**PRIOR COUNCIL ACTIVITY:** Approval of current COI code by the Council and FPPC in 2003. In September 2015, Administrative Committee reviewed and made minor edits to Category 1 with direction to staff to present revisions to the Executive Committee prior to approval by the Council. In October 2015, the Executive Committee reviewed, made additional edits to the Category 1 language, and recommended the Council approved the proposed language. At the December 2015, the Council reviewed proposed language, asked staff to provide clarifying language and present at January 2016 Council meeting.

**RECOMMENDATION(S):** Staff recommends review and approval of proposed amendments to the SCDD Conflict of Interest Code.

**ATTACHMENTS(S):** SCDD Conflict of Interest Code Decision Points document; SCDD COI Code with proposed changes (strikeout version); SCDD COI Code with proposed changes (clean version); Current SCDD COI Code; Regulation 18740; Questions and Answers document.

**PREPARED:** Legal Counsel Natalie Bocanegra, January 7, 2016.

**SCDD CONFLICT OF INTEREST CODE:  
CATEGORY 1 DECISION POINTS**

The COI Code must specify which businesses or sources of income are reportable. Decision A and Decision B are meant to narrowly tailor (limit) the reporting to items that can be affected by Council decisions.

**DECISION A**

Decision A looks at what type of business or source of income should be reported based on how much it is involved with developmental disabilities related activities. There are two choices, Option 1 or Option 2:

**OPTION 1**

**Should a designated employee (including a Council Member) be required to report his or her business or source of income if it is involved with any developmental disabilities products or services, regardless of how much?**

**If yes, choose Option 1 so the COI Code would state:**

“A business entity or source of income is only reportable under this category if the business entity or source of income engages in offering, providing, purchasing or contracting for products or services concerning persons with developmental disabilities....”

**If no, see Option 2.**

**OPTION 2**

**Should a designated employee (including a Council Member) be required to report his or her business or source of income only if the business’s or source of income’s primary activity is being involved with developmental disabilities products or services?**

**If yes, choose Option 2 so that the COI Code would state:**

“A business entity or source of income is only reportable under this category if the business entity’s or source of income’s primary activity

is offering, providing, purchasing or contracting for products or services concerning persons with developmental disabilities....”

### **Examples of what would be covered by Option 1 and Option 2**

#### **Option 1 would cover the following:**

EXAMPLE (Doctor): I am doctor who has a general medicine practice that treats patients for a variety of issues. Occasionally, I treat a person for a condition or illness that is directly related to a developmental disability. I would report my medical practice.

EXAMPLE (Tutor): I am a tutor who has a business tutoring students on various issues. At times, I am hired to tutor a student who needs additional help due to a developmental disability. I would report my tutoring business.

#### **Option 2 would cover the following:**

EXAMPLE (Doctor): I am the doctor described above. I would not report my medical practice unless the primary activity of my practice is treating patients with conditions or illnesses that are directly related to a developmental disability.

EXAMPLE (Tutor): I am the tutor described above. I would not report my tutoring business because my practice does not focus on tutoring students with developmental disabilities.

### **DECISION B**

The current COI Code language only requires disclosure of organizations and not individuals, even if the individual hires a designated employee to provide them with consulting services on developmental disabilities issues specifically related to the Council. The proposed changes are meant to capture reporting of this type of situation. In doing so, under the proposed language, individual patients or clients would also be required to be reported unless there is a specific exception. Decision B language is meant to address this issue.

Note that a designated employee is not required to report the name of a person if reporting would violate California or federal law. However, a special procedure outlined in Regulation 18740 must be followed. If Decision B language is adopted, an individual

who pays for only direct services, such as a client receiving legal services, would not be required to be reported under the Code.

**Should a Council Member (or other designated employee) be required to report an individual patient or client who pays for *only* direct services?**

**If YES, do not include Decision B language.**

**If NO, include Decision B language to state:**

**“A source of income is not reportable if the source of income is an individual who provides income to the designated employee solely for direct services.”**

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**  
**Conflict of Interest Code**

The Political Reform Act, ~~(Government Code Section 81000, et seq.)~~, requires state and local government agencies to adopt and promulgate ~~c~~Conflict of ~~i~~nterest ~~c~~Codes.

~~The Fair Political Practices Commission has adopted a regulation, (2 California Code of Regulations Section 18730), which that contains the terms of a standard c~~conflict of ~~i~~nterest ~~c~~Code, which can be incorporated by reference ~~in an agency's code.~~ After public notice and hearing, the standard code and which may be amended by the Fair Political Practices Commission to conform to amendments ~~to in~~ the Political Reform Act. ~~after public notice and hearings.~~ Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference, ~~along with the attached.~~ This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the ~~c~~conflict of ~~i~~nterest ~~c~~Code of the State Council on Developmental Disabilities (SCDD).

~~Designated employees~~Individuals holding designated positions shall file their statements of economic interests with the ~~State Council on Developmental Disabilities~~SCDD, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements from individuals in the following designated positions, the SCDD ~~The Council~~ shall make and retain a copy~~copies~~ and forward the originals of the following statements to the Fair Political Practices Commission:

- SCDD ~~M~~members including ex officio ~~M~~members.
- SCDD Designee (designated alternate) ~~M~~members.
- SCDD Executive Director.

All other statements will be retained by the SCDD.

## APPENDIX A

<u>Designated Employees</u>	<u>Applicable Disclosure Categories</u>
Members, State Council on Developmental Disabilities, including ex officio <u>M</u> members	1, 2
<u>Alternate Designee (designated alternate)</u> -Members, State Council on Developmental Disabilities	1, 2
<u>Members, Area Boards on Developmental Disabilities</u>	1, 2
Executive Director, State Council on Developmental Disabilities	1, 2
Chief Deputy Director, State Council on Developmental Disabilities	1, 2
Deputy Directors, State Council on Developmental Disabilities	1, 2
<u>Executive Directors of local Area Boards on Developmental Disabilities</u>	1, 2
<u>Staff Services Manager II (Managerial)</u>	1, 2
Staff Services Manager I	1, 2
<u>Staff Counsel/Attorney</u>	1, 2
<u>Community Program Specialist IV</u>	1, 2
<u>Community Program Specialist III</u>	1, 2
Consultants*	1, 2

## DISCLOSURE CATEGORIES

### Category 1

- (a) Except as limited in subsection (b) and (c) below, A-a designated employee in this category must disclose report:
- (1) bBusiness entities in which he or she/the designated employee has an investment or a business position; and
  - (2) sSources of income, including income that is in the form of gifts, loans, and travel payments, whether or not the source is a nonprofit organizationif the business entities or sources of income, receive public funding and have as at least ten percent (10%) of their clientele, persons with developmental disabilities.
- (b) A business entity or source of income is only reportable under this category if the {DECISION A} [OPTION 1: business entity or source of income engages in] [OPTION 2: business entity's or source of income's primary activity is] offering, providing, purchasing or contracting for products or services concerning persons with developmental disabilities for the purpose of addressing developmental disabilities issues, including but not limited to consulting, representation, advocacy or direct services.

(c) **{DECISION B}** A source of income is not reportable if the source of income is an individual who provides income to the designated employee solely for direct services.

## **Category 2**

A designated employee in this category must disclose business entities in which he or she has an investment or a business position and sources of income, including gifts, loans, and travel payments, if the business entities or sources of income are of the type which within the previous two years contracted with the agency State Council on Developmental Disabilities to provide equipment, leased space, materials, supplies or services, including consulting services, to or on behalf of the agency State Council on Developmental Disabilities.

\* With respect to Consultants, the Executive Director-Committee may, however, determine and document in writing that a particular consultant, although a "designated person," is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director will retain a copy of this determination and make it available for public inspection. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

Note: Authority: Government Code Section 87300 - 87302 and 87306.

**STATE COUNCIL ON DEVELOPMENTAL DISABILITIES**  
**Conflict of Interest Code**

The Political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The Fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendix, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the State Council on Developmental Disabilities (SCDD).

Individuals holding designated positions shall file their statements of economic interests with the SCDD, which will make the statements available for public inspection and reproduction (Gov. Code Sec. 81008). Upon receipt of the statements from individuals in the following designated positions, the SCDD shall make and retain copies and forward the originals to the Fair Political Practices Commission:

- SCDD Members including ex officio Members.
- SCDD Designee (designated alternate) Members.
- SCDD Executive Director.

All other statements will be retained by the SCDD.

# APPENDIX A

<u>Designated Employees</u>	<u>Applicable Disclosure Categories</u>
Members, State Council on Developmental Disabilities, including ex officio Members	1, 2
Designee (designated alternate) Members, State Council on Developmental Disabilities	1, 2
Executive Director, State Council on Developmental Disabilities	1, 2
Chief Deputy Director, State Council on Developmental Disabilities	1, 2
Deputy Directors, State Council on Developmental Disabilities	1, 2
Staff Services Manager II (Managerial)	1, 2
Staff Services Manager I	1, 2
Attorney	1, 2
Community Program Specialist IV	1, 2
Community Program Specialist III	1, 2
Consultants*	1, 2

## DISCLOSURE CATEGORIES

### Category 1

- (a) Except as limited in subsection (b) and (c) below, a designated employee in this category must report:
  - (1) Business entities in which the designated employee has an investment or a business position; and
  - (2) Sources of income, including income that is in the form of gifts, loans, and travel payments, whether or not the source is a nonprofit organization.
- (b) A business entity or source of income is only reportable under this category if the **{DECISION A} [OPTION 1: business entity or source of income engages in] [OPTION 2: business entity's or source of income's primary activity is]** offering, providing, purchasing or contracting for products or services concerning persons with developmental disabilities for the purpose of addressing developmental disabilities issues, including but not limited to consulting, representation, advocacy or direct services.
- (c) **{DECISION B}** A source of income is not reportable if the source of income is an individual who provides income to the designated employee solely for direct services.

### Category 2

A designated employee in this category must disclose business entities in which he or she has an investment or a business position and sources of income, including gifts, loans, and travel payments, if the business entities or sources of income are of the type which within the previous two years contracted with the State Council on Developmental Disabilities to provide equipment, leased space, materials, supplies or services, including consulting services, to or on behalf of the State Council on Developmental Disabilities.

\* With respect to Consultants, the Executive Committee may, however, determine and document in writing that a particular consultant, although a "designated person," is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director will retain a copy of this determination and make it available for public inspection. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

Note: Authority: Government Code Section 87300 - 87302 and 87306.

## STATE COUNCIL ON DEVELOPMENTAL DISABILITIES Conflict of Interest Code

The Political Reform Act, Government Code Section 81000, et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes.

The Fair Political Practices Commission has adopted a regulation, 2 California Code of Regs. Section 18730, which contains the terms of a standard Conflict of Interest Code, which can be incorporated by reference, and which may be amended by the Fair Political Practices Commission to conform to amendments to the Political Reform Act after public notice and hearings. Therefore, the terms of 2 California Code of Regs. Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission, along with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the State Council on Developmental Disabilities.

Designated employees shall file statements of economic interests with the State Council on Developmental Disabilities. The Council shall make and retain a copy and forward the original of the following statements to FPPC:

- SCDD members including ex officio members.
- SCDD alternate members.
- SCDD Executive Director.

## APPENDIX A

<u>Designated Employees</u>	<u>Applicable Disclosure Categories</u>
Members, State Council on Developmental Disabilities, including ex officio members	1, 2
Alternate Members, State Council on Developmental Disabilities	1, 2
Members, Area Boards on Developmental Disabilities	1, 2
Executive Director, State Council on Developmental Disabilities	1, 2
Chief Deputy Director, State Council on Developmental Disabilities	1, 2
Deputy Directors, State Council on Developmental Disabilities	1, 2
Executive Directors of local Area Boards on Developmental Disabilities	1, 2
Staff Services Manager 1	1, 2
Staff Counsel	1, 2
Consultants *	1, 2

### DISCLOSURE CATEGORIES

#### Category 1

A designated employee in this category must disclose business entities in which he or she has an investment or a business position and sources of income, including gifts, loans, and travel payments, if the business entities or sources of income, receive public funding and have as at least ten percent (10%) of their clientele, persons with developmental disabilities.

#### Category 2

A designated employee in this category must disclose business entities in which he or she has an investment or a business position and sources of income, including gifts, loans, and travel payments, if the business entities or sources of income are of the type which within the previous two years contracted with the agency to provide equipment, leased space, materials, supplies or services, including consulting services, to or on behalf of the agency.

---

(+)

\*With respect to Consultants, the Executive Director may, however, determine in writing that a particular consultant, although a "designated person," is hired to perform a range of duties that are limited in scope and thus is not required to comply with the disclosure requirements described in this Section. Such determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Executive Director will retain a copy of this determination and make it available for public inspection. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

Note: Authority: Government Code Section 87300-87302 and 87306

This is the last page of the conflict of interest code for the **State Council on Developmental Disabilities**.



**CERTIFICATION OF FPPC APPROVAL**

Pursuant to Government Code Section 87303, the conflict of interest code for the **State Council on Developmental Disabilities** was approved on **June 13, 2003**.

A handwritten signature in cursive script, appearing to read "Mark Krausse", written over a horizontal line.

Mark Krausse  
Executive Director  
Fair Political Practices Commission

Pursuant to Government Code Section 11346.2

Secretary of State Filing Date: 8/13/03

Effective: 9/13/03

(Regulations of the Fair Political Practices Commission, Title 2, Division 6, California Code of Regulations.)

**§ 18740. Legally Prohibited Disclosure: Statement of Economic Interests.**

(a) An official or candidate is not required to disclose the name of a person under Section 87207 if disclosure would violate California or Federal law. A person's name may be withheld in accordance with the following procedure:

(1) The official or candidate must file with his or her Statement of Economic Interests an explanation for nondisclosure. The explanation must state for each undisclosed person the legal basis and sufficient facts to support nondisclosure.

(2) With respect to each undisclosed person, the official or candidate must state in writing signed under penalty of perjury of the laws of the State of California that he or she has not and will not make, participate in making, or in any way attempt to use an official position to influence a governmental decision in violation of Section 87100. In the event the official or candidate is faced with a potential conflict of interest involving an undisclosed person, the official or candidate should disclose the potential conflict to their agency's legal counsel and must recuse themselves from participating in the matter.

(b) The General Counsel of the Commission will determine whether the nondisclosure is warranted under California or Federal law. The General Counsel may request further information from the official or candidate.

(1) If the General Counsel determines there is insufficient legal or factual justification for nondisclosure, the General Counsel will notify the official or candidate in writing and order disclosure. Within 14 days after issuance of an order, the official or candidate must comply with the order or appeal the determination, in writing, to the Commission.

(2) If the General Counsel determines that nondisclosure is justified under California or Federal law, the General Counsel will notify the Chair of the Commission. The Chair may: (A) approve the determination and direct the General Counsel to issue a final order of nondisclosure; or (B) request review of the General Counsel's determination by the full Commission and place the matter on the agenda for the next available Commission meeting.

(c) If the matter is reviewed by the Commission, the official or candidate will be notified and allowed to present written or oral testimony. If the Commission determines that nondisclosure is warranted, no further action need be taken. If the Commission orders disclosures, the official or candidate must comply within 14 days of the order.

(d) The Executive Director may, for good cause, extend the time periods established in this regulation.

Note: Authority cited: Section 83112, Government Code. Reference: Section 87207(b), Government Code.

#### HISTORY

1. New section filed 7-28-76; effective thirtieth day thereafter (Register 76, No. 31).
2. Amendment of subsections (c)-(f) filed 11-2-78; effective thirtieth day thereafter (Register 78, No. 44).
3. Amendment filed 4-28-82; effective thirtieth day thereafter (Register 82, No. 18).
4. Amendment of first paragraph, subsection (e) and Note filed 10-23-96; operative 10-23-96 pursuant to Government Code section 11343.4(d) (Register 96, No. 43).
5. Amendment filed 10-26-2004; operative 11-25-2004 (Register 2004, No. 44).
6. Amendment of section heading and repealer and new section filed 2-2-2015;

operative 3-4-2015 pursuant to title 2, section 18312(e)(1) of the California Code of Regulations.  
Submitted to OAL for filing and printing pursuant to *Fair Political Practices Commission v. Office of Administrative Law*, 3 Civil C010924, California Court of Appeal, Third Appellate District, nonpublished decision, April 27, 1992 (FPPC regulations only subject to 1974 Administrative Procedure Act rulemaking requirements and not subject to procedural or substantive review by OAL) (Register 2015, No. 6).

**SCDD CONFLICT OF INTEREST CODE  
PROPOSED AMENDMENTS  
QUESTIONS & ANSWERS**

**1. What is a Conflict of Interest Code?**

A Conflict of Interest Code (COI Code) gives employees and the public information about individuals who work for an agency. The COI Code lists the people who are required to file a Form 700 and report their “economic interests” (real property, investments, and sources of income). The COI Code also tells which types of economic interests have to be reported.

**2. Why do we need a COI Code if we already have a Form 700?**

The Form 700 gives general rules for reporting *all* economic interests. In comparison, the COI Code gives specific reporting rules for a particular agency and may require *less* reporting. Under the law, people should only have to report items that can be affected by their specific government work. Therefore, an agency must use the COI Code to limit reporting to only those items that could be affected. The COI Code tells each individual what reporting rules apply to him or her.

**3. Why are we changing our COI Code now?**

Changes are recommended due to AB 1595 amendments affecting SCDD’s structure and potential conflict of interest issues identified during review. State law requires that each COI Code reflect the current structure of the agency and properly identify officials who should be reporting on the Form 700.

**4. What are my responsibilities as a Council member when considering proposed changes?**

As a Council Member, you are required to review proposed changes to the COI Code. State law requires that the COI Code reasonably address all foreseeable potential conflict of interest situations. However, the need to provide information to the public must be balanced with an individual's right to privacy. Your responsibility is to think about these issues when reviewing the changes.

**5. What changes are being proposed?**

One main change is to update the position list due to AB 1595 organizational changes and other changes since the code was last adopted in 2003.

Another main change is to eliminate the Category 1 rule that a business or source of income is reportable only if it:

- 1) receives public funding; and
- 2) has 10% of its clientele persons with developmental disabilities.

Staff recommends replacing this “public funding – 10% clientele” rule because it is too narrow and does not adequately address foreseeable conflict of interest situations. The recommendation is to replace this with a rule based on whether a business or source of income deals with products or services concerning persons with developmental disabilities.

An option is provided to address how much a business or source of income is involved with these types of products or services. Another option is provided to exclude reporting of individuals who are patients, clients, and others paying for direct services.

**6. How will the proposed changes affect my reporting?**

If you have an economic interest such as a businesses or source of income that is involved with developmental disabilities products or services, you may have additional reporting.

**7. What is “primary activity?”**

It is up to you to determine the “primary activity.” The primary activity of a business or source of income may be figured out by a relative share of production costs and/or capital investment. In practice, other variables, such as revenue, value of shipments, or employment are used. This approach is based on the North American Industry Classification system.

**8. Are Council Members “Designated Employees?”**

Yes. Under the Government Code, a “designated employee” includes any officer, employee, member, or consultant of an agency whose position is listed in a COI Code because the position “entails the making or participation in the making of decisions which may foreseeably have a material effect on any financial interest.”

**9. Do doctors have to report their patients? Do attorneys have to report their clients?**

A patient or client does not have to be reported if the law protects their confidentiality. However, generally, the rules of Regulation 18740 must be followed before a patient, client, or other protected person can be excluded from reporting. Decision B is meant to address this issue.

**10. How will the proposed changes affect whether I have a conflict of interest?**

The proposed changes only deal with reporting. They do not change the conflict of interest rules that deal with participating in decisions.

**11. What are the next steps?**

Proposed changes will be submitted to the FPPC for review. Public comment will also begin.

# **SPONSORSHIP REQUEST**

## COUNCIL AGENDA ITEM DETAIL SHEET

**ISSUE:** It's a New Day, It's a New Life Conference: Preparing for Dramatic Changes in the Developmental Disabilities System from Autism Society of Los Angeles.

**AMOUNT REQUESTED:** \$999.00

**BACKGROUND:** The California State Council on Developmental Disabilities (Council) supports events that promote self-advocacy, leadership and education, thereby enabling people with developmental disabilities and their family members to expand their knowledge and skills.

**ANALYSIS/DISCUSSION:** This conference will bring together self-advocates, family members, service providers, Regional Center staff, and other professionals – across all developmental disabilities. The conference will feature national experts on self-determination and person-centered planning, the new federal rules requiring regional centers to fund only services in settings that provide real inclusion in the general community and do not segregate consumers, Connection Sessions to brainstorm about innovative services and solutions, and a networking expo so that consumers and families can meet prospective providers to hire through self-determination.

The entire purpose of this conference is to increase the ability of consumers and family members to exercise control, choice and flexibility through self-determination. Consumers and families will understand the potential of the new program for their futures and will appreciate the person-centered planning process. In addition they will participate in discussions regarding the opportunities and challenges as we advance toward a system that ensures inclusion – across employment, living arrangements, and social and recreational opportunities.

The funds provided by SCDD would assist with providing scholarships to consumers and families who are unable to secure regional center funding for the conference.

**COUNCIL STRATEGIC PLAN GOAL/OBJECTIVE:** Individuals with developmental disabilities, their families and their support and/or professional staff will increase their knowledge and skills so as to effectively access needed educational and/or community-based services through at least 225 trainings, conferences, workshops, webinars, and/or resource materials developed by the Council on topics such as rights under IDEA, rights under California's Lanterman Act etc. on an annual basis.

**PRIOR COUNCIL ACTIVITY:** Since the beginning of FY 2015-16, the Council has awarded \$3,996 for sponsorship requests. The Council allocates \$25,000 per fiscal year for sponsorships. The fiscal year began July 1, 2015.

**STAFF RECOMMENDATION:** Award funding to Autism Society of Los Angeles.

**ATTACHMENTS(S):** Autism Society of Los Angeles' request for sponsorship request for sponsorship.

**PREPARED:** Kristie Allensworth, January 4, 2016

**2016 Sponsorship Request to the State Council on Developmental Disabilities**

**a. Name of event:**

It's a New Day; It's a New Life Conference: Preparing for Dramatic Changes in the Developmental Disabilities System. (Including the Self-Determination program and new federal mandates for inclusion)

**Date:**

Thursday and Friday, February 18 & 19, 2016

**Location:**

DoubleTree by Hilton Hotel Los Angeles – Westside, Culver City

**Description:**

This conference will bring together self-advocates, family members, service providers, Regional Center staff, and other professionals – across ALL developmental disabilities. The conference will feature national experts on self-determination and person-centered planning, the new federal rules requiring regional centers to fund only services in settings that provide real inclusion in the general community and do not segregate consumers, Connection Sessions to brainstorm about innovative services and solutions, and a networking expo so that consumers and families can meet prospective providers to hire through self-determination.

- b. The entire purpose of this conference is to increase the ability of consumers and family members to exercise control, choice and flexibility through self-determination. Consumers and families will understand the potential of the new program for their futures and will appreciate the person-centered planning process. In addition they will participate in discussions regarding the opportunities and challenges as we advance toward a system that ensures inclusion – across employment, living arrangements, and social and recreational opportunities. Finally, they will discuss how these new initiatives will advance both individuals and society as a whole.

The funds provided by SCDD would primarily assist with providing scholarships to consumers and families who are unable to secure regional center funding for the conference. If additional funds remain, funds would also be used for travel expenses for speakers who are consumers and family members coming from Northern California.

- c. We expect over 40 presenters or panelists, at least  $\frac{1}{3}$  will be consumers/self-advocates. This conference has a strong focus on Self-Advocates, across Self-Determination and new inclusion mandates.

- d. We expect approximately 400 attendees from throughout California, with a small number of attendees from out of state. The attendees will include: consumers, parents, family members, traditional and non-traditional service providers, regional center and Area Board staff, advocates and special education attorneys, and others. We expect that at least half of the attendees will be consumers and family members.
- e. Our outreach efforts include an aggressive email and social media campaign targeted throughout the state. We are asking various coalitions to share the information with their networks. We are also asking SCDD regional offices and regional centers to put information in their newsletters and on their websites.
- f. See attached budget
- g. The Autism Society of Los Angeles has requested and received one prior grant from SCDD for the 2014 Conference for a value of \$4,000.

During the event ASLA will provide acknowledgement that consumer and family participation in event is made possible, in part, with funding from the California State Council on Developmental Disabilities.

The \$999 funding would provide a "Bronze Sponsorship" with the following benefits:

- Links to your organization from the ASLA website conference page and email
- Acknowledgment and logo on banner at event
- A table at the Networking Expo
- ASLA Bronze Membership (value \$250)

Kim C. Sinclair  
Executive Director  
Autism Society of Los Angeles  
kimautismla@gmail.com  
www.AutismLA.org

**Conference February 18 & 19, 2016**  
**Budget**

*[Budget assumes 400 conference participants.]*

**Expenses**

Food/Room Rental	\$ 54,000
Audio Visual	\$ 5,000
ADA Stage	\$ 2,000
Printing/Signage	\$ 3,500
Speaker/Staff Travel and Hotel	\$ 5,000
PayPal Merchant Fees	\$ 1,100
Overhead, Supplies and ASLA Staffing	\$ 20,000
<i>(Note: Most staffing and planning of the conference is being provided pro bono and by volunteers.)</i>	
<b>TOTAL</b>	<b>\$ 90,600</b>

**Revenue Goals**

<b>Registration</b>	
Professionals (150 @ \$300 pp)	\$ 45,000
Consumers/Family Members	
Paid (150 @ \$195 pp)	\$ 29,250
Scholarships (60)	
SCDD Scholarships (5)	\$ 0
Speakers/Volunteers (50)	\$ 0
 <b>Sponsorships</b>	
Co-Sponsor - SCDD	\$ 1,000
Gold Sponsor (1, incl 4 registrants)	\$ 5,000
Silver Sponsor (2, incl 4 registrants)	\$ 5,000
Bronze Sponsor (10, incl 10 registrants)	\$ 5,000
 <b>Exhibitor Tables</b>	
20 tables @ \$300 ea.	\$ 6,000
 <b>TOTAL REVENUE</b>	 <b>\$ 96,250</b>



# Mychal's Learning Place

*"encouraging independence and building self esteem"*

**BOARD of DIRECTORS**

- President  
*Suzanne Curtin*
- Vice President  
*Traci Horowitz*
- Treasurer/Secretary  
*Dean Seligman*
- Musa Abdelshife*
- Andrew Dilfer*
- Jane Doak*
- Darcie Fitzgerald*
- Anthony Liberatore*
- Jesyka Lueck*
- Ed Lynch*
- Rhonda Meister*
- Jerry Muchin*
- Ed Myska*
- Liz Odabashian*

**December 31, 2015**

**California State Council on Developmental Disabilities**

**To Whom It May Concern:**

As Executive Director of Mychal's Learning Place, an organization believing that children and adults with developmental disabilities deserve to be challenged with opportunities that build self confidence and independence, creating long term success for life, we are pleased to present this letter of recommendation for the Autism Society of Los Angeles.

We know ASLA as an organization led by parents and grandparents of individuals with autism. ASLA volunteers have been dedicated and tireless advocates for individuals of all disabilities in Sacramento and locally. They were leaders in gaining the passage of the Self-Determination Law and are active on other important issues.

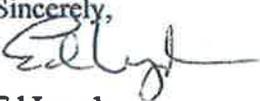
ASLA also runs programs in Los Angeles that impact our community. One of their biggest successes is the training of over 4,500 LAPD officers on autism as well as hundreds of students with autism on how to be safe with law enforcement and in the community.

**BOARD ADVISORS**

- Michael Flaherty*
- Jayne Goldman*
- Petite Konstantin*
- Thomas Madruga, JD*
- Selwyn Yosslowitz*

ASLA also runs support groups for parents and plans conferences and programs on public benefits, public policy, budget issues, and others.

I highly recommend the Autism Society for support from SCDD. Please feel free to contact me if you need any additional information at [ed@mychals.org](mailto:ed@mychals.org).

Sincerely,  


**EXECUTIVE DIRECTOR**

*Edward Lynch*

**Ed Lynch**  
Executive Director/Founder  
Mychal's Learning Place  
[www.mychals.org](http://www.mychals.org)



## **Sponsorship Request Application Checklist**

The checklist below will help you identify the information needed to complete the sponsorship request application. We suggest you print this page to use while you gather information for the sponsorship application.

To allow sufficient time for processing and review, we recommend that sponsorship requests be submitted at least 3 months before an event. Please submit this checklist with the sponsorship request application.

### **Information Checklist**

- Name of your Company/Organization
- Name of Project/Event/Program
- Project/Event Date
- Contact Name
- Contact Email, Address and Phone Number
- Amount of Funding Requested
- Approximate Total Cost of Project/Event
- The answer to this question: How this event/conference will increase the ability of consumers and family members to exercise control, choice and flexibility in the services and supports they receive, including a description of the specific way SCDD's funding would be utilized
- Event/Program Objectives
- Target Audience: The number and type of expected attendees (i.e. teachers, providers, administrators, etc.), including how many of those attendees are expected to be consumers and family members
- The answer to this question: How many presenters or panelists will participate in the event and what number of the presenters or panelists will be consumers
- A list of other sponsors/major contributors
- The answer to this question: How you will conduct outreach to increase consumer and family involvement in the conference
- Have you included a complete and total budget, including the amount you are requesting (\$999 limit), details on the amount and sources of other funds solicited or obtained

- Have you included a list of other SCDD sponsorships and grants you have previously requested and/or received
- Have you included a letter of recommendation from a consumer and/or family organization that supports your efforts to improve consumer and family self-advocacy

Additional Sponsors include:

- Premier Healthcare Services
- Newman Aarson Vanaman

Kind Regards

Kim Sinclair

Executive Director

Autism Society of Los Angeles

[kimautismla.org](http://kimautismla.org)

[www.AutismLA.org](http://www.AutismLA.org)

(562) 804 5556

21250 Hawthorne Blvd. Suite 500

Torrance, CA 90503

**2017-2021**  
**STATE PLAN GOALS**  
**AND OBJECTIVES**

# 2017-22 (Proposed) State Plan

<p style="text-align: center;"><b>Goal 1: Employment</b></p> <p>Californians will receive the necessary information, tools and supports to invest in and increase competitive, integrated employment opportunities for people with I/DD.</p> <ol style="list-style-type: none"><li>1. The Council will identify, create and disseminate supportive, culturally competent strategies that facilitate competitive, integrated employment (CIE) of people with I/DD. Training and outreach will include self-advocates as trainers. Training will include information about accommodations, assistive technology needs, adaptive equipment, and services.</li><li>2. The Council will work with its federal partners to develop and support legislation to increase CIE for people with I/DD. This will include the development and dissemination of resources to access vocational training and higher education.</li><li>3. The Council will collaborate with state and local agencies to collect employment data and monitor/report progress toward all outreach efforts and CIE for people with I/DD.</li></ol>
--

<p style="text-align: center;"><b>Goal 2: Housing</b></p> <p>People with I/DD have access to affordable and accessible housing that provides control, choice and flexibility regarding where and with whom they live.</p> <ol style="list-style-type: none"><li>1. The Council will identify short and long-term housing strategies for the development and/or provision of available low-cost, safe, fully integrated community housing for people with I/DD.</li><li>2. The Council will monitor and address barriers to accessible, integrated housing.</li></ol>
--

**Goal 3: Health and Safety**

**Californians w/ I/DD will have increased access to health, public safety, and related services that meet their needs and health care preferences.**

- 1. The Council and its collaborative federal partners will provide training to 1,200 people with I/DD, their families, and caregivers about the availability of and access to health and public safety-related services and supports.**
- 2. The Council, its federal partners, and self-advocates will offer information and at least 20 trainings to law enforcement/court personnel, health care providers, and/or other care professionals about disability-related health and safety issues. This will include information about assistive technology and augmentative communication.**
- 3. The Council and its federal partners will support legislative and other efforts to increase accessibility to health care services and decrease service disparities in unserved/underserved populations in California.**

**Goal 4: Early Intervention & Education (Transition & PSE)**

**People with I/DD and their families will have increased information, training & guidance to obtain inclusive education services throughout the lifespan.**

- 1. The Council and its federal partners will increase the number of children identified for early intervention services through training and dissemination of information on developmental milestones and intervention services for families and care providers of young children.**
- 2. The Council will collaborate with its federal partners to provide information, training and technical assistance to professionals and at least 2,000 families and/or self-advocates, at least 750 of whom are Spanish-speaking, so that they are prepared to effectively advocate for appropriate inclusive educational services. Training will include restrictions regarding the use of seclusion and restraint.**
- 3. The Council will provide information and technical assistance to prepare at least 1,000 students and/or their families to become effective advocates in developing transition plans that address independent living options & PSE/Vocational training, supports and services. These outreach efforts will include professionals.**

<p align="center"><b>Goal 5: Formal &amp; Informal Community Supports</b></p> <p><b>People with I/DD and their families have support to access community-based services available to the general population.</b></p>
<p><b>1. The Council will solicit data twice per year from its state and federal partners to identify and respond to disparities and gaps in services for populations of unserved/underserved people with I/DD. This will include meeting mandates for providing information in other languages.</b></p>
<p><b>2. The Council will provide support and training to at least 1,500 people with I/DD and families to implement the Self-Determination Program and will convene at least 2 annual meetings of the statewide Self-Determination Advisory Committee.</b></p>
<p><b>3. The Council will establish partnerships with stakeholders to annually monitor the transition process of people with I/DD from institutional to community settings to ensure that appropriate placements and services are available.</b></p>
<p align="center"><b>Goal 6: Self-Advocacy</b></p>
<p><b>People with I/DD and families have the information, skills, opportunities and support to advocate for their rights and services and to achieve independence, self-determination, productivity, integration and inclusion in all areas of community life. This will include youth and cross-disability groups.</b></p>
<p><b>1. The Council will provide financial and in-kind staff support to family and self-advocates statewide and will annually train 1,500 people with I/DD to become effective self-advocates. This will include understanding and accessing opportunities for the Self-Determination Program.</b></p>
<p><b>2. The Council will provide train-the-trainer workshops to promote self-advocate leadership within the statewide network, annually preparing at least 50 self-advocates as trainers.</b></p>
<p><b>3. The Council and its federal partners will collaborate to ensure that training and materials are culturally and linguistically appropriate. This will include access to assistive technology.</b></p>

# **EXECUTIVE COMMITTEE**

# STATE COUNCIL ON DEVELOPMENTAL DISABILITIES FY 2015-16 EXPENDITURES

Based on Expenditures through November 2015

Funding Source 2015-2016 Grants and Contracts	Annual Budget Total
Basic State Grant (BSG)	\$6,463,900
Quality Assurance/Assessment	\$2,579,000
Client's Rights Advocates/ Volunteer Advocacy Coordinator's	\$1,773,000
<b>Combined Total:</b>	<b>\$10,815,900</b>

Projected Year-End Budget	Through May 2015
BSG Current Staffing	(\$549,237)

January Report  
Expenditures through  
**November-15**

FEDERAL GRANT (BSG)

	Annual Grant Award	Monthly Expenditure	Year-To-Date Expenditure	Year - End Balance	Projected Y E Surplus/Deficit
Personal Services & Benefits	\$ 5,374,900	\$ 376,512	\$ 751,585	\$ 4,623,315	\$ 144,232
Operating Expenses	\$ 1,089,000	\$ 110,548	\$ 189,949	\$ 899,051	\$ -433,469
Grants / Special Items	\$ -	\$ -	\$ -	\$ -	\$ -260,000
<b>Total</b>	<b>\$ 6,463,900</b>	<b>\$ 487,060</b>	<b>\$ 941,534</b>	<b>\$ 5,522,366</b>	<b>\$ -549,237</b>

QUALITY ASSURANCE (QA)

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Year - End Balance
Personal Services & Benefits	\$ 1,744,000	\$ 140,253	\$ 687,456	\$ 1,056,544
Operating Expenses	\$ 835,000	\$ 49,999	\$ 249,961	\$ 585,039
<b>Total</b>	<b>\$ 2,579,000</b>	<b>\$ 190,252</b>	<b>\$ 937,417</b>	<b>\$ 1,641,583</b>

CRA/VAS

	Annual Budget	Monthly Expenditure	Year-To-Date Expenditure	Year - End Balance
Personal Services & Benefits	\$ 1,215,055	\$ 91,038	\$ 495,074	\$ 719,981
Operating Expenses	\$ 557,945	\$ 8,839	\$ 53,581	\$ 504,364
<b>Total</b>	<b>\$ 1,773,000</b>	<b>\$ 99,877</b>	<b>\$ 548,655</b>	<b>\$ 1,224,345</b>

# **MEMBERSHIP COMMITTEE**

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
At Large Institution	VACANT (July 2014)						
At Large 1	VACANT (June 2014)						
At Large 2	April Lopez (parent advocate)	2/2/2012	5/22/2013	1/1/2016			
At Large 3	Jenny Ning Yang (self-advocate)	8/19/2013	1/12/2015	1/2/2018			
At Large 4	Kecia Weller (self-advocate)	7/11/2012	5/22/2013	1/1/2016			
At Large 5	VACANT (Nov 30, 2015)						
At Large 6	Steven Kapp (self-advocate)	4/30/2014		1/1/2017			
North Coast Region	Robert M. Taylor (self-advocate)	7/18/2014		1/1/2016			
North State Region	Charles Horne-Nutt (self-advocacy)	11/26/2014		1/1/2016			
Sacramento Region	Sandra Smith (parent advocate)	2/3/2014		1/1/2016			
North Bay Region	Kraig "Max Duley (parent advocate)	2/19/2010	1/12/2015	1/12/2018			

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
Bay Area Region	Francis Lau (parent advocate)	6/22/2015		6/22/2018			
N. Valley Hills Region	Kerstin Williams (self-advocate)	7/6/2010		1/1/2012			
Silicon Valley-Monterey Region	David Forderer (self-advocate)	7/11/2012	4/30/2014	1/1/2017			
Sequoia Region	Rebecca Donabed (self-advocate)	1/7/2013	1/12/2015	1/2/2018			
Central Coast Region	Sandra Aldana (self-advocate)	3/17/2015		3/17/2018			
Los Angeles Region	Jay Lytton self-advocate)	3/17/2015		3/17/2018			
Orange County Region	VACANT (January 2012)						
San Bernardino Region	Carmela Garnica (parent advocate)	1/7/2013	5/1/2014	1/1/2017			
San Diego Imperial Region	Ana Ubersmith (parent advocate)	6/22/2015		6/22/2018			
Dept. of Rehabilitation	Joe Xavier, Director Elena Gomez, Designee	Ongoing	Ongoing				
Dept. of Education	Tom Torlakson, Director Daniel Boomer, Designee	Ongoing	Ongoing				

## Appointment and Vacancy Tracking Form

Category	Name	*1st Term Appointment	*2nd Term Appointment	Expiration Date	Expired >60	Expired >120	Sent to G.O.
Dept. of Aging	Lora Connolly, Director Chisorom Okwuosa, Designee	Ongoing	Ongoing				
CA Health & Human Services Agency	Diana Dooley, Secretary Kris Kent, Designee	Ongoing	Ongoing				
Dept. of Developmental Services	Michael Wilkening, Director (A) Eric Gelber, Designee	Ongoing	Ongoing				
Dept. of Health Care Services	Jennifer Kent, Director Michele Villados, Designee	Ongoing	Ongoing				
Disability Rights CA	Catherine Blakemore, Director	Ongoing	Ongoing				
University Center for Excellence UCLA	Olivia Raynor, Director Wilbert Francis, Designee	Ongoing	Ongoing				
University Center for Excellence USC	Larry Yin, Director (A)	Ongoing	Ongoing				
University Center for Excellence UCD	Robin Hansen, Director	Ongoing	Ongoing				
Non-Governmental Agency/Group Concerned with Services to Persons with DD	Janelle Lewis	7/11/2012	1/12/2015	7/10/2018			

**Notes:**

- 1) 3- Year Term
- 2) Appointee can serve two successive terms.
- 3) Continues to serve until appointment of replacement is done.
- 4) Of the 20 non-agency members, at least 7 are people with DD and at least 7 are parent, family member, guardian or conservator of someone with DD residing in CA. All 20 must fall into one category or the other.



## Membership Committee Report to the Council

**DATE OF REPORT:** January 20, 2016

### Sec. 1 EXISTING VACANCIES

Seat	Date Seat Became Vacant	Months Vacant <small>Asterisk (*) indicates vacancy of more than 4 months</small>
At Large Institution	July 2014	17*
At Large 1	June 2014	18*
At Large 5	November 2015	1
Orange County Region	January 2012	47*

### Sec. 2 UPCOMING EXPIRED APPOINTMENTS

Seat	Date Appointment Will Expire
At Large 2	January 1, 2016
At Large 4	January 1, 2016
North Coast Region	January 1, 2016
North State Region	January 1, 2016
Sacramento Region	January 1, 2016

### Sec. 3 RECOMMENDATIONS SOLICITED

Has a solicitation for multiple recommendations for Council appointment been distributed?

Yes                       No

Agencies Solicited (partial)	Date
SCDD Website	Continuous

### Sec. 4 COUNCIL TERMS

Council Roster Listing Each Members Term Attached?

Yes                       No

### Sec. 5 NOMINEES

Number of candidates forwarded to the Governor's Office for consideration: 2

*"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."*

**STATEWIDE  
SELF-ADVOCACY  
NETWORK REPORT**



**Report from SSAN Meeting TO SCDD by David Forderer**  
**Highlights from the December 2-3, 2015 SSAN Meeting in Sacramento**

At the meeting members received training by Mayra Fernandez from Crossroads Diversified Services on Work and Social Security Benefits. A copy of the power point presentation was included in the SSAN packet. Members learned: Working will not cause the premature termination of benefits. You can earn up to \$59,892 in 2015 and have Medi-Cal. There are employment supports that ensure you don't lose your cash benefits prematurely if you work. There are Medical and Medicare programs designed especially for the working disabled. you have to stop working because of your disability, you can re-instate your benefits without a new application. If you work, your financial situation and quality of life WILL improve. Visit [www.socialsecurity.gov/work](http://www.socialsecurity.gov/work) for a list of Employment Networks through Ticket to Work. You can call 1-800-936-4237 and ask for a Community Work Incentive Coordinator. Members also heard from Paul Mansell, San Diego Imperial Representative who provided information and training on the importance of voting. Robert Balderama also provided members with another voting handout. Members received reports SCDD's SAAC and Council meeting and the recent Employment First committee meeting. Some members also took the opportunity to share the following social media items: Kecia Weller shared her blog that can be viewed by going to

<http://blog.tarjancenter.org/2015/09/08/adablog>. You can also google Tarjan Kecia Weller Blog to get to it. Kecia has talked to or emailed about 200 self-advocates internationally. Charles Adams shared a website he recently set up. It can be viewed by going to <http://ssancharles.wix.com/ssannorthcoast> Robert Levy advised members that a good website to access information is [www.touchofunderstanding.org](http://www.touchofunderstanding.org). Desiree Boykin shared her Everyday Heroes video. <https://youtu.be/lfB1uaumOx0> Paul Mansell shared that he has a good power point about Strengthening Self Advocacy that he will possibly present at the March SSAN Meeting. Workgroups met and reported back with action plans and set workgroup calls for 2016. Robert Levy's Newsletter Workgroup put out another excellent Newsletter and this is the 4th issue this year. Aaron Carruthers, SCDD Executive Director, came to the meeting to update members on the situation at Inland Regional Center and shared what contributions were being made on behalf of SCDD. There was discussion about SCDD working with the California Office of Emergency Services to have a plan for how crisis responders plan for mass shootings since there were 355 this year. SSAN members feel responders need to be trained in Disability Awareness and that the first responders need to hear from people with developmental disabilities. The trainings need to include people with developmental disabilities as the trainers. Bob Giovati, SCDD Deputy Director of Policy and Planning provided SSAN members with a legislative update and provided two handouts regarding the bills SCDD supported and the legislative priority areas which are Employment; Public Safety; Housing; Transportation and Miscellaneous. The legislative platform is also on the SCDD website. Members were provided information on PADSA including information on the webinar being presented later that day. For more information members can go to <http://pacific-alliance.org>. David Forderer and Cheryl Hewitt have a meeting with Executive Director Aaron Carruthers on January 13, 2016 to discuss formulating the Memo of Understanding (MOU) based on the comments and suggestions that members brought up during the meeting.

The next SSAN meeting is set for March 2-3, 2015 in Sacramento