



EXECUTIVE COMMITTEE MEETING NOTICE/AGENDA

Posted at www.scdd.ca.gov

DATE: October 8, 2013
TIME: 1:30 – 4:30 p.m.
LOCATION: DoubleTree by Hilton Sacramento
2001 Point West Way
Sacramento, CA 95815
(916) 924-4900

TELECONFERENCE SITES:

Tarjan Center at UCLA 11075 Santa Monica Blvd, Suite 208 Los Angeles, CA 90025	Area Board 11 2000 E. Fourth Street, Ste. 115 Santa Ana, CA 92705
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Wallace Group
Redwood Conference Room
612 Clarion Court
San Luis Obispo, CA 93401

Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Michael Brett at (916) 322-8481 or email requests must be received by 5:00 pm October 3, 2013.

AGENDA

		<u>Page</u>
1. CALL TO ORDER	J. Allen	
2. ESTABLISHMENT OF QUORUM	J. Allen	
3. WELCOME/INTRODUCTIONS	J. Allen	
4. APPROVAL OF AUGUST MINUTES	J. Allen	3

5. PUBLIC COMMENTS

This item is for members of the public only to provide an opportunity to comments and/or present Information to the Council on matters **not** on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Council will provide a public comment period, not to exceed a total of seven minutes, for public comment prior to action on each agenda item.

6. CLOSED SESSION – PERSONNEL

J. Aguilar

Pursuant to Government Code Section 11126 (a)(1) the committee will have a closed session to consider the appointment, employment, evaluation of performance of a public employee.

7. RECONVENE OPEN SESSION

Announcement of any action taken during closed session.

8. CONFLICT OF INTEREST WAIVER

M. Corral

6

9. AREA BOARD 11 MINI GRANT

R. Newton

18

**10. SPONSORSHIP REQUEST:
CALIFORNIA TRANSITION ALLIANCE**

R. Newton

31

**11. SPONSORSHIP REQUEST:
PERSON CENTERED SERVICES, INC.**

R. Newton

40

12. ADMINISTRATIVE COMMITTEE UPDATE

M. Kennedy

13. EMPLOYMENT FIRST COMMITTEE UPDATE

K. Weller

14. COMMUNICATION AND BRANDING POLICY

ALL

15. 2014 MEETING DATES

R. Maitino

49

16. FUTURE AGENDA ITEMS

All

17. ESTABLISH NOVEMBER COUNCIL AGENDA

All

18. ADJOURNMENT

J. Allen

DRAFT
Executive Committee Meeting Minutes
August 13, 2013

Attending Members

Janelle Lewis
Jennifer Allen
Jorge Aguilar
Kecia Weller
Molly Kennedy
Ray Ceragioli

Members Absent

Olivia Raynor

Others Attending

Melissa Corral
Roberta Newton
Robin Maitino
Ted Martens

1. **Call to Order**

Jennifer Allen called the meeting to order at 10:05 a.m. and established a quorum present.

2. **Welcome and Introductions**

Members and others introduced themselves.

3. **Approval of June 2013 Minutes**

It was moved/seconded (Kennedy/Weller) and carried to approve the June 11, 2013, Executive Committee meeting minutes as presented.

4. **Public Comments**

There were no public comments.

5. **Conflict of Interest Waivers**

The Committee revisited waiver requests for Ramona Puget, Richard Stotler, and Jack Padilla. The following actions were taken:

Reconsideration of Richard Stotler:

It was moved/seconded (Aguilar/Weller) and carried to uphold the denial and if there are additional facts, the Chairperson or Executive Director of the regional center board may appear in person to provide additional information.

Reconsideration of Ramona Puget:

It was moved/seconded (Aguilar/Lewis) and carried to reaffirm the denial of this waiver request.

Reconsideration of Jack Padilla:

No action was taken.

6. Facilitation Services

Roberta Newton provided an update on the facilitation services RFP and the possibility of bringing some of the tasks in house. She provided materials that defined an independent contractor/common law employee. This resulted in discussion around the need to hire an intermediary agency to act as the facilitator/personal attendant's employer. This would allow each consumer to be the actual employer and select their own facilitator/personal attendant. The Committee referred a decision on facilitation to the Council at its September meeting. Molly asked that Roberta bring more comprehensive information about the costs and outcomes associated with the Council's self-advocacy activities to the September Council meeting.

7. Senate Bill 468 Proposed Amendments

It was moved/seconded (Kennedy/Aguilar) and carried to support Senate Bill 468, Self-Determination, as amended to require the Council to convene a Statewide Self-Determination Advisory Committee to oversee and make recommendations for improvements to the Self-Determination program.

8. Establish September Council Agenda

The September meeting will be held in San Diego and will be expanded to 2 days. Agenda items will include:

Day 1

Robert Rules of Order
Bagley Keene Overview
Team Building

Day 2

Jay Nolan Presentation
Update on the Developmental Center Task Force
Executive Director Interviews

9. Recess

The Committee went into recess at 12:10 to join the Ad-Hoc Search Committee in a joint closed session.

10. **Reconvene**

The Committee reconvened at 5:15 and went into closed session of the Executive Committee.

11. **Closed Session – Executive Director Recruitment**

The Committee went into closed session to discuss the appointment of a public employee.

12. **Reconvene Open Session**

The Committee reported that three applicants have been selected to be interviewed by the full Council at the September meeting.

13. **ADJOURNMENT**

Chair Jennifer Allen adjourned the meeting at 5:20 pm.



INLAND REGIONAL CENTER

...valuing independence, inclusion and empowerment

P. O. Box 19037, San Bernardino, CA 92423

Telephone: (909) 890-3000

Fax: (909) 890-3001

January 15, 2013



Brian Winfield, Regional Center Operations
Department of Developmental Services
1600 Ninth Street
Sacramento, CA 95814

Dear Mr. Winfield:

This correspondence is to request a waiver for Jack J. Padilla to continue to serve with Inland Counties Regional Center, Inc. Board of Trustees as stated in California Code of Regulations Title 17, 54533. A completed Conflict of Interest Reporting Statement and a proposed Conflict of Interest Resolution Plan is attached for review and approval.

Board of Trustees is requesting that this waiver be acknowledged and approved. Mr. Padilla is a valuable member of the board, represents Riverside County and the Hispanic population served by the regional center. He brings a depth of understanding regarding the services and responsibilities of the regional center that is very critical and helpful to the board.

If there are any additional questions or need for clarification, please feel free to contact me or Carol Fitzgibbons, Executive Director.

IRC is notifying the State Council on Developmental Disabilities and Area Board 12.

Sincerely,

Drew Cutler, MD
President, Board of Trustees

Copy: Roberta Newton, Acting Director, SCDD w/ enclosure
Vicki Smith, Director, Area Board 12 w/enclosure
Allan Smith, DDS
Carol Fitzgibbons, Executive Director

1.2.4 Agency Policies (Continued)

1.2.4(v) Policy on Conflict of Interest for Board of Trustees

INLAND REGIONAL CENTER

BOARD OF TRUSTEES CONFLICT OF INTEREST DECLARATION

I, Jack J. Padilla am a member of the Board of Trustees of the INLAND REGIONAL CENTER. I hereby declare that:

- I. I have read and I understand the Conflict of Interest Standards Statement attached hereto.
- II. I have reviewed my current situation in view of the Conflict of Interest for Members of the Board of Trustees and have determined the following: (Place a check mark next to the applicable lettered subparagraph below.)
- A. I have no present or potential, direct or indirect financial interest or activity which may place me in a position which may be described as inimical to, conflicting with or inconsistent with my duties, functions and responsibilities at the Inland Regional Center.
- B. I have a conflict of interest, which currently exists.
- C. I have a potential conflict of interest based upon circumstances reasonably expected to occur in the future which may result in a conflict of interest.

III. If either subparagraph B or subparagraph C in Paragraph II, above, has been checked, describe completely the nature of the conflict of interest or potential conflict of interest: (Please attach additional pages as needed.)

my adult daughter is a Registered Nurse. This might be a conflict according to you.

IV. I understand that if either subparagraph B or subparagraph C of Paragraph II above has been checked, I may request a waiver of the conflict of interest or potential conflict of interest described above. I also understand that if either said subparagraph B or said subparagraph C has been checked, or I do not request a waiver or my request for waiver is denied, my capacity as a member of the Board of Trustees cannot continue unless I eliminate the conflict of interest or potential conflict of interest.

- A. I do /do not request a waiver of the conflict of interest or potential conflict of interest described above.
- B. (To be answered if a waiver is requested) I suggest the following plan of action the resolution of the present or potential conflict of interest described above, which plan of action includes limitations on me which will enable me to avoid actions involving the conflict

September 1, 2005/reviewed no changes July 1, 2010/reviewed March 14, 2011/reviewed and updated September 12, 2011

1.2.4 Agency Policies (Continued)

1.2.4(v) Policy on Conflict of Interest for Board of Trustees

of interest during the period of time in which my waiver request is being reviewed pursuant to Section 54523 of Title 17 of the California Code of Regulations: (Please attach additional pages as needed.)

Mr. Padilla understand - he will abstain from voting on any financial or business matter that may have an impact on his daughter's financial return if working for Inland Regional Center.

V. I shall bring any future conflict of interest or potential conflict of interest which may arise during my relationship with the INLAND REGIONAL CENTER to the immediate attention of the Board of Trustees and to the attention of the person designated by the Board of Trustees to review such conflicts. I understand that the Department of Developmental Services, the Area Board and the State Council must approve any request for waiver of a conflict of interest or potential conflict of interest by a member of the Board of Trustees. I further understand that I may be fined up to \$50,000 if I knowingly misstate a conflict of interest or potential conflict of interest.

I DECLARE UNDER PENALTY OF PERJURY that the foregoing is true and correct.

Executed at Inland Regional Center, California, this 9 day of July, 2012.



(Name)

September 1, 2005/reviewed no changes July 1, 2010/reviewed March 14, 2011/reviewed and updated September 12, 2011

**CONFLICT OF INTEREST REPORTING STATEMENT
DS 6016 (New 08/2012)**

The duties and responsibilities of your position with the regional center require you to file this Conflict of Interest Reporting Statement. The purpose of this statement is to assist you, the regional center and the Department of Developmental Services (DDS) to identify any relationships, positions or circumstances involving you which may create a conflict of interest between your regional center duties and obligations, and any other financial interests and/or relationships that you may have. In order to be comprehensive, this reporting statement requires you to provide information with respect to your financial interests.

A "conflict of interest" generally exists if you have one or more personal, business, or financial interests, or relationships that would cause a reasonable person with knowledge of the relevant facts to question your impartiality with respect to your regional center duties. The specific circumstances and relationships which create a conflict of interest are set forth in the California Code of Regulations, title 17, sections 54500 through 54530. You should review these provisions to understand the specific financial interests and relationships that can create a conflict of interest.

Please answer the following questions to the best of your knowledge. If you find a question requires further explanation and/or there is not enough space to thoroughly answer the question, please attach as many additional sheets as necessary, and refer to the question number next to your answer. If the regional center identifies a conflict involving you, it will be required to prepare a conflict resolution plan. Some relevant definitions have been provided in the footnotes to assist you in responding to this statement.

You are required to file this Reporting Statement within 30 days of beginning your employment with the regional center or from the date that you are appointed to the regional center board or advisory committee board. You are then required to file an annual Reporting Statement by August 1st of every year while you remain employed with the regional center or while you are a member of the regional center board or advisory committee board. You must also file a Reporting Statement within 30 days of any change in your status that could result in a conflict of interest. Circumstances that can constitute a change in your status that can require you to file an updated Reporting Statement are described below in footnote one.

A. INFORMATION OF REPORTING INDIVIDUAL

Name: Jack J. Padilla Regional Center: Inland Regional

Regional Center Position/Title: Governing Board Member Executive Director
 Vendor Advisory Committee sitting on Board Employee
 Contractor Agent Consultant

Reporting Status: Annual New Appointment (date): _____
 Change of Status¹

If a change in status, date and circumstance of change in status:
September, 2012 - daughter is an on-call nurse for a local vendor of IRC.

1. Please list your job title and describe your job duties at the regional center.

Board Member - Finance
Retired

¹ Change of status includes reporting a previously unreported activity that should have been reported, change in the circumstance of a previously reported activity, change in financial interest, familial relationship, legal commitment, change in regional center position or duties, or change to outside position or duties. See California Code of Regulations, title 17, sections 54531(d) and 54532(d).

M/A

- Governing Board Member
- Vendor Advisory on Board
- Executive Director
- Employee/Other

2. Do you or a family member² work for any entity or organization that is a regional center provider or contractor?
 yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers. If the provider or contractor is a state or local entity, provide the specific name of the state or local entity and describe your job duties at the state or local entity.

*BRASWELL Hampton Manor -
 Adult Daughter*

3. Do you or a family member own or hold a position³ in an entity or organization that is a regional center provider or contractor? yes no -- If yes, provide the name of the entity or organization, describe what services it provides for the regional center or regional center consumers, and describe your or your family member's financial interest.

On - Call R.N.

4. Are you a regional center advisory committee board member? yes no -- If yes, are you a member of the governing board or owner or employee of an entity or organization that provides services to the regional center or regional center consumers? yes no -- If yes, provide the name of the entity or organization and describe what services it provides for the regional center or regional center consumers.

5. If you are a regional center advisory committee board member and answered yes to all the questions in Question 4 above, do any of the following apply to you: (a) are you an officer of the regional center board; (b) do you vote on purchasing services from a regional center provider; or (c) do you vote on matters where you might have a financial interest? yes no -- If yes, please explain.

² Family member includes your spouse, domestic partner, parents, stepparents, grandparents, siblings, stepsiblings, children, stepchildren, grandchildren, and in-laws. See California Code of Regulations, title 17, sections 54505(f).

³ For purposes of this question, hold a position generally means that you or a family member is a director, officer, owner, partner, employee, or shareholder of an entity or organization that is a regional center provider or contractor. For a specific description of positions that create a conflict of interest in a regional center provider or contractor see the California Code of Regulations, title 17, sections 54520 and 54526.

<input type="checkbox"/> Governing Board Member
<input type="checkbox"/> Vendor Advisory on Board
<input type="checkbox"/> Executive Director
<input type="checkbox"/> Employee/Other

6. Do any of the decisions you make when performing your job duties with the regional center have the potential to financially benefit you or a family member⁴? yes no -- If yes, please explain.

7. Are you responsible for negotiating, making,⁵ executing or approving contracts on behalf of the regional center? yes no -- If yes, please explain.

8. Do you have a financial interest in any contract⁶ with the regional center? yes no -- If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no -- If yes, please explain.

9. Do any of your family members have a financial interest in any contract with the regional center? yes no
 If yes, did you negotiate, make, execute or approve the contract on behalf of the regional center? yes no
 If yes, please explain.

⁴ Generally, a decision can financially benefit you or a family member if the decision can either directly or indirectly cause you or a family member to receive a financial gain or avoid a financial loss. For a specific description of the types of decisions that can result in a financial benefit to you or a family member see the California Code of Regulations, title 17, sections 54522 and 54527.

⁵ California Code of Regulations, title 17, sections 54523(b)(2) and 54528(b)(2) describes the types of conduct which constitute involvement in the making of a contract.

⁶ For purposes of questions 8 and 9, a financial interest in a contract generally means any direct or indirect interest in a contract that can cause you or a family member to receive any sort of financial gain or avoid any sort of financial loss irrespective of the dollar amount. California Code of Regulations, title 17, sections 54523 and 54528 define when financial interests in a contract will occur.

- Governing Board Member
- Vendor Advisory on Board
- Executive Director
- Employee/Other

10. Do you evaluate employment applications or contract bids that are submitted by your family member(s)?
 yes no – If yes, please explain.

11. Your job duties require you to act in the best interests of the regional center and regional center consumers. Do you have any circumstances or other financial interests not already discussed above that would prevent you from acting in the best interests of the regional center or its consumers? yes no – If yes, please explain.

B. ATTESTATION

I JACK Padilla (print name) HEREBY CONFIRM that I have read and understand the regional center's Conflict of Interest Policy and that my responses to the questions in this Conflict of Interest Reporting Statement are complete, true, and correct to the best of my information and belief. I agree that if I become aware of any information that might indicate that this statement is not accurate or that I have not complied with the regional center's Conflict of Interest Policy or the applicable conflict of interest laws, I will notify the regional center's designated individual immediately. I understand that knowingly providing false information on this Conflict of Interest Reporting Statement shall subject me to a civil penalty in an amount up to fifty thousand dollars (\$50,000) pursuant to Welfare and Institutions Code section 4626.

Signature  Date 10-9-2012

INTERNAL USE ONLY

Date this Statement was received by Reviewer: _____

The reporting individual does does not have a present potential conflict of interest

Signature of Designated Reviewer <u></u>	Date Review Completed
--	-----------------------

February 13, 2013

Allan Smith
Community Services Division
Department of Developmental Services
1600 9th Street, Room 320, MS 3-9
Sacramento, CA 95814

Dear Mr. Smith:

On February 12, 2013, after receiving delegation authority from the State Council on Developmental Disabilities (SCDD), the Executive Committee of SCDD considered the waiver request submitted by Inland Regional Center on behalf of Mr. Jack Padilla. The basis for the delegated authority was to ensure a timely response to the waiver.

After their review, the Committee determined that the lack of adequate information created a barrier to thorough analysis and diligent decision making. Therefore, no action was taken on this waiver request.

If you have any questions or concerns, please feel free to contact Melissa C. Corral, Staff Counsel at 916-322-8481.

Sincerely,


JORGE AGUILAR
Chairperson

cc: Drew Cutler MD, Chairperson, Inland Regional Center
Vicki Smith, Executive Director, Area Board 12

"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."



State Council on Developmental Disabilities

• website • www.scdd.ca.gov • email • council@scdd.ca.gov

1507 21st Street, Suite 210
Sacramento, CA 95811



STATE OF CALIFORNIA

Edmund G. Brown Jr.
Governor

(916) 322-8481
(916) 443-4957 fax
(916) 324-8420 TTY

May 20, 2013

Allan Smith
Community Services Division
Department of Developmental Services
1600 9th Street, Rm. 320, MS 3-9
Sacramento, CA 95814

Dear Mr. Smith:

On April 9 2013, after receiving delegation authority from the State Council on Developmental Disabilities (SCDD), the Executive Committee of SCDD reconsidered the waiver request submitted by Inland Regional Center on behalf of Mr. Jack Padilla.

The Executive Committee took into consideration letters submitted by Ms. Carol Fitzgibbons, Executive Director of Inland Regional Center and Ms. Vicki Smith, Executive Director of Area Board 12. After their second review, the Committee did not approve this waiver request.

If you have any questions or concerns, please feel free to contact Melissa C. Corral, Staff Counsel at 916-322-8481.

Sincerely,

JORGE AGUILAR
Chairperson

Cc: Drew Cutler MD, Chairperson, Inland Regional Center
Vicki Smith, Executive Director, Area Board 12

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Sacramento, CA 95811

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August 30, 2013

Carol Fitzgibbons, Executive Director
Inland Regional Center
P.O. Box 19037
San Bernardino, CA 92423

Dear Ms. Fitzgibbons,

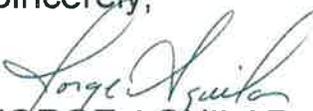
The Executive Committee of State Council on Developmental Disabilities (SCDD) re-considered the waiver request submitted by Kern Regional Center on behalf of Mr. Jack Padilla on August 13, 2013.

The Executive Committee initially reviewed Mr. Padilla's conflict of interest statement on February 12, 2013 and denied the waiver request; on April 9, 2013 the Committee re-considered the waiver request and reaffirmed their initial denial. After careful re-consideration of the relevant materials on August 13, 2013, the Executive Committee again reaffirmed the denial of this waiver request.

If there are any additional facts that you believe may alter the decision of the Executive Committee, you may appear in person to provide that information.

If you have any questions or concerns, please feel free to contact Melissa C. Corral, Staff Counsel at 916-322-8481.

Sincerely,


JORGE AGUILAR
Chairperson

"The Council advocates, promotes & implements policies and practices that achieve self-determination, independence, productivity & inclusion in all aspects of community life for Californians with developmental disabilities and their families."

Cc: Vicki Smith, Executive Director, Area Board 12
Allan Smith - Community Services Division
Department of Developmental Services
1600 9th Street, Rm. 320, MS 3-9
Sacramento, CA 95814

From:



**School of
Continuing Education**

North Orange County Community College District
Orange, California

Greg Schultz, Ed.D.
Provost
Denise Simpson, M.Ed.
Program Assistant
Disabled Student Programs and Services

Awarded by the Student Committee of the Western Association of Schools & Colleges

July 22, 2013

Developmental Disabilities
Area Board XI
2000 E. 4th Street, Suite 115
Santa Ana, CA 92705-3943

Attention: Grant Selection Committee

Please accept our application for the ARCA Board XI Cycle 36 Grant. We are very excited about this potential opportunity to increase our inclusive vocational experience opportunities to our postsecondary education students with intellectual, developmental disabilities and autism.

This past year our students had the opportunity to participate in different inclusive vocational experiences in a real-life environment. In addition to Area Board XI, we are reaching out to Area Board X because many of our students reside in Long Beach and Los Angeles cities. If we are awarded this grant, we will expand our program to include more students and more job sites. Since the funding is limited, if we are awarded a portion of our request, we will offer the program on a smaller scale.

Thank you for your consideration of our proposal and for the great work that ARCA Board does for people with disabilities that live in Orange County.

Sincerely,

Denise Simpson
Program Assistant

PROJECT DATA SHEET

1. Applicant Information

Project Number: <i>(Assigned by Council)</i>	
Application Number: <i>(Assigned by Council)</i>	
Project Name <i>(55 characters)</i> :	Hands On Job Training Project
Organization Name:	NOCCCD School of Continuing Education
Organization Website:	www.sce.edu
Organization Address:	1830 W. Romney Drive
Organization City/State:	Anaheim, CA
Organization Zip Code:	92801
Taxpayer ID Number:	952294131
Project Period: <i>(Month/Year)</i>	Start Date 10/1/2013 End Date 9/30/2014
Council Member: <i>(Assigned by Council)</i>	
Council Staff: <i>(Assigned by Council)</i>	

2. Project Information

(Choices are: Non-profit, School District, County, Government Corporation, Tribal Government, For-profit, City / Town, State, Special or Regional Authority, State P & A Agency, University Center, or Other)

Type of Applicant:	School District
Type of Project: <i>(Assigned by Council)</i>	

3. Project Funding Formula

TOTAL PROJECT COSTS	COUNCIL FUNDS	APPLICANT MATCHING FUNDS
\$12,470.00	Amount: \$9,970.00 Percentage: 79.95%	Amount: \$2,500.00 Percentage: 20.05%
Grant Type <i>(Poverty or Non-Poverty)</i>	Non-Poverty Area	

4. Contact Information:

Name of Project Director:	Denise Simpson
Title:	Program Assistant
Telephone:	(714) 484-7058
Fax:	(714) 484-7454
Email:	dsimpson@sce.edu
<input type="checkbox"/> Check if Same as Project Director	
Name of Financial Officer:	Richard Shortt
Title:	Manager, Administrative Services
Telephone:	(714) 808-4672
Fax:	
Email:	rshortt@sce.edu

5. Signatory Authority:

Check if same as Project Director

Name of Organization Director:	Rodrigo Garcia
Title:	Interim District Director, Fiscal Affairs
Telephone:	(714) 808-4751
Fax:	
Email:	rgarcia@nocccd.edu
Date:	July 22, 2013

School of Continuing Education
Disabled Student Programs and Services

Hand-on Job Training Project Outline

ABSTRACT

Meaningful and productive work experiences provide all adults with a sense of independence, an increased sense of self-worth, and enhanced confidence. The goal of our Hands-on Job Training Project is to provide students who have intellectual and developmental disabilities or autism with opportunities to attain the same levels of autonomy, economic self-determination, and personal growth attributes as their non-disabled peers. Each student will receive support from a Job Coach while working inclusively at a real (nonpaid) job on a college campus or at a site within the surrounding community (Goal 9). By the end of the grant period, students will create an employment portfolio that includes resume and letters of recommendation from their manager, and will be able to demonstrate significant improvement in their work skills.

QUALIFICATIONS

The North Orange County Community College District School of Continuing Education (SCE) demonstrates their dedication to serving the whole community by the comprehensive transition program it offers to students with disabilities. The SCE Disabled Student Program and Services offers two Independent Living Skills (ILS) programs which are partially funded by five different regional centers. The Cypress Independent Living Skills (Cypress ILS) is located on the Cypress College campus, and the Wishire Independent Living Skills (Wishire ILS) is located at the Wishire Center, adjacent to the Fullerton College Campus. Both programs serve students residing in Orange and Los Angeles Counties.

Since 1977, adults with developmental disabilities have had the opportunity to receive specialized postsecondary education through the North Orange County Community College District. Both Independent Living programs have tenured faculty who teach 25 hours per week. Our ILS faculty have Masters Degrees and keep their knowledge base current by attending workshops, seminars and in-service trainings.

The Independent Living Skills program is unique and typically has a one to two year wait list of students desiring enrollment. Because our programs are located on college campuses, students have access to college facilities and college life that allow them to develop educationally, vocationally, and socially alongside their non-disabled peers.

The partners for this project include the faculty, staff and students of Cypress College, Fullerton College and the School of Continuing Education. It has been our experience that our students benefit tremendously when instruction is provided in real life settings

through small groups or one-to-one participation. We have also learned that the faculty and staff on the college campus benefit greatly from the opportunity of getting to know our students individually as opposed to seeing them in groups. This grant will nurture a very positive relationship and acceptance of our diverse students.

The Hands-on Job Training Project supports the Area Board Goal #9, "Working age adults with developmental disabilities have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities". We are able to provide inclusive, meaningful work experience to our students and still abide by the oversight requirements set forth by the regional center. Upon graduating from the Cypress ILS or Wishfire ILS program, students are eager and better prepared to seek and obtain competitive employment. Since the inception of the Hands-On Job Training Program, one student has obtained employment independently and three students have become employed by their family's business. In the past, all graduating students transitioned into day programs throughout the community.

METHODOLOGY

This proposed project is consistent with the Council's goal of collaborating with community agency partners to develop and expand upon existing supported employment opportunities. We are not targeting individuals in a federally identified poverty area. The target population includes 16 of our students, 8 from Cypress ILS and 8 from Wishfire. The funds will enable us to employ a Job Coach who provides individualized vocational instruction. Each student works at a volunteer job two hours per week. Thus far, available jobs have included college food courts, physical education activity gyms, child school, various administrative offices, and work opportunities within a horticulture department. In 2013-2014, if we are able to continue the program, the library will be added to allow students to clean and organize books, and to assist at the circulation desk. Other sites that will be explored are the cosmetology program and a new auto program that will open this fall. Community job sites will also be explored to provide restaurant and grocery store work experience.

In addition to learning to perform specific job skills, students also work to improve social and interpersonal communication skills that are necessary for the workplace. The Hands-on Job Training Project allows students to remain at the same job for the whole year, which provides them with an opportunity to demonstrate both competence and persistence.

The Job Coach will incorporate the use of iPads as part of the job training. The Job Coach and student will learn the job from the employer. Together they will program the iPad with the steps of job performance requirements from beginning to completion. The student will utilize the iPad as a job tool to remember the steps of the job as needed until they are able to do the job independently. This procedure allows the Job Coach to fade from direct instruction involvement more quickly and allows the student to become more independent in their job.

OUTCOMES & EVALUATION

The anticipated outcome of this project is that 16 students with intellectual and developmental disabilities or autism will exhibit improved work skills in performance areas where they were assessed to be deficient. Successful completion of this program will enable students to increase their employment outcomes in the future. Students will experience real-life work experience in an inclusive environment.

Students will be evaluated initially and periodically by the job coach by using the Comprehensive Adult Student Assessment System (CASAS) Workplace Employability Skills Summary, Power Form 305. At the beginning of the year, students will be given a comprehensive pre-test and then throughout the year the instructor will target the areas that are deficient. The employer or supervisor will be asked to provide input to inform the instruction. Students will be evaluated midway through the year and at the end of the year to document measured progress. CASAS will be used to capture and document the educational benchmarks achieved by each student.

The skills students are able to acquire from their work experience, along with their letters of recommendation and professional resumes, will increase their ability to obtain and maintain competitive employment when they transition from our program. Faculty and staff from the campuses will benefit through their regular interactions with students at the different workplaces.

Evaluation on individualized progress is measured and documented using the Workplace and Employability Skills Summary of Power CASAS Form 305. This assessment includes the following areas:

Career Development

- create personal information
- create a resume
- establish employment goals
- time management skills
- following directions
- following a work schedule
- use an iPad to track progress on task completion on the job

Workplace Basics and community integration

- dresses appropriately for work
- maintains acceptable hygiene and grooming
- attends to work tasks from beginning through completion
- performs work tasks with an acceptable level of productivity
- exercises safety precautions within the community

Other Submissions

This project has been submitted to Area Boards X and XI.

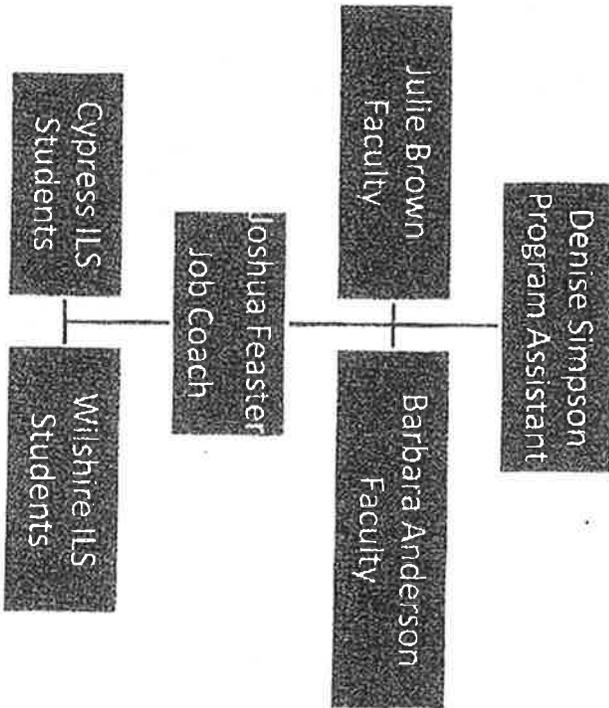
From:

4100 - State Council on Developmental Disabilities
 Grant Budget Detail Sheet
 October 1, 2013 thru September 30, 2014

Category of Expense	SCDD Grant Funds	Other Funds	Total Project Costs
Salaries and Wages			
1) Job Coach 12 hours per week	\$8,640	\$0	\$8,640
2) Barbara Anderson, Faculty	\$0	\$1,000	\$1,000
3) Julia Brown, Faculty	\$0	\$1,000	\$1,000
4)	\$0	\$0	\$0
Subtotal Salaries and Wages	\$8,640	\$2,000	\$10,640
Fringe Benefits	\$930	\$500	\$1,430
Consultant / Subcontracted Services			
1)	\$0	\$0	\$0
2)	\$0	\$0	\$0
3)	\$0	\$0	\$0
Subtotal Consultant / Subcontracted Services	\$0	\$0	\$0
Travel	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0
Printing	\$0	\$0	\$0
Space Occupancy / Rent	\$0	\$0	\$0
Equipment (computer purchase)	\$400	\$0	\$400
Other Costs (Specify)	\$0	\$0	\$0
Totals	\$9,970	\$2,500	\$12,470

From:

North Orange County Community College District
School of Continuing Education
Disabled Student Programs and Services
Independent Living Skills Hands-on Job Training Project



School of Continuing Education
 Disabled Student Programs and Services
 Independent Living Skills
Hands-on Job Training Project Application

Program Staff Curricula Vitae

Joshua Feaster

Bachelor's Degree in Human Services with experience working with students with disabilities.

Duty: Act as an on-site resource person and facilitator as adult students with disabilities work independently on the college campus.

- provide job training to participants at work sites
- facilitate the integration
- provide ongoing support and feedback regarding job performance and behavior at the worksite
- interpret work setting procedures as communicated by the onsite supervisor and co-workers
- serve as a liaison between student, onsite supervisor and school team members
- prepare mandatory documentation (case notes, evaluation, daily records of performance)
- assist faculty in the development and implementation of routines and goals for each student

Barbara Anderson

MA Special Education

35 years experience teaching students with disabilities

Duty: Develop and coordinate the placements with collaborators on campus. Assess the needs of the program. Screen students. Oversee and support Job Coach. Monitor Job Coach weekly notes and assessments. Develop quarterly reports. Maintain mandatory paperwork.

Julie Brown

MA Industrial and Organizational Psychology

MUS Library and Information Science

12 years experience teaching students with disabilities

Duty: Develop and coordinate the placements with collaborators on campus. Assess the needs of the program. Screen students. Oversee and support Job Coach. Monitor Job Coach weekly notes and assessments. Develop quarterly reports. Maintain mandatory paperwork.

Denise Simpson

M. Ed Adult Education

26 years experience teaching and working with students with disabilities

Duty: Provide oversight of the program, monitor budgets and coordinate quarterly reports.

From:

09/12/2013 11:13

#191 P.009/014

School of Continuing Education
Disabled Student Programs and Services
Independent Living Skills
Hands-on Job Training Project Application
Previous Grants/Awards

Independent Living Skills Program

2010-2011 Awarded the AREA Board XI Cycle 34 Grant
Hands-on Job Training Project
\$5,544

2011-2012 Awarded the AREA Board XI Cycle 35 Grant
Hands-on Job Training Project
\$6,933

Disabled Student Programs and Services

2008 – 2010 Orange County Transportation Authority
Job Access Return Commute
\$156,000

2011 – 2013 Orange County Transportation Authority
Job Access Return Commute
\$358,250



Vaniethia Hubbard
Dean of Instruction & Student Services

Diane Mendoza
Registrar

Accredited by the Schools Commission of the Western Association of Schools & Colleges

July 18, 2013

To Whom It May Concern,

It is my pleasure to write a letter in support of the Independent Living Skills Program offered by the School of Continuing Education (SCE).

Over the last year, the Records Department located at the Wilshire Campus has relied on approximately 17 Students Workers from the Independent Living Skills Program to assist with clerical tasks. The Student Workers provide assistance which requires behavior that is conducive to a professional office environment, while working independently with some direction and supervision.

A task that is critical to the Records Department is the collection and maintenance of confidential documents. The Student Workers provide an essential role in managing the maintenance of these confidential documents. They are responsible for shredding the documents in a timely manner, while showing a concern and respect for the sensitive nature of the documents. The task of shredding requires use of fine motor skills, as well as practicing good judgment. The assistance provided by the Student Workers eliminates the cost that was previously incurred to have the documents shred by an outside vendor.

In addition to shredding confidential documents, the Student Workers are responsible for grouping or batching admissions forms in preparation for the documents to be scanned and archived. The role the students provide is critical to the workflow of archiving the forms. They are required to batch the forms in groups according to the date on the form. This requires the Student Workers read and match the month and year on the document, and prepare a batch by counting to a specific number to group the forms. The task requires attention to detail and a high level of accuracy. If the Student Workers were unable to provide assistance with this task, it would require hiring additional hourly staff.

It has been my observation over the last year that the Student Workers have learned a great deal as they assist in the Records Department. Not only have the students developed new clerical skills, they have also further developed their ability to work in a professional environment, respectfully and appropriately interact with permanent staff, while accomplishing a very valuable and much needed task.

The appreciation and gratitude the Records Department has for the contribution the Student Workers have made is difficult to express. The work they continue to do is worthwhile and essential to the department and their presence and participation in our daily work has made our office much more joyful and pleasant.

Please feel free to contact me if should have questions, or would like to learn more about the assistance provided by the students in the Independent Living Skills Program.

Sincerely,

A handwritten signature in cursive script that reads 'Diane Mendoza'.

Diane Mendoza
Registrar



Fullerton College

Natural Sciences Division

321 East Chapman Avenue • Fullerton, CA 92832-2095

Ph: 714-992-7043 • Fax: 714-992-2932

July 17, 2013

To who is may concern:

My name is Diane Komos. I am the Laboratory Technician for the Horticulture Department at Fullerton College and have been an employee of the college for 15 years. My responsibilities include the operation and maintenance of the instructional labs. I am also responsible for maintaining the department plant nursery, which includes training and supervising of student interns and organizing several plant sales throughout the year.

I was asked by Barbara Anderson, instructor for the Disabled Students Program and Services at the Wishline Continuing Education Center, if students in her program could work in our department. Since December of 2012, the students have been working once a week, for several hours a day.

Their specific tasks include planting seeds, propagating and transplanting plants, weeding and general clean up of the plant nursery area. Our goal was to provide hands-on work experience in basic skills needed for successful employment. The emphasis was on gaining fine motor skills, learning to take direction from a supervisor, completion of an assigned task and working with others as part of a team.

I felt that the students did benefit from working in our department and that they gained invaluable work experience. Over the months, I saw an improvement in both their manual and social skills. In addition, the Horticulture department benefited from the additional help provided by the students. I hope that this worthwhile program will continue and the Horticulture Department can play a role in providing a positive work experience for many more students.

Sincerely,

Diane Komos
Laboratory Technician – Fullerton College
Horticulture Department

714-992-7135

IN SERVICE TO PEOPLE WITH DEVELOPMENTAL DISABILITIES



July 11, 2013

To Whom It May Concern:

It is my pleasure to write to you in support of the School of Continuing Education/Disabled Student Programs and Services on their grant application to State Council on Developmental Disabilities to increase their ability to serve individuals with developmental disabilities and Autism.

I am the Executive Director of Regional Center of Orange County. RCOC is one of 21 non-profit regional centers contracted by the State of California to coordinate and monitor services for any resident in our community who has a developmental disability or who is believed to have a developmental disability. We serve people with substantial handicapping developmental disabilities which began before the age of 18, are expected to be life long, and are attributable to mental retardation, cerebral palsy, epilepsy, autism or conditions similar to mental retardation. At the present time, RCOC serves approximately 17,000 developmentally disabled and/or high-risk children and adults.

RCOC has had a positive working relationship with SCE for many years. The Grant would continue to enable the SCE staff to further successfully prepare students with developmental disabilities for employment. The proposed program, "Hands On Job Training Program," is greatly needed. We recognize that meaningful employment provides our consumers with a greatly improved quality of life including a better perception of themselves and increasing their monetary resources.

Should you require any further information, please feel free to contact me at (714) 796-5255.

Sincerely,

Larry Landauer
Executive Director

Mailing Address: P. O. Box 22010, Santa Ana, CA 92702-2010 - www.rcocdell.com

Proposal Checklist

Program Development Grant
Request for Proposal
Federal Fiscal Year 2014 - Cycle 36

In completing this form, the proposer acknowledges that the following items are included in the proposal, in accordance with the instructions provided in the RFP. This checklist should be included with the proposal package.

Check box below to indicate inclusion in proposal

- Cover Letter
- Project Data Sheet
- Project Narrative (not to exceed 8 pages)
- Budget Detail Worksheet (including description of identified expenses)
- Continuation of Funding Letter, if applicable.
- Organization Chart
- Curricula Vitae/Resumes and position descriptions, as applicable
- List of Previous Grants/Awards
- Payee Data Record Form—only pertains to non-governmental agencies
- (3) Letters of Support
- Proposal Checklist

AGENDA ITEM DETAIL SHEET

ISSUE: California Transition Alliance is requesting a sponsorship in the amount of \$999 to attend the California Institute on Secondary Transition: A Bridge to Success being held in San Diego, California.

BACKGROUND: The California Transition Alliance is a nonprofit small organization that is passionate about improving transition opportunities for students, which is the reason we have taken on the financial responsibility for this enormous event. We are asking for support to include as many consumers as we can possibly find recourses. We thank you for your consideration.

ANALYSIS/DISCUSSION: The Institute is focused on developing the capacity of participants to improve transition outcomes for youth with is abilities in the state of California. The themes of the institute are: Transition to Postsecondary Education, Youth Leadership, Parent Involvement, Connecting to Community Support and Transition to Employment.

Consumers that attend the Institute will share their business experience in a breakout, provide input in a statewide business networking meeting, and share their business during the vendor fair. We believe that self-employment is a viable work option for some individuals. It is also important that consumers share their businesses stories with other participants and for these business owners to continue to learn about additional transition areas.

This conference is designed to engage participants in training in the areas of self advocacy and leadership skills that are essential to all youth. It is our intent to encourage and train individuals to support and encourage consumers and their families who exercise control, choice and leadership. We are seeking a sponsorship of \$999 to support youth participation in the event in a variety of roles. First in

attending the Institute as general participants, it is important to have youth and young adults present during all presentations and events. We are recruiting ID/DD youth to participate in attendance, participate in youth panels, networking meetings, and as vendors. Youth participation is contingent on sponsoring their travel and accommodations during the Institute. The funding will be used specifically to increase the number of consumers and their families to participate in this event as leaders and presenters.

A Bridge to Success California Institute on Secondary Transition is being held on December 2-4, 2013.

COUNCIL STRATEGIC PLAN OBJECTIVE: Individuals with developmental disabilities, their families and their support and/or professional staff will increase their knowledge and skills so as to effectively access needed educational and/or community-based services through at least 225 trainings, conferences, workshops, webinars, and/or resource materials developed by the Council on topics such as rights under IDEA, rights under California's Lanterman Act etc. on an annual basis.

PRIOR COUNCIL ACTIVITY: Since the beginning of FY 2013-14, the Council has awarded \$2599.00 for sponsorship requests. The Council allocates \$25,000 per fiscal year for sponsorships. The fiscal year began July 1, 2013.

RECOMMENDATION(S): Staff recommends funding the California Transition Alliance's request for sponsorship.

ATTACHMENTS(S): 1. Sponsorship request

PREPARED: Kristie Allensworth September 26, 2013



CA Transition Alliance
P.O. Box 204
Talmage, CA 95481-0204
www.catransitionalliance.org

California Transition Alliance

SCDD Sponsorship Request

September 1, 2013

State Council on Developmental Disabilities,

On behalf of the California Transition Alliance, we would like to submit a request to the SCDD for a sponsorship for consumers of Micro Businesses, to attend the California Institute on Secondary Transition *A Bridge to Success*. This Institute needs youth and consumers in attendance. This Institute is attracting National attention, as well as statewide support through various agencies and school districts.

Consumers will attend the Institute, share their business experience in a breakout, provide input in a statewide business networking meeting, and share their business during the vendor fair. We believe that self-employment is a viable work option for some individuals. It is also important that consumers share their businesses stories with other participants and for these business owners to continue to learn about additional transition areas.

The CA Transition Alliance is a nonprofit small organization that is passionate about improving transition opportunities for students, which is the reason we have taken on the financial responsibility for this enormous event. We are asking for support to include as many consumers as we can possibly find recourses. We thank you for your consideration.

A.

Name: California Institute on Secondary Transition

Date: December 2-4, 2013

Location: Town and Country Hotel, San Diego, CA

Description: The Institute is focused on developing the capacity of participants to improve transition outcomes for youth with disabilities in the state of California. The themes of the institute are: Transition to Postsecondary Education, Youth Leadership, Parent Involvement, Connecting to Community Support and Transition to Employment.

B. This conference is designed to engage participants in training in the areas of self advocacy and leadership skills that are essential to all youth. It is our intent to encourage and train individuals to support and encourage consumers and their families who exercise control, choice and leadership

We are seeking a sponsorship of \$999 to support youth participation in the event in a variety of roles. First in attending the Institute as general participants. It is important to have youth and young adults present during all presentations and events. We are recruiting ID/DD youth to participate in attendance, participate in youth panels, networking meetings, and as vendors.

Youth participation is contingent on sponsoring their travel and accommodations during the Institute. The funding will be used specifically to increase the number of consumers and their families to participate in this event as leaders and presenters.

- C. We anticipate 1,200 attendees, representing K-12 education, postsecondary education, business partners, youth serving professionals from Department of Rehabilitation, Regional Center, Family Empowerment programs and youth and their family members.
- D. We are initiating outreach to parents and youth through the CECY Employment First initiative, Regional Centers, Department of Rehabilitation and Parent Information and Rowell Family Empowerment Centers and K-12 Education.

E. **Budget for Youth and Family Engagement:**

Source of funds	Purpose – Travel Expenses and Institute Registration	Amount
CA Transition Alliance	Youth Participation	\$3,500
Conference Vendors	Youth Participation	\$2,200
SCDD Sponsorship	Youth Participation – Micro Business	\$999.00

- F. Requesting SCSD support for Advocates and Additional Consumers to attend.
- G. Attached is a letter of support from Sarah Warner, Micro Business Owner and Kathy Warner, Parent.

Sincerely,

Liz Zastrow

*CA Transition Alliance, Training Team Leader
 CA Institute on Secondary Transition, Conference Chair
 Lodi Unified School District, Program Specialist
 STEPS, Employment Consultant Micro Business*



California Community of Practice Leadership Team
 Team Leader, Sue Sawyer, CA Transition Alliance

www.catransitionalliance.org

530-604-3150

August 24, 2013

State Council on Developmental Disabilities

California Community of Practice Partners

- CA Association of Special Educators (CARS*)
- CA Commission on Special Education
- California Department of Education (CDE)
- WorkAbility I
- Social Security Administration (SSA)
- California Teachers Association (CTA)
- CA Department of Rehabilitation (DOR)
- CA Developmental Disability Services (DDS)
- California Health Incentives Improvement Project (CHIIP)
- CA State University, San Diego
- Career Connection, Whittier Union HSD
- Glenn COE/SELPA CDE Team
- Diagnostic Center
- CA Transition Alliance
- Exceptional Parents Unlimited
- Parents Helping Parents
- Resources for Independence, Central Valley
- CA Community College District
- Others

On behalf of the California Secondary Transition Community of Practice Leadership Team, we would like to submit this request to the SCDD for a sponsorship for the California Institute on Secondary Transition ***A Bridge to Success*** that we are holding this winter in San Diego.

- A. Name: California Institute on Secondary Transition
 Date: December 2-4, 2013
 Location: Town and Country Hotel, San Diego, CA

Description:

The Institute is focused on developing the capacity of participants to improve transition outcomes for youth with disabilities in the state of California. The themes of the institute are: Transition to Postsecondary Education, Youth Leadership, Parent Involvement, Connecting to Community Support and Transition to Employment.

- B. This conference is designed to engage participants in training in the areas of self advocacy and leadership skills that are essential to all youth. It is our intent to encourage and train individuals to support and encourage consumers and their families who exercise control, choice and leadership

We are seeking a sponsorship of \$999 to support youth participation in the event in a variety of roles. First in attending the Institute as general participants. It is important to have youth and young adults present during all presentations and events. We are recruiting ID/DD youth to participate in a panel of Young Entrepreneurs to present at the conference. We are also offering these youth vendor space to support and encourage their businesses. Youth participation is contingent on sponsoring their travel and accommodations during the Institute. The funding will be used specifically to increase the number of consumers and their families to participate in this event as leaders and presenters.

- C. We anticipate 1,200 attendees, representing K-12 education, postsecondary education, business partners, youth serving professionals from Department of Rehabilitation, Regional Center, Family Empowerment programs and youth and their family members.
- D. We are initiating outreach to parents and youth through the CECY Employment First initiative, Regional Centers, Department of Rehabilitation and Parent Information and Rowell Family Empowerment Centers and K-12 Education.
- E. Budget for Youth and Family Engagement:

Source of funds	Purpose – Travel Expenses and Institute Registration	Amount
CA Transition Alliance	Youth Participation	\$3,500
Conference Vendors	Youth Participation	\$2,200
SCDD Sponsorship	Youth Participation	\$999.00

Attached is a letter of support from Toby and Jadie Cook.

Sincerely,

Sue Sawyer

Members of the California Community of Practice Leadership Team, 2013-14

Jill Larson, Transition Specialist, CDE
 Richard Rosenberg, TPP
 Olivia Raynor, UCLA
 Ed Amundson, CTA

Dan Boomer, Education Consultant, AES
 Vicki Shadd, SELPA
 John Johnson, SDSU
 Susan Mathers, DOR

Cathy Thoni, Diagnostic Center, North
 Liz Zastrow/Carol Gentili, WorkAbility
 Sue Sawyer, CA Transition Alliance
 Wendy Longwell, Rowell Family Empowerment

September 8, 2013

State Council on Developmental Disabilities:

I am happy to be able to write a letter in support of the SCDD Sponsorship Request for consumers to attend the California Institute on Secondary Transition *A Bridge to Success*.

My name is Toby Cook, I am a business owner. I am also a client of Valley Mountain Regional Center. When I was young the doctors said I had autism. Lots of people have helped me to become independent. I started my own Tye Dye business when I was in high school. I participated in a pilot project with Valley Mountain Regional Center, Stockton Department of Rehabilitation and some State Agencies to help determine steps to self-employment. I just turned 22, exited from Lodi Unified School District and met all of my Employment goals with DOR.

I recently moved into my own apartment which is close to my parents. I like having my own quiet place. I can cook my meals, do laundry, chores around my house and I have a space to make my T-Shirts and take care of business.

I believe that when you give consumers new opportunities and experiences we continue to learn and grow. It is important to learn about transitions in life, especially employment.

I have always wanted to have my own business. I tried a few work experience jobs but all I ever wanted was to run my own business.

I make fantastic T-Shirts for men, women and infants. I make socks too. Recently I sold T-Shirts to my entire family for our reunion. I am also proud to say I received the contract to make all of the bags for this conference. Come and see them they are really nice.

Please support this event so others can feel the same success. It is important that other consumers can come and learn more and try to work.

Sincerely,

A handwritten signature in black ink that reads "Toby Cook". The signature is written in a cursive, slightly slanted style.

Toby Cook
Founder of Toby's Tye Dye, a Micro Business



September 8, 2013

State Council on Developmental Disabilities:

I am happy to be able to write a letter in support of the SCDD Sponsorship Request for consumers of Micro Businesses to attend the California Institute on Secondary Transition *A Bridge to Success* being submitted to the State Council on Developmental Disabilities by Training Team Leader of California Transition Alliance, Liz Zastrow.

My name is Sarah Werner, I have Down syndrome and I am 28 years old. I started a Micro-Business (SARAH WORKS) in 2008. I decorate canvas bags with my artwork, and sell them in my booth at fairs and events. It was not easy to get started in my business, and I needed a lot of help.

I think it is really important that people know that they can also create their own business if they want to, but you can't learn about that everywhere. I had help from Liz and her group in talking about how businesses run, and what I could do to start my own.

Thanks to having all that knowledge, I can now sit in my booth and let people know that I am the artist that made all of the designs. Sometimes they ask me for my autograph!

So that is why I think it is important that there is some sort of money available for people to be able to go to the conference *A Bridge to Success*. It is important for people to learn, and to share what they learned. Please think about making money available for people to be able to go!

If you have any other questions for me, you can call me on my business cell phone or you can look up my business website.

Sincerely,

Sarah Werner

Sarah Werner
Founder of Sarah Works, a Micro Business
<http://sarah-works.com>
(209)373-3770

September 8, 2013

State Council on Developmental Disabilities:

It is my pleasure write a letter in support of the SCDD Sponsorship Request for consumers of Micro Businesses to attend the California Institute on Secondary Transition *A Bridge to Success* being submitted to the State Council on Developmental Disabilities by Training Team Leader of California Transition Alliance, Liz Zastrow.

This Sponsorship Request is being made so that Consumers will be able to attend the conference and learn about self-employment and the many options available to them in their search for the perfect match in the world of Micro-Business.

There is a great need for support in order to enable the Consumers to attend ~ this is an extremely important conference that is generating a lot of interest. The value of Consumers being able to meet each other and learn from each others' experiences cannot be minimized.

My daughter Sarah was in the position of looking to create her own Micro-Business in 2007-2008 and was supported in that search for information and ideas by Liz and her team through Regional Center support. Being able to provide that sort of support for more Consumers through this conference is a phenomenal concept - and one that should be shared with as many interested Consumers as possible.

In conclusion, I fully support the efforts of the California Transition Alliance as they seek external funding to support a program designed to present additional Secondary Transition opportunities to Consumers. Any programs that can help our youth and young adults establish viable options for their future will have long-term benefits for our students, families, and the community at large.

For additional information, please do not hesitate to contact me.

Sincerely,



Kathy Werner

Parent of Sarah Werner, Founder of SARAH WORKS.

<http://sarah-works.com>

(209)373-3770 / (209)373-3975

AGENDA ITEM DETAIL SHEET

ISSUE: Person Centered Services, Inc. (PCS) on behalf of The Advocates is requesting a sponsorship in the amount of \$999 to attend the California Institute on Secondary Transition: A Bridge to Success being held in San Diego, California.

BACKGROUND: The Advocates are a group of 11 men and women who receive services through Valley Mountain Regional Center (VMRC). Because of their age, several of the Advocates are supported by the Transition Team at VMRC. They have performed professionally throughout Central and Northern California. Their beliefs are advocating for people with disabilities through their music, song and dance. They have a team of 4 PCS support staff who supports them with rehearsals and performances. The support staff will assist with driving The Advocates and their musical equipment in 4 vehicles. The support staff will also provide supervision and assistance during the performance and while attending the Institute.

ANALYSIS/DISCUSSION: The Advocates have been asked to participate, perform and attend the California Institute on Secondary Transition. The institute is focused on developing the capacity of participants to improve transition outcomes for youth with disabilities in the state of California.

The themes of the institute are: Transition to Postsecondary Education, Transition to Employment, The Parent role in Transition, Connecting to Community Support, Youth Leadership and Self Advocacy. The Institute is designed to engage participants in training in the areas of self-advocacy and leadership skills that are essential to all youth. It is the intent of the California Transition Alliance to encourage and train individuals to support and encourage consumers and their families who exercise control, choice and leadership.

The Advocates will be able to share their self-advocacy skills and leadership abilities from their many performances to Institute participants in Southern California who haven't been able to see their performance. They will also be able to gather information from their sessions attended and bring back to self-advocate's in Area 6.

A Bridge to Success California Institute on Secondary Transition is being held on December 2-4, 2013

COUNCIL STRATEGIC PLAN OBJECTIVE: Individuals with developmental disabilities, their families and their support and/or professional staff will increase their knowledge and skills so as to effectively access needed educational and/or community-based services through at least 225 trainings, conferences, workshops, webinars, and/or resource materials developed by the Council on topics such as rights under IDEA, rights under California's Lanterman Act etc. on an annual basis.

PRIOR COUNCIL ACTIVITY: Since the beginning of FY 2013-14, the Council has awarded \$2599.00 for sponsorship requests. The Council allocates \$25,000 per fiscal year for sponsorships. The fiscal year began July 1, 2013.

RECOMMENDATION(S): The Council's Sponsorship policy is focused on providing financial assistance to organizations for events that promote consumer and family self-advocacy. This request is from a group of self-advocates who wish to participate in a conference. The Committee should consider whether the request comports with the intent of the policy.

ATTACHMENTS(S): Sponsorship request

PREPARED: Kristie Allensworth, September 26, 2013



Person
Centered
Services

August 24, 2013

To: **State Council on Developmental Disabilities**

Person Centered Services, Inc., on behalf of The Advocates, would like to submit a request to the SCDD for a sponsorship to the California Institute on Secondary Transition: **A Bridge to Success**, being held in San Diego, California. PCS is seeking a sponsorship of \$999.00 to assist The Advocates with travel expenses to San Diego in order to attend and perform at the Institute.

Name: **A Bridge to Success California Institute on Secondary Transition**
Date: **December 2-4, 2013**
Location: **Town and Country Hotel, San Diego, CA**

Description:

The Advocates have been asked to participate, perform and attend the California Institute on Secondary Transition.

The institute is focused on developing the capacity of participants to improve transition outcomes for youth with disabilities in the state of California. The themes of the institute are: Transition to Postsecondary Education, Transition to Employment, The Parent role in Transition, Connecting to Community Support, Youth Leadership and Self Advocacy.

- B. The Institute is designed to engage participants in training in the areas of self- advocacy and leadership skills that are essential to all youth. It is the intent of the CA. Transition Alliance to encourage and train individuals to support and encourage consumers and their families who exercise control, choice and leadership.
- C. The Advocates are a group of 11 men and women who receive services through Valley Mountain Regional Center. Because of their age, several of the Advocates are supported by the Transition Team at VMRC. They have performed professionally throughout Central and Northern California. Their beliefs are advocating for people with disabilities through their music, song and dance. They have a team of 4 PCS support staff who supports them with rehearsals and performances. The support staff will assist with driving The Advocates and their musical equipment in 4 vehicles. The support staff will also provide supervision and assistance during the performance and while attending the Institute.
- D. The Advocates will be able to share their self-advocacy skills and leadership abilities from their many performances to Institute participants in Southern California who haven't been able to see their performance. They will also be able to gather information from their sessions attended and bring back to self-advocate's in Area 6.

240 N. Union Street
Stockton, CA 95205
209-466-2448 Phone
209-466-3073 Fax
daime.hoornaert@pcsofca.com

E. Budget for Advocates travel :

Source of Funding	Purpose	Amount
	Enterprise Van Rental: 3 days Transportation: 4 passenger vans	\$367.87 each Total: \$1471.48
	Fuel	\$300 each van Total: \$1200.00
	Per Diem for 3 days 6 Meals for 15 people	\$ 79.50 each Total: \$ 1192.50
California Community of Practice Leadership Team	7 Hotel Rooms for 2 nights	Total: \$1652.00
California Community of Practice Leadership Team	Conference Fee x 15	Total: \$2055.00
SCDD	Sponsorship	\$999.00

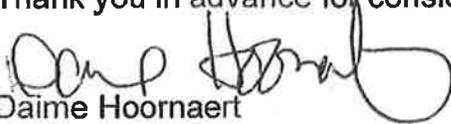
F. Person Centered Services has not previously requested SCDD sponsorships.

G. Attached is a letter of support from:

State Council on Developmental Disabilities: Area Board 6 Chair

Ann Cirimele: Parent

Thank you in advance for considering Person Centered Services for this sponsorship,



Daime Hoornaert
Core Staff

240 N. Union Street
Stockton, CA 95205
209-466-2448 Phone
209-466-3073Fax
daime.hoornaert@pcsofca.com



State Council on Developmental Disabilities Area Board 6

2529 W. March Lane, Ste. 105, Stockton, CA 95207-8270

(209) 473-6930, 473-6932 (fax)

E-mail: ab6@scdd.ca.gov Website: www.scdd.ca.gov/areaboard6.htm

September 3, 2013

Area Boards on developmental disabilities are established under State law as a program of the State Council on Developmental Disabilities to protect and advocate for the rights of persons with developmental disabilities.

Area Board 6 serves Amador, Calaveras, San Joaquin, Stanislaus, and Tuolumne counties.

BOARD MEMBERS

Brad Putz
Chairperson

Jill Ames
Karen Andersen
Gary Del Nero
Mary Dye
Edward Flaiz
Anna Newman
Brad Putz
Arthur Valdez
Paula Weihrouch
Kerstin Williams
Ericka Yanez

Dena Hernandez,
Executive Director

State Council on Developmental Disabilities
1507 21st, Street Suite 210
Sacramento, CA 95811

State Council on Developmental Disabilities,

Area Board 6 is writing in support of the sponsorship request for Person Centered Services/ The Advocates. They are requesting this scholarship to attend and participate at the CA Transition Alliance & the Secondary Transition Community of Practice- Build a Bridge to the Future event to be held on December 2-4, 2013 at the Town and Country Hotel in San Diego, CA. The sponsorship will assist them to get to and from the conference.

The conference is focused on developing the capacity of participants to improve transition outcome for youth with disabilities within California to include youth leadership. The Advocates from Person Centered Services will be able to share their self-advocacy skills and leadership abilities from their many performances within our catchment area and beyond. They will also be able to gather information and bring it back to our local area. This is a worthwhile event.

This request would support the SCDD State Plan 2012-2016 objective- Goal 6- *Youth with developmental disabilities and their families get the help they need when they transition to adult life.*

Thank you for considering this request for sponsorship.

Respectfully,

Brad Putz

Brad Putz
Area Board 6 chair

Cc: *Person Centered Services/The Advocates*
SCDD/Area Board 6

Ann O'Connor Cirimele
4116 Sun River Court
Stockton, CA 95219

September 6, 2013

To Whom It May Concern,

I am writing this letter of support for the scholarship applications for The Advocates to attend and perform at CA Transition Alliance and the Secondary Transition Community of Practice: Building A Bridge to the Future conference in San Diego. My son, Matthew Cirimele, joined The Advocates when he enrolled at Person Centered Services about 6 years ago. Since that time I have seen Matt's self-advocacy skills grow tremendously. He has learned how to express his opinions regarding programs, song selection and other needs related to performing. He has taken on the role of mentoring new members of The Advocates and he takes that responsibility quite seriously. As part of the rehearsal process he enjoys helping them learn how to perform and how to interact with audience members.

My family and I have had the opportunity to see many of The Advocates performances over the years and we constantly comment on the growth in self-confidence exhibited by all the members, not just our son. It has been so rewarding to see The Advocates learn from each other and share their joy of music with our community. The Advocates serve as examples to others with developmental disabilities that they too can be active members of the community.

My family and I are indebted to Person Centered Services for creating and supporting The Advocates because this group allows Matthew to express his creativity through his love of music. He takes great pride in being a member of The Advocates, and through The Advocates he continues to strengthen his self-advocacy skills. I think conference attendees would feel empowered and uplifted to see a performance by The Advocates.

Sincerely,



Ann Cirimele



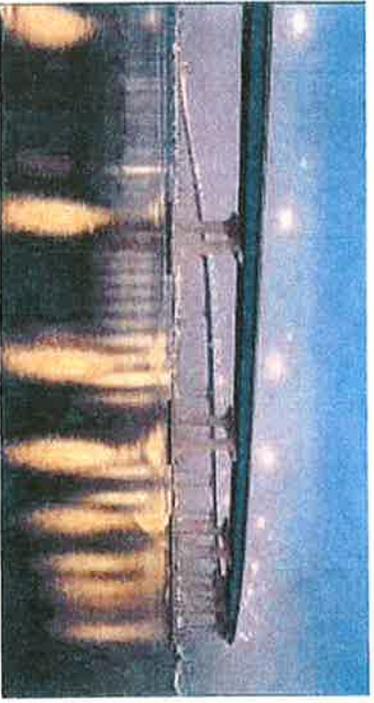
**Continuing Ed Units
And CRC Units
from SDSU**

Join the CA Transition Alliance & the Secondary Transition Community of Practice

**Save the Date:
December 2 – 4, 2013
Town and Country Hotel
San Diego, CA**

Registration Information available at www.catransitionalliance.org

Build a Bridge to the Future



- Conference Themes**
- Transition to postsecondary education
 - Transition to employment
 - The parent role in transition
 - Connecting to community support for transition
 - Youth self-advocacy & leadership
 - Roles of schools, agencies & Workability I

A Statewide Institute to Improve Transition for Youth with Disabilities

- ◆ Explore strategies to meet the transition mandate in the IEP
- ◆ Develop tools and resources to improve transition at the local level
- ◆ Parents- learn to navigate the education system & the transition process when school ends
- ◆ Learn from state and national experts
- ◆ Engage your students in career planning that leads to personal plans for their future

Sponsored by CA Community of Practice and CA Transition Alliance AND

San Diego State University, California Department of Education, WorkAbility I

CA Department of Rehabilitation, and the California Employment Consortium for Youth (CECY)



A Bridge to Success

CALIFORNIA INSTITUTE ON SECONDARY TRANSITION

December 2 - 4, 2013

Register Online Today! www.catransitionalliance.org

Name _____ CA Transition Alliance Member? Yes No
Agency/Organization/School/District _____
Address _____
City _____ County _____ State _____ Zip Code _____
Daytime Phone _____ Work Email _____ Home Email _____

Conference Registration Fee: \$250

Register online or by mail.
No onsite registration.

Online Instructions:

Register online at
www.catransitionalliance.org
Payments will be processed using PayPal. Card information will be available on the website.
(Receipt available from PayPal)

Mail Instructions:

Visit **www.catransitionalliance.org**
Download and print the registration form. Send form with check to:

CA Transition Alliance

P.O. Box 204

Talmage, CA 95481-0204

Check must be included or registration will not be processed!

(Email Receipt will be sent)

I require special accommodations to participate fully.
Please contact me via: phone email



Special nutritional needs have been addressed in meal choices

We are offering 50 Breakout Sessions centering on these transition topics:

- ⇒ **TRANSITION TO POST SECONDARY EDUCATION**
 - "Role of Schools"
 - ⇒ **YOUTH LEADERSHIP**
 - "Self Advocacy"
 - ⇒ **PARENT INVOLVEMENT**
 - "Parent Role in Transition"
- ⇒ **INTERAGENCY CAPACITY BUILDING**
 - "Connecting to Community Support"
 - ⇒ **WORK BASED LEARNING**
 - "Transition to Employment"

The Institute will also feature:

- 3 Recognized Keynote Speakers
- Meeting Times for WorkAbility, TPP and the Transition Alliance
 - Pre-Conference Activities
- Improving Special Education Services (ISES) Meeting Connection
- 5 Sessions will be archived and available on the Transition Alliance Website:

www.catransitionalliance.org

Breakout session details and instructions for downloading materials will be sent via email

SIGN UP NOW!



Agenda

Monday, December 2, 2013

<u>Committee and Agency Meetings:</u>	
Preconference Session	1:00p—5:00p
WorkAbility Regional	1:00p—3:00p
WorkAbility Committee	3:00p—5:00p
Registration	5:00p—7:00p

Tuesday December 3, 2013

Registration	7:00a—3:00p
Breakfast	7:00a—9:00a
Vendors	7:30a—4:00p
Breakfast Meetings	7:30a—8:45p
Opening/Speakers	9:00a—10:15p
Breakouts 1—10	10:15a—11:30p
Lunch	11:45a
Keynote	12:45p—1:30p
Breakouts 11—20	1:45p—3:00p
Breakouts 21—30	3:15p—4:30p
TA General Membership Meeting/ Reception	5:00p—6:30p

Wednesday December 4, 2013

Registration	7:00a—9:00a
Breakfast	7:30a—9:00a
Breakfast Meetings	7:30a—8:45a
Keynote	9:00a—9:45a
Breakouts 31—40	10:00a—11:15a
Breakouts 41—50	11:30a—12:45p
Pre-Arranged Meetings	WA Advisory 1:30p—3:30p

Hotel Reservation & Travel Info

Venue:

Town and Country Resort and Convention Center
500 Hotel Circle North
San Diego, CA 92108
PH: 619-291-7131
FX: 619-294-4681
www.towncountry.com

Reservations, 800-772-8527:

Rooms are \$105/night (includes wi-fi).
Call and specify that you are with "CA Transition Alliance" or access event website:

https://resweb.passkey.com/Resweb.do?mode=welcome_ei_new&eventID=10704833
(right click and "open hyperlink" or cut and paste into browser window)

Parking:

There is a \$10/day fee for parking at the hotel

Airport:

San Diego Airport SAN

Shuttle:

Cloud Nine/Super Shuttle, \$12 (reservations not needed)

Directions:

Interstate 8 East (El Centro)

Take 2nd Hotel Circle Exit and turn left going under the overpass.

Interstate 8 West (Beaches)

Exit Hotel Circle and turn right.

Interstate 5 North or South

Exit onto Interstate 8 East (El Centro) and exit 2nd Hotel Circle exit, turn left continuing under the overpass.

Interstate 805 North or South

Interstate 15 North or South & Hwy 163. Exit onto Interstate 8 West (Beaches), exit Hotel Circle and turn right.

Continuing Education Credits:

San Diego State University is offering CEU credits for Educators
and CRC credits for Department of Rehabilitation Counselors.
Sign-up and pay onsite.

No Reservations Taken After November 1, 2013

www.catransitionalliance.org

CA Transition Alliance

P.O. Box 204

Talmage, CA 95481-0204

Email: buildabridge@catransitionalliance.org

Diana Baca (530) 934-6575 Ext 3201

**PROPOSED
2014 Meeting Dates**

Month	Self-Advocates Advisory Committee	Council Meeting
January	14	15
February		
March	*19	*20
April		
May	20	21
June		
July		Possible Out of Town Meeting
August		
September		Possible Out of Town Meeting
October		
*November	18	19
December		

***NOTE: Due to hotel availability, this meeting would be on a Wed/Thurs instead of Tues/Wed.**