



COUNCIL MEETING NOTICE/AGENDA

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DATE: Thursday, January 22, 2015
TIME: 10:00 a.m. – 5:00 p.m.
LOCATION: Hilton Sacramento Arden West
2200 Harvard Street
Sacramento, CA 95815
Phone: (916) 922-4700

Pursuant to Government code Sections 11123.1 and 11125(f), individuals with disabilities who require accessible alternative formats of the agenda and related meeting materials and/or auxiliary aids/services to participate in this meeting should contact Robin Maitino at (916) 322-8481 or email robin.maitino@scdd.ca.gov. Requests must be received by 5:00 pm, January 15, 2014.

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| 1. CALL TO ORDER | A. Lopez | |
| 2. ESTABLISH QUORUM | A. Lopez | |
| 3. WELCOME/INTRODUCTIONS | A. Lopez | |
| 4. PUBLIC COMMENTS | | |
| <i>This item is for members of the public only to provide comments and/or present information to the Council on matters not on the agenda. Each person will be afforded up to three minutes to speak. Written requests, if any, will be considered first. The Council will provide a public comment period, not to exceed a total of three minutes, for public comment prior to action on each agenda item.</i> | | |
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For additional information regarding this agenda, please contact Robin Maitino,
1507 21st Street, Suite 210, Sacramento, CA 95811, (916) 322-8481

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**APPROVAL OF
NOVEMBER 2014
MINUTES**

**Council Meeting Minutes
November 19, 2014****Members Present**

April Lopez
Bill Moore
Carmela Garnica
Chisorom Okwuosa
Dan Boomer
David Forderer
Eric Gelber
Janelle Lewis
Jonathan Clarkson
Kecia Weller
Kerstin Williams
Kris Kent
Max Duley
Molly Kennedy
Nancy Clyde
Ning Yang
Rebecca Donabed
Robert Jacobs
Robert Taylor
Sandra Smith
Steven Kapp

Members Absent

Catherine Blakemore
Feda Almaliti
Olivia Raynor
Robin Hansen

Others Attending

Aaron Carruthers
Anastasia Bacigalupo
Bob Phillips
Carlyn Meshack
Chris Arroyo
David Grady
Dawn Morley
Dena Hernandez
Elizabeth Drake
Gabriel Rogin
Janet Fernandez
Joyce McNair
Mary Agnes Nolan
Mary Ellen Stives
Mike Clark
Natalie Bocanegra
October King
Robert Phillips
Robin Maitino
Ruby Villanueva
Sam Seaton
Sarah May
Sonya Bingaman
Susan Eastman
Vicki Smith

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Chairperson Molly Kennedy called the meeting to order at 10:10 a.m. and a quorum was established.

2. WELCOME AND INTRODUCTIONS

Members and others attending introduced themselves.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF SEPTEMBER 2014 MEETING MINUTES

It was moved/seconded (Lewis/Smith) and carried to approve the September 16, 2014, Council meeting minutes as presented.
(1 abstention)

It was moved/seconded (Weller/Yang) and carried to approve the September 29, 2014, Council meeting minutes as presented.
(2 abstentions)

5. CHAIR REPORT

Chairperson Kennedy provided a written report to the Council covering the year in review, provider rates, strategic plan development, and other ongoing activities.

6. INTERIM EXECUTIVE DIRECTOR REPORT

Executive Director, Michal Clark updated the Council on SCDD activities that have taken place since the September Council meeting.

7. STAFF REPORTS

The Chief Deputy Director, Aaron Carruthers went over his report which was included in the packet and called Councilmembers attention to the statewide activities report as well as the QA report that were included in the packet immediately following his report.

8. AIDD COMPLIANCE/MTARS UPDATE

Chairperson Kennedy and Director Clark provided members with a progress update on implementing the corrective action plan (CAP). They also briefly went over both the AIDD Compliance Task Chart the AIDD Compliance Task Timeline that was included in the packet.

9. VISION FOR THE COUNCIL’S FUTURE

Chairperson Kennedy went over the three questions that were recently given to Committee members by Council Leadership and Executive Management to enable all members the opportunity to participate in developing a roadmap that will lead the organization in advocacy, systems, change, and capacity building.

10. CHAIR/VICE CHAIR ELECTIONS

Per Article VII, Section 2 of the Bylaws which states...“election of officers shall occur once every two years,” candidates were considered as follows:

Chair

Molly Kennedy
Sandra Smith

Vice Chair

April Lopez
Sandra Smith
Robert Taylor

An election was held separately for each office. The election for Chair was held first. Following member statements by the candidates for Chair, a public vote was taken. Molly T. Kennedy won the majority vote for chairperson with sixteen (16) ayes. Following members statements by the candidates for Vice Chair, April Lopez won the majority vote for vice-chairperson with fourteen (14) ayes.

11. DD SYSTEM SUSTAINABILITY

Steve Miller, Rebecca Lienhard, and Krystal Zanel of Tierra del Sol gave a presentation regarding frozen rates and cost control measures resulting in closing programs throughout the State.

This issue has brought about much discussion on sustainability within the DD system. The Executive Committee felt so strongly about this issue that they took action at the October 2014 Committee meeting to recommend that the Council be the “conveners” for the meetings necessary with leadership and stakeholders to support DD System Sustainability.

Following the presentation, the Council took the below action.

It was moved/seconded (Forderer/Smith) and carried to refer this issue to the Executive Committee to work in collaboration with other agencies and groups to be conveners.

12. SCDD POSITIONS

i. Implementation of Overtime Rules:

A new federal overtime law, intended to give in-home care workers overtime protections, will likely have a negative impact on consumers and their families by limiting hours that an in-home care worker can work and by limiting how many hours a consumer can use in a week.

It was moved/seconded (Forderer/Taylor) and carried to work in collaboration with DRC to provided written comments addressed to Health and Human Services Agency Secretary Dooley and Governor Brown about the challenges presented by the implementation of the overtime rule and request the development of exceptions to the overtime rule which promote flexibility and consumer choice. (5 abstentions)

ii. CMS Transition Plan:

The Centers for Medicare and Medicaid Services (CMS) announced new rules what services will qualify for future federal funding. As a part of the process, the State of California, through the Department of Health Care Services, must provide CMS with a transition plan

showing how services in California will follow the new rules. CHCS posted their draft transition plan and has asked that the public comment on the plan.

It was moved/seconded (Yang/Clyde) and carried to sign on to the joint letter to the Department of Health Care Services regarding Comments on the California HCBS Statewide Transition Plan.
(6 abstentions)

13. **SPONSORSHIP REQUEST: LEADING THE CHARGE**

The Developmental Disabilities Provider Network (DDPN) is requesting sponsorship funding in the amount of \$900 for the 1st Annual Leading the Charge - Collaborating for Effective Services One-Day Educational Event.

The purpose of the event is to: 1) Provide education on new, innovative, and successful service models that can be replicated in San Diego to better meet the needs of individuals with disabilities who have more significant service challenge needs now and in the future, and 2) Provide advocacy training to assist people with disabilities, to better advocate for their needs.

DDPN is looking to have 200 community leaders, clients, families, service providers and community members in attendance at this event! They are seeking to have 100 consumers and family members in attendance at the event. They will be conducting outreach and marketing of the event through flyers and emails to the following networks: Area Board13, San Diego Regional Center, DDPN's 120 members, DDPN website, and various organization newsletters.

It was moved/seconded (Forderer/Weller) award funding in the amount of \$900 to the Developmental Disabilities Provider Network.

14. **CENTRAL VALLEY REGIONAL CENTER (CVRC) CONFLICT OF INTEREST (COI) WAIVER REQUEST**

Council considered a waiver request submitted by CVRC Board member Scot Miller. Based on consideration of submitted waiver request materials, the November 12, 2014, approval by Area Board 8 of the waiver request, and Council practice, staff recommended Council's approval of Mr. Miller's waiver request.

It was moved/seconded (Kapp/Weller) and carried to approve the proposed Conflict Resolution Plan and grant the request for waiver consistent with the actions taken by the CVRC and Area Board 8.

15. **BYLAW REVIEW**

Proposed revisions to the Bylaws were presented by Legal Counsel for the purpose of conforming bylaws to Assembly Bill 1595 and MTARS commitments. Legal Counsel explained that continued review may be necessary to confirm that Bylaws incorporate all necessary changes relating to Employment First and Self Determination statutory provisions. Council considered noticed revisions along with the following suggestions:

- Add a link within posted bylaws to statutory language addressing Council composition, as feasible. (By Councilmember Kapp.)
- Add language to Section 4 "Voting Rights of Members" to specify that "in person" includes being physically present or attendance at a meeting by teleconference. (By Councilmember Clarkson.)
- Add citation to Attorney General opinion prohibiting voting by proxy. (By Councilmember Clarkson.)
- Simplify language of Section 2 of Executive Director section addressing utilization of federal funds. (By Councilmember Kent.)

It was moved/seconded (Clarkson/Weller) and carried to approve the revised Bylaws with suggested changes.

16. COMMITTEE REPORTS

- a. Executive Committee –Vice-Chair April Lopez provided a summary of the September 26th and October 21st Committee meetings.
- b. Administrative Committee – Chairperson Kennedy provided a summary of the September 24th meeting. In addition, Chief Deputy Director Carruthers provided Councilmembers with an update on both the budget (providing them with an easy-to-read one page slide) and the designated state agency memorandum of understanding.
- c. Legislative and Public Policy Committee (LPPC) – Councilmember Janelle Lewis provided a summary of the October 23rd. The next meeting will be held on December 8, 2014.
- d. Membership Committee – Vice-Chair Lopez provided a summary of the October 28th meeting stating that the Governor’s Office has been very cooperative in working towards filling vacancies.
- e. Self-Advocates Advisory Committee (SAAC) – Councilmember Ning Yang provided a brief summary of the November 18, 2014 meeting.
- f. State Plan Committee – Councilmember Nancy Clyde provided a summary of the October 25th meeting.

17. STATEWIDE SELF-ADVOCACY NETWORK (SSAN) ANNUAL REPORT

Councilmember David Forderer shared the SSAN Annual Report with the full Council and provided a written report on SSAN activities and highlights since the September Council meeting.

18. DEVELOPMENTAL SERVICES TASK FORCE REPORT

Councilmember Kecia Weller provided a written report recapping the October 8, 2014, Health and Human Services Developmental Services Task Force meeting.

19. 2015 MEETINGS AND ADJOURNMENT

2015 meeting dates were provided to Councilmembers. The meeting was adjourned at 3:30 p.m.

STAFF REPORTS

Executive Director's Report January 22, 2015

The following are major activities in which I have been involved, typically with other staff members, since the November State Council meeting:

- We have hired three new staff members at headquarters:
 - Bob Giovati, Deputy Director of Planning
 - Benita Baines, Deputy Director of Regional Office Operations
 - Nelly Nieblas, Legislation and Communications Manager

All three have started working in these positions and are already making contributions that are helping us to move forward.

- SCDD received a Certificate of Appreciation from the Stockton Unified School District, Special Education Department, in recognition of outstanding support and commitment by SCDD to their Workability Program (copy attached).
- Headquarters staff worked with the Regional Offices to develop names for each office (see attached list).
- We submitted our required Corrective Action Plan Progress reports to AIDD on December 1, 2014 and January 1, 2015. We have now submitted 33% of the required items to AIDD. We have had discussions with AIDD on the December submittals and completed follow up on most items as required. Since we now only have quarterly update calls with AIDD there will be a log between the date of our submittals and approvals by AIDD.
- I made a presentation on self-determination and participated in a panel discussion on current issues in the field at the "Leading the Charge" conference in San Diego on December 3, 2014.
- I have met with Tony Anderson, Executive Director of ARC California and Maria Aliferis-Gjerde, Executive Officer, State Rehabilitation Council, to discuss activities of the SCDD and of their organization.
- We continue to move forward with transition into the post AB 1595 world.
- We have been working to facilitate transition of current leadership of the SCDD.

- We have met with the Department of Developmental Services to open discussion on the implication of the changes in the law for activities assigned to SCDD in the Lanterman Act. Undoubtedly, this activity will require much follow up. Initially, we agreed to have similar conversations with the Health and Human Services Agency.
- We met with the Health and Human Services Agency to move forward on the MOU being developed between SCDD and the Agency as required by the MTARS Corrective Action Plan. The meeting was positive in moving the process forward. We also discussed the meeting we had with DDS and Agency agreed to set a meeting for that discussion.
- We are following up with Steve Miller and Rebecca Lienhart with respect to the information they presented to SCDD at the November Council meeting.
- Staff has also been tasked with examining Regional Advisory Committee membership requirements to address issues that have come up Since January 1, 2015.
- I had the pleasure of personally hosting an appreciation lunch for headquarters staff.



Stockton Unified School District
Special Education Department

CERTIFICATE OF APPRECIATION

AWARDED TO

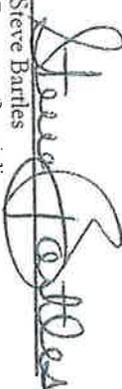
State Council on Developmental Disabilities

*Awarded in recognition of outstanding support and commitment
for the WorkAbility 1 Program.*

2013-2014


Mary Paduza
Special Education Administrator




Steve Bariles
Program Specialist



SCDD REGIONAL OFFICES – RENAMING OF OFFICES

Draft Updates: 1/06/2015

| Prior Area Boards: | Regional Office Names: | Manager | Status |
|--------------------|-------------------------------------|----------------------|------------------|
| AB 1 | SCDD North Coast Office | Dawn Morley | <i>Confirmed</i> |
| AB 2 | SCDD North State Office | Sarah May | <i>Confirmed</i> |
| AB 3 | SCDD Sacramento Office | Sonya Bingaman | <i>Confirmed</i> |
| AB 4 | SCDD North Bay Office | Robert Phillips | <i>Confirmed</i> |
| AB 5 | SCDD Bay Area Office | Gabriel Rogin | <i>Confirmed</i> |
| AB 6 | SCDD North Valley Hills Office | Dena Hernandez | <i>Confirmed</i> |
| AB 7 | SCDD Silicon Valley-Monterey Office | David Grady | <i>Confirmed</i> |
| AB 8 | SCDD Sequoia Office | Joseph Bowling | <i>Confirmed</i> |
| AB 9 | SCDD Central Coast Office | Anastasia Bacigalupo | <i>Confirmed</i> |
| AB 10 | SCDD Los Angeles Office | Roberta Newton | <i>Confirmed</i> |
| AB 11 | SCDD Orange County Office | Susan Eastman | <i>Confirmed</i> |
| AB 12 | SCDD San Bernardino Office | Vicki Smith | <i>Confirmed</i> |
| AB 13 | SCDD San Diego Imperial Office | Mary Ellen Stives | <i>Confirmed</i> |

Benita Baines (Revised: 1/7/2015)



CHIEF DEPUTY DIRECTOR'S REPORT January 22, 2015

The State Council on Developmental Disabilities (SCDD) has committed staff who are passionate about advocacy, capacity building, and systems change for individuals with intellectual and developmental disabilities and their families. This commitment continues to be found at every level of the organization, especially during times of transition. With continuous, focused, on-going attention, I report positive outcomes in the following areas:

Budget

- SCDD continues to maintain a positive cash balance though monthly cash flow remains a challenge as the federal grant remains in reimbursement status.
- SCDD staff and leadership from the California Health and Human Services Agency, California Department of Social Services (DSS), and Department of Finance continue a strong coordinated effort and good working relationship that ensured sufficient cash to cover November and December personnel payments and expected expenditures.
- The Administration on Intellectual and Developmental Disabilities (AIDD) received the August 2014 and September 2014 expenditure reports and approved the reimbursement.
- AIDD received and is reviewing SCDD expenses for October 2014 and November 2014.
- SCDD and DSS are preparing the November 2014 and December 2014 expenditures.
- Ideally, SCDD would have received approval for the October 2014 reimbursements.
- We project a positive cash balance for the foreseeable future.

Administration on Intellectual and Developmental Disabilities (AIDD)

- Converted from a Corrective Action Plan (CAP) report to the AIDD Compliance Task Chart and Timeline, which required approximately 100 staff hours.
- Submitted the December 1, 2014 and received a positive response from AIDD, including appreciation that it was detailed, well-organized, responsive, and thorough.
- Submitted the January 1, 2015 report.
- Have submitted 33% of remaining CAP items.
- Continue to be on schedule to have 55% of remaining CAP items submitted by April 2015.
- Continued linking SCDD activities to State Plan goals and monthly expenditures.

Program Performance Report (PPR) and State Plan Amendment-Update

- Received an extension from AIDD for the PPR and State Plan Amendment-Update, which are now both due by March 2, 2015. The PPR is the report on State Plan activity for the prior year (federal fiscal year 2014). The State Plan Amendment-Update is our annual contract with AIDD.
- We are improving the quantity and quality of information included in the PPR. In short, we will do a better job of reporting to AIDD the great work done in regional offices.

Personnel

- Welcomed both the Deputy Director of Policy and Planning Bob Giovati and Deputy Director of Area Board Operations Benita Baines, which rounds out the Executive Team.
- Continue to provide opportunities for growth to employees in ways that build their skill sets and promote their professional development while addressing cases of poor performance and misconduct.
- Continue to proactively engage Managers of the Regional Offices in the conversation about the future of SCDD, Regional Offices, Regional Advisory Committees, and the civil service classifications.
- Secured approval from the Governor's Office and CalHR on the appropriate classifications for each position that was exempt before the implementation of AB 1595, including the classification for Managers of the Regional Offices.



DEPUTY DIRECTOR OF POLICY AND PLANNING REPORT January 1, 2015

I began my employment with the State Council on Developmental Disabilities (SCDD) on December 1, 2014. I would like to share with you some of the highlights:

Staff

- Became increasingly familiar with what each staff person in the office does, particularly those I am directly responsible for.
- Spoke at length with staff members and asked how things were done in the past, with a view to how we could improve and streamline office procedures to make them more efficient in the future.
- Strived to improve morale within the office through positive reinforcement and leadership by example.
- Worked closely with the new Deputy Director for Regional Center Operations in order to establish consistent communications with our regional offices.
- Offered valuable input to senior management on sensitive personnel matters, resulting in more satisfactory outcomes.

Policy

- Staffed and participated in various SCDD committee meetings.
- Offered suggestions to SCDD senior management as to how we can be more productive in planning our legislative priorities for 2105.
- Reached out to and networked with key colleagues and stakeholders in the legislative arena, leveraging my legislative contacts and strengthening relationships.
- Participated in planning sessions for the LPPC committee, discussing such topics as how many meetings to have annually, meeting protocols, and other related issues.

State Plan

- Worked closely with staff in overseeing the ongoing preparation of the PPR, changes to the objectives to the State Plan, and proposed State Plan amendments.
- Conferred with staff - as well as our Deputy Director for Regional Office Operations - regarding ways to improve on information gathering for the State Plan and IADD.
- Working on 2015 dates for upcoming State Plan Committee meetings.

In closing, while I am still very new in my position, I am greatly encouraged by the enthusiastic, capable team we have put together at SCDD, and look forward to continued organizational progress in 2015.



DEPUTY DIRECTOR OF REGIONAL OFFICE OPERATIONS REPORT

December 2014

I began as the Deputy Director of Regional Office Operations on December 15, 2014. In this role, I continue to learn the nuances of my position while providing strong leadership that supports our regional efforts as they continue to advocate for the legal, civil, and service rights of individuals and their families. Furthermore, it is my goal:

- To provide effective management and supportive leadership for Regional Office Managers (Managers) and Quality Assurance (QA), and Client's Rights Advocates/Volunteer Advocacy Services (CRA/VAS) contracts,
- To support systemic change, capacity building, and advocacy that promotes a consumer and family based system of services, and
- To provide assistance to Regional Offices for the resolution of common problems, to improve coordination and foster the exchange of information between the State Council on Developmental Disabilities headquarters (HQ) and regional offices.

Personnel

- I attended a "Meet & Greet" as an opportunity to meet Managers and learn of each regional area.
- The first week of employment was spent communicating with all Managers as a method for establishing rapport and setting a positive tone during a time of change.
- Collaborated with our Personnel Manager to provide individual support to Managers who are encouraged to take the Staff Services Manager II (SSM II) Exam.
- Scheduled phone discussions (conference calls) for managers who asked for support and clarity on their individual employment rights.

Regional Operations

- I attended weekly teleconference meetings with the Executive Director and Managers. Additionally, I facilitated and moderated my first weekly Executive Director and Manager's meeting teleconference.
- I met with the Lead QA Project Manager for an overview of QA as well as any needs and/or support. Also, we met with HQ Finance team to review the expenditures report for QA and provided fiscal support.

Administrative

- Attended the Statewide Self-Advocacy Network (SSAN) meeting on 12/16/2014.
- Attended the Executive Committee Meeting on 12/18/14.

Respectfully submitted by: Benita M. Baines, Deputy Director for Regional Office Operations 01/05/2015

- I met with HQ Finance to review all Regional Office budgets and expenditures to date.
- Coordinated and authorized all December timesheets and Absence Requests by deadline for 13 Managers and 2 Project Managers for QA and CRA/VAS.

Reporting

- Sent out a friendly email reminder to all managers regarding monthly reporting and December's deadline of 01/5/2015.
- I will collect, review and coordinate the data provided in the December Monthly Activity Reports to ensure appropriate activities and timelines for our State Plan/PPR, as per the guidelines and expectations of AIDD, and create the December 2014 Summary of State Council Activities Report.

Collaborative Efforts

- Participated in at least three meetings with our Planning Analyst and Deputy Director of Planning and Policy to collaboratively identify ways to best support the Regional Offices in providing a list of appropriate activities, trainings, outreach and policy implementation with timelines for more efficient reporting.
- Collaborated with Legal Counsel for the coordination and upcoming trainings and meeting discussions (Jan/Feb 2015) on Public Records Act Request Procedures as well as Records Retention.

November 2014

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| Goal 1 | <p>Individuals with developmental disabilities have the information, skills, opportunities and support to advocate for their rights and services and to achieve self-determination, independence, productivity, integration and inclusion in all facets of community life.</p> |
| <p>Self-Advocacy Event: Nearly 200 self-advocates attended the Self-Advocacy Council 6 (SAC6) meeting, combining a <i>Self-Advocates Got Talent</i> theme with an arts and crafts fair. Lunches were purchased from the Howard Training Center, which employs paid self-advocates in a culinary class.</p> | |
| <p>Collaboration - Consumer Advisory Committee: Staff attends monthly meetings at the local Regional Center to network with leaders in self-advocacy and shares information and resources from SCDD</p> | |
| <p>Promoting Self-Advocacy: Staff met with the leadership of local self-advocacy groups of People First Santa Maria and People First Santa Barbara to promote the re-establishment of their groups.</p> | |
| <p>Personal Safety Workshop: SCDD's community partner, Get Safe, presented 2 interactive workshops on bullying prevention and personal safety for 17 children and young adult self-advocates and 13 parents.</p> | |
| <p>Training:</p> <ul style="list-style-type: none"> • Staff presented a training ("Self-Advocacy & You") for 26 student self-advocates in the North Orange County Community College District. • Staff provided training to family and self-advocates on self-determination principles at the local Regional Center Consumer Advisory Committee meeting, providing handouts of the SCDD brochure, self-determination PowerPoint presentation, and the IPP Buddy System developed by People First. Staff also provided 50 additional copies of the PowerPoint presentation in Spanish for the Regional Center library. | |
| <p>Cross-Disability Self-Advocacy: Staff provided support for the local SCDD SSAN representative to join Team CAAN DO (Community Advocates for Access in the North State Disability Organizing), which is a cross-disability self-advocacy group. Charles gave a SSAN presentation and reviewed the Annual (2013-14) Report. The SSAN representative and facilitator will continue to participate in Team CAAN DO.</p> | |
| <p>Self-Governance: Staff met with a local Self-Advocate Advisory Council for training on boardmanship, bylaws, and participation on a board of directors. Staff reviewed meeting materials with self-advocates, who demonstrated practice motions per Robert's Rules of Order.</p> | |
| <p>Self-Advocacy Support:</p> <ul style="list-style-type: none"> • Staff attended the local SSAN Leadership meeting to assist leaders in planning an upcoming meeting agenda, completing the board packet for SCDD review, and preparing a PowerPoint agenda for the meeting. • Staff provided facilitation support to the SCDD SSAN representative, talking by phone several times in order to put a report together, which he then presented at the SAAC & SCDD meetings. | |
| <p>Developing a New Self-Advocacy Group: Staff provided training to self-advocates and support staff about self-advocacy and starting a group by identifying emerging leaders in self-advocacy. The group shared their gifts and strengths and will be working on a story about themselves on how they came to be where they are, including accomplishments and goals that they want to address as a group. The group wants to work on influencing a public transportation company to move a bus stop back to the front of their worksite, where it had previously been located, and they will be coming up with ideas on doing this. Staff will begin to work with them on a bi-monthly or quarterly basis to establish leadership of the group and then expand membership.</p> | |

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|---|---|
| Goal 1 (Cont.) | Individuals with developmental disabilities have the information, skills, opportunities and support to advocate for their rights and services and to achieve self-determination, independence, productivity, integration and inclusion in all facets of community life. |
| SCDD Governance: A local self-advocate, whose ultimate goal was to be become a Council member with SCDD, was successfully appointed, through his self-advocacy and determination, and is in the process of orientation and training for his new role. Staff continues to support and provide facilitation as he will participate on the Self Advocacy Advisory Committee (SAAC) of SCDD, which meets the day before Council meetings. | |
| Personal Rights Training: Staff is working to develop training for self-advocates on examples of personal/civil rights violations and steps to take when/if their rights are violated. | |
| Employment First Self-Advocacy: Staff assisted self-advocacy group members to write letters to its local Regional Center and the State Department of Developmental Services. Self-advocates want the Regional Center to allow them to return to their job site. | |
| TRACE Governance: Facilitation support was provided at the Governance meeting and an officer election was held for the position of Recreation Representative. The election for the Secretary/Treasurer position will be held at the beginning of the next meeting. Since there were new student representatives at the meeting, staff provided an overview of what student representatives will do, as well as information about upcoming trainings. | |
| 2015 Self-Advocacy Conference Planning: A team of self-advocates and support staff has started the planning process for the 2015 self-advocacy conference. The committee members will meet monthly to plan and give input on what they would like for the conference. The group is coordinating a fund-raiser for the event, which will have a health and wellness focus | |
| Employment First: Staff supported a self-advocate to present at the Employment First training. | |
| CAC Support: Staff supported a self-advocate to prepare a presentation for the local Community Advisory Committee meeting. | |
| <p>SSAN Support:</p> <ul style="list-style-type: none"> • Staff attended the SSAN newsletter committee meeting and facilitated a conference call, took meeting notes, sent notes to members, and did follow-up work. • Staff supported SSAN member with logistics for SSAN Newsletter. • Staff supported SSAN officers to develop meeting notice and agenda for next officers meeting. • Provided staff support to SSAN officers to develop meeting agenda and packet, work on presentations and logistics. • Staff supported the SSAN chair with correspondence, meeting prep, and attendance, at SSAN committee meetings including Self-Determination, Employment First, and the Executive Committee meeting. • The SSAN representative attended and presented at the Self-Determination Conference. • Staff assisted SSAN representatives in the beginning stages of forming roundtable meetings with stakeholders interested in developing the for a Self-Determination infrastructure in the local area. | |
| Conflict Resolution Training: The local Regional Center, in collaboration with San Diego People First and SCDD, coordinated and provided training for self-advocates on Conflict Resolution. The training session was organized in a way that presented and demonstrated the concepts in a variety of modalities. Video materials, skits and interactive discussions were used so the audience understood the concepts. Outreach via e-mail distribution lists and flier distribution at all meetings and events was done throughout the prior month. | |
| Rights Training: Provided training to self-advocates on rights and available remedies if/when rights are denied. One self-advocate asked for assistance to speak up for rights. | |

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| Goal 2 | individuals with developmental disabilities and their families become aware of their rights and receive the supports and services they are entitled to by law across the lifespan, including early intervention, transition into school, education, transition to adult life, adult services and supports, and senior services and supports. |
| <p>Accessibility: The local public library refused to check books out and/or issue a library card to a patron with developmental disabilities, resulting in a compliance complaint through the city. As this is a larger systemic issue, staff met with the interim ED of the Office of ADA and Accessibility, as well as the Head Librarian for the City of San Diego. The interim ED claimed that training to educate library staff had been provided. When asked to produce training materials, she recanted and stated that she was unable to locate a good resource for such training.</p> | |
| <p>Last year, SCDD offered training to the library and other city employees through a Get Safe grant, but the city did not follow through with training. Library staff is now interested in signing up for Get Safe training, although it will not guarantee future accessibility. Further meetings will be held between library staff and the family, although the issue may eventually result in a Department of Justice complaint, based on the ongoing pattern of disability-related discrimination against the young man.</p> | |
| <p>Staff believes that initial Get Safe training for 50 managers within the public library system will begin the process of systemic change within the City of San Diego. This process has also been an exercise in capacity-building for the family, having learned the necessary steps to be taken with a civil rights violation.</p> | |
| <p>Mental Health Court – Laura’s Law: As part of the Behavioral Health and Recovery Services Board, staff has participated in a Laura's Law Committee. After two years of research, the committee has made a presentation to the local county Board of Supervisors, urging them to adopt the recommendations to create a new program based on Laura's Law. The resolution was passed unanimously.</p> | |
| <p>Direct Advocacy Requests: Staff in one office received 31 calls for direct advocacy assistance with special education issues during this 1-month period. All inquiries were answered by phone, email, and/or referred to other community agencies providing advocacy. All families were offered a list of community resources and invited to attend upcoming Special Education trainings to increase knowledge and the ability to advocate for their families. Some were given or mailed additional printed materials and resources pertaining to their particular area of need. All families are encouraged to join the email list and visit our website and its extensive Links section for additional information.</p> | |
| <p>Family Advocacy Training: Staff provided a 2-hour parent and professional training (Introduction to Special Education Rights and Responsibilities: the IEP Process) by Asa Standfelt, an attorney with OCRA/DRC. 23 people attended and received copies of each of the following: "Special Education, You Can Do It! IEPs" by DRC; Guide to IEPs; Parent Rights/IDEA Book; Transition to Adult Living Handbook; Turning 18, a Wrightslaw flier; as well as an SCDD flyer and a document explaining the IEP Sequence. Ms. Standfelt provided a general overview of special education rights and responsibilities and answered specific questions from parents, professionals, and self-advocates who attended. DRC staff attended and provided simultaneous translation into Spanish.</p> <p>Staff explained that there are now limited resources in the community to locate an advocate to attend IEPs with family members and that these trainings will help parents increase skills to self-advocate for their own child(ren). Parents appeared to understand and were eager to listen and learn and ask questions. Several parents with similar stories or from the same districts were encouraged to share contact information and form support groups so that they can support others during the IEP process. Several parents offered to support other parents by attending IEP meetings with them as a 'friend.' As similar problems became evident, DRC assured parents that they are currently working with the school districts in question to resolve issues.</p> | |

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| Goal 2 (Cont.) | individuals with developmental disabilities and their families become aware of their rights and receive the supports and services they are entitled to by law across the lifespan, including early intervention, transition into school, education, transition to adult life, adult services and supports, and senior services and supports. |
| Due Process Rights Follow-Up: After previous contact with the parent of a child with high-risk special needs, staff referred the parent to Disability Rights California and encouraged her to utilize the CA WIC §4731 complaint process with the local Regional Center, in regard to a violation of her daughter’s rights and ongoing health and safety performance issues in working with a behavioral health agency. The parent followed through in filing a WIC §4731 complaint with staff encouragement, resulting in change for her daughter and others served by the same agency. Changes were made in service delivery, personnel and training protocols. | |
| Transition Training: Staff, in coordination with community partners, planned and implemented a conference for students with disabilities, aged 14 and up, and their families to learn about the array of resources and supports available at the college level. Some workshops were split into two groups - one for parents or family members and one for the students. Invited speakers included local community college counselors and parent advocates who have successfully navigated the college system with adult children. Current students and recent graduates had workshops to share personal success and difficulties while in college. | |
| Sexuality Safety/Rights Training: Staff attended workshops by Dave Hingsburger (Sexuality and People with Intellectual Disabilities & The Ethics of Touch), hosted by the local Regional Center. Over 60 professionals attended from Regional Center staff, day programs, residential care home, and supported living agencies in support of the rights of people with developmental disabilities. | |
| Educational Rights Training: Staff provided training about educational rights and responsibilities, with a PowerPoint presentation and QA session afterward. | |
| Training Materials: Staff put together a packet of materials from the local Regional Center, SCDD, SSAN, and upcoming events, etc., mailing it all out to Board members and facilitators, which will give them pertinent interim information. | |
| Regional Center Services: Staff provided training and support around regional center eligibility and collaborated with Regional Center staff about the agency’s eligibility requirements. | |
| Multilingual Due Process Event: Staff coordinated an OAH presentation about special education due process at the Conferencia Educativa Del Sur Del Condado, staffed a table, distributed information about special education resources and area boards and spoke with several families regarding specific concerns and other more general issues. Information was given in Spanish and English. A Spanish-speaking interpreter provided support in educating families about their rights. | |
| Transition, Workability & Employment First: Staff provided information to community members and educational staff regarding California's Employment First Policy and the critical role that educational programs play in making employment a reality for individuals with Intellectual and Developmental Disabilities. Included in the discussion, Council staff spoke of the broader issue of individual and family advocacy and staff disseminated copies of: <ul style="list-style-type: none"> -The First Day of School and Medical Information -The SCDD Employment First Summary -Acronym List (since many agencies use acronyms, we have compiled a list which helps the general public) Staff also provided a link to the Regional Center Purchase of Service (POS) Guidelines because the education system is the primary service provider while the client is in the school system. After leaving school, other service systems are responsible for assisting in full inclusion into community life and families and individuals are not always aware of available services and resources for which they and their (adult) children may be eligible. | |

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| Goal 2 (Cont.) | individuals with developmental disabilities and their families become aware of their rights and receive the supports and services they are entitled to by law across the lifespan, including early intervention, transition into school, education, transition to adult life, adult services and supports, and senior services and supports. |
| CAC Abuse/Bullying Workshop: Staff participates in a local Office of Education Community Advisory Committee (CAC), which holds training with a focus on family-oriented workshops, the most recent (attended by 50 parents, professionals and students) related to Bullying and Trauma. SCDD was asked to provide a welcome and introduction to the workshop, which included an overview of the State Council on Developmental Disabilities' function and California's (SCDD) current 5-year State Plan. | |
| Legislative Advocacy/ILS Updates: Staff provided outreach to family and self-advocates and professionals regarding the new law (SB 1093), which allow Independent Living Services (ILS) to be provided for an adult living in the family home or in the household of another, informing them that SCDD would be developing an Action Alert to provide more details. At least 30 of the family advocates in attendance were Spanish-speaking. | |
| Service/Advocacy Referrals: Staff provided technical assistance/information and/or referrals for families regarding generic services such as food stamps, Medi-Cal and cash aid, and/or denial of services/eligibility (referrals were made to OCRA, local Regional Center[s], an Independent Living Center, Department of Rehabilitation, Casa Colina and/or SoCal Head Injury Foundation). Family advocates requesting an emergency IEP were provided with compliance complaint outlines and a copy of <i>Basic IEP Rights</i> . Families, self-advocates, and/or professionals requested information with placement, transition, loan documents, pending court proceedings, appeal rights, IPPs and in-home supports. | |
| Employment Referrals: Staff advised a family on employment services and options in the community, with additional information to assist in exploring creative options. | |
| Staff coordinated outreach to Spanish-speaking families regarding Regional Center eligibility and services. | |
| Medi-Cal Training: Staff attended training on Medi-Cal waivers to get information on the expected impact of upcoming HCBS waiver changes. | |
| Advocacy Resources: Staff developed training materials for Regional Center service coordinators on available advocacy resources. | |
| Educational Collaboration: Staff collaborated with school administration and personnel to promote inclusive practices and ensure students receive supports necessary to make progress and increase independence. | |
| Self-Governance Facilitation: Serve as a facilitator for the Chair of SCDD for SCDD and SAAC meetings. | |
| Service Referrals: Staff provided parents with information regarding the Regional Center intake process, the definition of developmental disabilities, and criteria for obtaining Regional Center services. | |
| IEP Clinic Assistance: Staff held an IEP clinic, reviewing assessments and advising parents on next steps and transition to new placement. | |
| CAC Facilitation: Staff facilitated for a CAC meeting, arranging for a presenter, taking meeting notes, providing resources, planning an outreach event, and typing and distributing meeting notes. | |
| Parent Advocate/Sibling Conference: Staff coordinated the wrap-up meeting for the Imperial Valley Parent Training conference, where it was decided to hold another conference next year. In addition to the parent conference, the group wants to offer a mid-year training opportunity for parents and siblings and discussed ways to improve the next event. | |
| Community Advisory Assistance: Staff organized the agenda and speaker for a local CAC meeting, developing and distributing the event flyer to a mailing list of 112 people. | |

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| Goal 2 (Cont.) | Individuals with developmental disabilities and their families become aware of their rights and receive the supports and services they are entitled to by law across the lifespan, including early intervention, transition into school, education, transition to adult life, adult services and supports, and senior services and supports. |
| Advocacy Training Clinics: Staff held monthly IEP clinics for families, the coordination and parent attendance for which is provided by Hearts Connection. Staff reviews students' current individual situations and concerns/issues. Parents are also trained on how to advocate for their child(ren). | |
| Policy/Practice Change: Staff held a meeting with the Director of Special Education for a local unified school district, which has a large percentage of special education students, with over 10% percent or approximately 4,000 students eligible for or receiving services. Staff is contacted multiple times a week for (often repetitive) issues occurring in the district, many of which have been addressed by our staff during prior meetings with parents and schools. Staff hopes to reach out to upper-level staff to change district policies and to limit the number of cases requiring advocacy intervention. | |
| Technical Assistance/Information: Staff provided technical assistance/information to families with regional center and/or educational issues including service eligibility, fair hearings, stay-put orders/petitions, state compliance complaints, and IEP/IPP strategies. Information for families was also provided in Spanish, where needed. | |
| Civil Rights Training: Staff provided training to vendors on the personal and civil rights of people with developmental disabilities, including the freedom of making informed choices and receiving supports throughout the course of a lifetime. | |

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| Goal 3 | Individuals with developmental disabilities and their families express the degree to which they are satisfied with their services and the extent to which they feel their needs are being met. |
| Public Satisfaction and Outreach: Staff made a presentation to the local Regional Center, its board members, staff and public members about National Core Indicators (NCI) and SCDD's Quality Assurance Project. | |
| Cross-Disability Employment Focus Group: Staff shared an opportunity to participate in a focus group for people with physical disabilities (between the ages of 18 and 24), coordinated by The Rehabilitation Research and Training Center (RRTC), on the issue of the employment of people with physical disabilities. The focus group addressed work experiences to include what has helped people find or keep a job and/or advance in career paths. Information about the focus group was emailed to list of 800, and posted on Facebook and SCDD's local website. | |
| Self-Advocacy/Determination Training: Staff trained parents and caregivers of individuals with developmental disabilities on how to advocate for innovative and individualized, self-directed services from publicly funded agencies like the regional center and local school districts. Training topics included self-determination, natural supports, self-advocacy, dental care, and health care. | |
| Multi-Agency Collaboration: Staff attends monthly Regional Center Consumer Advisory Committee meetings, networks with Board members, some of whom are self-advocates, and shares information and resources from SCDD. | |
| Self-Determination Training: Staff provided training to family and self-advocates on self-determination principles, providing handouts of SCDD PowerPoint information on self-determination. | |
| Agency Services Training: Staff presented at the local Regional Center Unit meeting on innovative service changes, such as self-determination. | |
| Webinar Training: Staff interviewers attended a webinar to complete training for Cycle 6. In San Diego/Imperial Counties, 153 interviews have been assigned, 43 have been completed, and 14 have been removed due either to refusals or deaths (3). | |

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| Goal 4 | Public safety agencies, other first responders and the justice system get information and assistance to be knowledgeable and aware of the needs of individuals with developmental disabilities so they can respond appropriately when individuals with developmental disabilities may have experienced abuse, neglect, sexual or financial exploitation or violation of legal or human rights. |
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| Goal 5 | Individuals with developmental disabilities and their families get the information to be prepared for emergencies. |
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Emergency Preparedness Training: Staff participates in monthly Peer-Advocacy Connection (PAC) meetings, planning for a semi-annual joint regional PAC meeting. The PAC membership consists of the President of each People's First Self-Advocacy Group in all of the 10-counties in the regional catchment area. Self-advocates developed the topic and agenda for the regional meeting. Staff arranged for a public safety speaker and procured resources to begin putting together emergency kits for each of the 150 self-advocates in attendance, including:

- 150 copies of 'Feeling Safe, Being Safe' (personal safety materials) from DDS
- 150 copies of 'Are You Prepared?' – a guide to emergency preparedness from OES
- 150 canvas bags (California Health and Wellness)
- Packages of bandages, tissues, and refrigerator magnets (DDS – Safety Net)

Self-advocates prepared in advance with questions for the speaker:

1. Should I tell first responders about my disability?
2. When first responders show up in an emergency, what should I expect them to do?
3. What trainings do first responders receive about working with people with developmental disabilities?
4. What are the most common causes of fires or hazards?
5. How can I prevent fires and hazardous situations in my apartment?

Staff worked with participants in filling out personal safety information and programming cell phones with ICE (in case of emergency) information. Videos were shown demonstrating people with disabilities in situations with police and other first responders and personal safety personnel.

Disaster Preparedness Training: The San Diego Wellness Committee, in collaboration with San Diego People First and SCDD coordinated and implemented the final of two trainings for (80 attending) self-advocates on disaster preparedness. The training session was divided into sections and presentations were provided by 211, San Diego Gas and Electric, and the Office of Emergency Services. 'Feeling Safe, Being Safe' materials (created by DDS) were reviewed and provided by a member of the DDS CAC. The final presentation (How to Create an Emergency Kit) was provided by San Diego State University nursing students. Outreach was conducted via e-mail distribution lists and fliers were distributed at all meetings and events.

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| Goal 6 | Young adults with developmental disabilities and their families get the information and support to be prepared for and experience a successful transition to adult life. |
| <p>Conservatorships/Trusts – Training: Staff organized and hosted a 6-hour, 2-part parent and professional training on Conservatorship, Public benefits, and Trust Planning by Michael Pearce, Special Needs Trust Attorney. Part 1 covered topics, such as Preparing for Age 18 & Transition to Adulthood and Conservatorships (understanding conservatorships - <i>‘Will my child need one?’</i> alternatives to conservatorship, and public benefits - obtaining SSI & Medi-Cal benefits at age 18). Part 2 included Trust Planning (for families with special needs children), trust planning basics, Special Needs Trusts, preserving public benefits for a child with disabilities. Handouts for the training included:</p> <ul style="list-style-type: none"> • Protection and Advocacy Brochures (DRC) • SCDD Brochures and information pages from the regional office • Assorted flyers for other local trainings • LPS Conservatorship article (DRC) • Transition Booklet • Managed Care Workshop Flyers • Lanterman-Petris-Short Conservatorship articles • Duties of a Conservator (DRC) • Medi-Cal Managed Care for Seniors and Persons with Disabilities in Some Rural Counties (DRC) • Estate Planning (Michael Pearce) | |
| <p>Transition Alliance: Staff is working with the Transition Alliance, which will be hosting a statewide conference in 3 months, and continues to meet with the Transition Committee on a monthly basis. The committee is currently planning a panel (Let’s Talk Transition) and establishing a series of ongoing trainings that will be specific to certain issues, such as:</p> <ul style="list-style-type: none"> • Benefits – Conservatorships and Alternatives • Independent Living and Supported Living Services • Social Skill Development/Dating • Person Driven Planning | |
| <p>Promise Grant & Conference: The Promise Grant has begun to enroll students in six national projects. In California, there will be 3200 students enrolled. Half of the students will be part of a control group in which they receive more traditional transition supports, with the experimental group offered enhanced transitional services, in which Career Service Coordinators will be assigned to students, who will also receive help from a variety of partners (e.g. Social Security Administration, etc.).</p> | |
| <p>Support/Service Training: Staff trained parents and caregivers of people with developmental disabilities on SCDD services and eligibility. Staff provided overview of how services and supports will shift, what the transition age is for each impacted agency, eligibility for services, agency roles, financial responsibility, benefits to students/youth, and the referral process. Staff also reviewed the differences and similarities between IEPs, ITPs, IPPs, and ISPs.</p> | |
| <p>Transition Training: Staff provided interactive training to parents of transition-aged adults regarding setting goals, objectives and identifying means that lead to more inclusive employment opportunities and typical jobs. The presentation included the following 2 handouts:</p> <ul style="list-style-type: none"> • Transition Planning: Ideas for Parents (www.shastacareerconnections.net) by Sue Sawyer (accessed through www.scdd.ca.gov) • Journey to Adulthood: A Transition Travel Guide (by Shriners Hospital for Children, Lexington, Kentucky with Kentucky Commission for Children with Special Health Care Needs and the Human Development Institute at the University of Kentucky) <p>Staff went through both handouts to teach parents and professionals how to use it with their young adults.</p> | |

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| Goal 6 (Cont.) | Young adults with developmental disabilities and their families get the information and support to be prepared for and experience a successful transition to adult life. |
| Service System Navigation: Staff met with the Disability Collaborative, a group of service providers and family members who work together to respond to the expressed needs of families who receive services from the Regional Center system. Currently, the collaborative's focus is to develop 'road maps' to educate and assist families as they navigate the system when seeking services. The group met for final review and approval of the Road Map to Residential Services, will be placed on the local SCDD website. The collaborative began discussion and planning to develop the Road Map to Employment Services. Finally, Collaborative discussed the need to form leadership cohorts to provide direct training on systems navigation. | |

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| Goal 7 | Children birth to 3 who are at risk of or have a developmental delay and their families receive the early intervention services they need to achieve their potential. |
| <p>Early Intervention Collaboration: Staff chairs the Child Care Planning Council, which met and discussed the California Inclusion and Behavior Network. In every county there are consultants available to come to teacher's classrooms to come work with the children with behavior issues. West Ed stated that they are always looking for consultants. The Council wants to pursue this and has asked to get a list of Consultants in Mendocino County so that we can spread the word to help train our teachers in early intervention programs, such as the State Preschool, Early Head Start, Head Start and our Special Education programs on school sites. Other updates included:</p> <ul style="list-style-type: none"> • A report from the early education division on the <i>All About Young Children</i> website: allaboutyoungchildren.org. • DRDP-2015 implementation and the QIRS Block Grants. RFA's will be released soon for which Councils and agencies may apply. \$50 million will be awarded every year to the state for Tier IV through the <i>Race to the Top</i>. • There is a Preschool Expansion Grant (also based on Tiers). • There are also Early Head Start Grants. <p>Early Intervention/Autism Supports: The "CATS" program matches college student interns with families that include young children with autism. SCDD is a long-time supporter of CATS and has provided PDR funds in the past to organize and expand the program. Staff forwarded information on the CATS program to the local area's mailing list.</p> | |

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| Goal 8 | The State of California will adopt an Employment First policy which reflects inclusive and gainful employment as the preferred outcome for working age individuals with developmental disabilities. |
| <p>Employment First Implementation: Staff participated in a planning group that is developing methods of supporting the Employment First initiative. The group has finalized planning and preparation for an upcoming micro-business fair.</p> <p>Employment First Committee: Staff met with SCDD leadership and the Employment First Committee Chair to discuss the future direction for the committee now that the Employment First legislation has passed into law. A plan to support the committee was developed, and will move forward.</p> | |

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| Goal 9 | Working age adults with developmental disabilities have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities. |
| Employment Models - Training: Staff attended a presentation by Sara Murphy of TransCen, Inc. (A New Day for Day Services), which is a wrap-around program (WorkLink) that braids Medicaid waiver-funded day services with (VOC) state-funded Supported Employment opportunities. The goal is to eliminate service gaps and encourage everyone to pursue employment. Ms. Murphy demonstrated how to create meaningful, individualized services that encourage employment and support people at work and in all other aspects of life. | |

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| Goal 9 (Cont.) | Working age adults with developmental disabilities have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities. |
| | Employment for Persons with Disabilities: Staff attended the California Committee on Employment for Persons with Disabilities, a statewide effort to improve opportunities and services that will lead to greater employment opportunities for persons with disabilities and a way of identifying common issues/barriers and strategies in hopes of further collaboration. |
| | Employment Collaboration: Provided facilitation and participation in a task force that is sharing ideas about best practices in providing employment opportunities for adults. |
| | Integrated Competitive Employment: Staff has a contract with Central Valley Training Center to provide janitorial services for the local office on a weekly basis. A crew of 4 people with developmental disabilities provides the service and staff is paid minimum wage. |
| | WIOA: With the Workforce Innovation Opportunity Act (WIOA) having been signed into law, staff participated in a conference call (sponsored by WIOA) with staff from the Department of Rehabilitation, who explained the rollout. |
| | Transitional Employment: Staff has arranged to have two students with disabilities and an attendant come to the office weekly to be trained for office work (e.g. filing, copying, shredding, etc.) through a local unified school district's WorkAbility program, which gives students work experience as they decide what type of work they will want to do after graduation. |
| | Equal Employment Opportunity: Staff participates in the SCDD Disability Advisory Committee, which serves as an accessibility resource for all employees with disabilities. The DAC assists the SCDD Executive Director and Equal Employment Opportunity (EEO) Office to create and maintain a workplace for all people to access equal and fair employment and opportunity. The DAC promotes disability awareness and equal opportunities for all SCDD employees, and its goal is to ensure that employees with disabilities are integrated and included in the SCDD workforce. |
| | Secondary Education: Staff is involved with the DSPS Advisory Committee and has submitted a letter of support to apply for funding from the Student Success and Support Program Plan. Additional funds will be used to add a counselor or advisor for the department. The duties will be to provide outreach to the community and people with developmental disabilities regarding the benefits of continuing secondary education. |
| | Post-Secondary Employment: Staff is active with the local Adult Transition Task Force, participating in trainings by CASA (Court-Appointed Special Advocates) and OCAPICA (Orange County Asian Pacific Islanders Community Alliance). The training highlights social services available to transition-aged students to assist them in transitioning into employment. |
| | Collaborative Job Development: Staff participates in the PSETC, the members of which are working with the Regional Occupational Program (ROP), to develop new training and - with local job developers - to increase the number of employment opportunities for transitioning students. Staff will be participating in an upcoming transition event and will provide handouts with information about Social Security and other community resources, the State Council and its regional offices, as well as upcoming changes for 2015. |
| | Braided Services: Staff held a day-long training on braided services, presented by the recipient of a local PDF grant. |
| | Project College: The Project College Committee met in preparation for its 5th year of Project College, which will be held on the University of San Diego campus. The group reviewed the brochure for changes and prepared an email for former students requesting feedback and suggestions from them and their families (in retrospect) and to update us on their current status. We also revised several questions on the application form, and decided on the deadlines for applications and interviews. The schedule of classes for the week was reviewed and some new ideas were discussed. The classrooms have been secured, several speakers have confirmed, tuition costs were finalized, and a list of tasks was developed. |

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| Goal 9 (Cont.) | Working age adults with developmental disabilities have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities. |
| Public Service Video Project: The <i>Social Security and Work Incentives</i> video project is a collaborative effort between SCDD, a local Office of Education, the Social Security Administration, and Mains'l Services, Inc. - 7th Street Centre of the Arts to develop 3 videos on Social Security benefits and work incentives. The program will target a video for teachers, one for students, and third for parents and will each be in an English and Spanish interview format with 10-15 questions and answers. The self-advocates that attend Mains'l Services Inc. - 7th Street Centre for the Arts will be behind the camera, filming videos, and will all be paid minimum wage. The questions for parents and teachers have been drafted and the committee is editing/revising the format for 2 of the 3 videos. | |
| Transition Services & Training: Staff provided facilitation to a group developing transitional planning and services for students. Individuals representing the CA Promise Grant were present, explaining the program in detail, which is designed to provide benefits counseling and other support in pursuit of employment of young people transitioning from an educational setting into adult services. | |
| Employment Training/Collaboration: Staff participated in employment training and networked with a provider who is transitioning into community-based employment service provision. | |
| PDF Grant/Outreach: Staff created a flyer for programs to apply to participate in the PDF grant process to access braided services. | |
| Employment First Outreach: UCLA's Tarjan Center publishes California Employment Consortium for Youth (CECY eNews) which contains articles and links to information on best practices for employment. Staff forwarded the CECY eNews to the local Employment First Coalition. | |
| Collaborative Outreach: Staff reports at meetings of the local Regional Center Board, the most recent report gave information on employment training and summarized best practices/methods to be presented at the next training. | |
| Transformation Institute: Staff attended a training by Karen Flippo (Employment first Transformation Institute), information which will support SCDD efforts to put the Employment First policy into practice. | |
| Program Development/Support: Staff wrote a letter of support for a new supported employment program. | |
| Grant Funding: Staff participates in a collaborative established to develop state and federal grant proposal ideas for transition-aged employment opportunities within the local area. | |
| Micro-Enterprise Employment Opportunities: Staff and a self-advocate attended a Micro-Enterprise Employment Development Committee meeting and arranged to meet with a day service program to develop a micro-enterprise committee at that organization. In support of a micro-enterprise, staff emailed a parent discussion forum as outreach for placement of vending machines in local businesses. Members of the collaborative discussed the need to form leadership cohorts to provide training on systems navigation. | |
| Policy Implementation Strategies: Staff is doing research and planning for implementing the Employment First policy in local catchment areas, working in cooperation with SSAN and Integrated Resources, as well as local service providers and the Regional Center. | |
| WorkAbility Support: Staff continues to work with a local unified school district by offering its local office as a WorkAbility training site for a student. | |

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| Goal 10 | Individuals with developmental disabilities understand their options regarding health services and have access to a full range of coordinated health, dental and mental health services in their community. |
| | <p>Health - Multicultural Outreach: Staff participated in a discussion panel on health-related issues affecting Native Americans, with access to mental health services and drug/alcohol recovery services as a primary focus. The panel consisted of people from 5 local tribes, discussed how they were dealing with addiction, how they had succeeded in overcoming addictions, and the support systems that enabled them to recover. Panelists stressed the importance of services within their own cultural communities and spiritual recovery aspects. The panel had a facilitated discussion on the family effects of drugs and alcohol, Fetal Alcohol Syndrome, early intervention services, resources (e.g. Head Start, the Red Road Recovery Group at Redwood Valley Rancheria, etc.) and the services being provided within local Native tribes. Panelists discussed generational use of drugs/alcohol and how hard it was to break the cycle. The agencies participating shared about services they provide. More panel discussions will be held around to further assess, develop and improve available resources.</p> |
| | <p>Dental Health Service Crisis: Staff has regularly attended the MCDAC (Medi-Cal Dental Advisory Committee) meetings, organized by First 5. Attendees include all of the managed care and dental plans, hospitals, dentists who serve children and adults with IDD, advocates, Department of Health Care Services, Department of Managed Care, Senator Steinberg's staff, Regional Center staff, First 5 Sacramento staff, and others. A local hospital is the last large facility in which to obtain surgical (anesthesia) dentistry. The two facilities currently offer dentists operating room space for anesthesia dentistry to over 1,100 individuals with IDD on Medi-Cal per year. One by one, facilities around California have closed dental surgery centers, creating a significant crisis in access to care and services. The new closure deadline to discontinue services will leave dentists with no facility to perform preventive and/or restorative care to the IDD population. One dentist alone estimates that he serves over 1,500 individuals per year, coming from all over Northern California, since options in other areas have become limited. There are several other local options with limited availability for these procedures and are generally open only to individuals who are actually on that particular health plan. Three subcommittees were formed (a Protocol Work Group, Administrative Work Group, and Provider Pool Group) to identify systemic problems and forward concerns to appropriate agencies.</p> |
| | <p>End-of-Life Care: Staff works with the Board Resource Center (BRC) in organizing focused learning groups about end-of-life planning. California Vocations, Inc. (CVI) and Paradise Senior Center are collaborating with BRC to coordinate these groups.</p> |
| | <p>Collaborative Aging & Health Outreach: Staff is an active member of the Diversability Advocacy Network (DAN), committed to planning and working on the California Community of Constituents Conference. The SCAN Foundation awards grants to organizations that work to support the creation of a more coordinated and easily navigated system of high-quality services for older adults to preserve dignity and independence. SCAN is grounded in establishing a leadership role among foundations, researchers, policy leaders, and other organizations that work toward advancing the concept of aging with dignity and independence in health care and supportive services. This work will allow SCDD to leverage resources through collaboration with other grant-making organizations and concentrate on three strategic goals, as it commissions much of the work we support with a view toward maintaining a long-term perspective. The Community of Constituents initiative is a statewide movement of over 500 member organizations with an additional 700 affiliate members.</p> |
| | <p>IHSS Changes: Staff serves as an active member of the local In-Home Supportive Services (IHSS) Advisory Committee and distributed information throughout the community about upcoming IHSS changes going into effect (affecting IHSS recipients and providers) with the new year. The new law requires that IHSS providers be paid overtime and will be paid for travel time between recipients, within limits. IHSS Program Overtime and Workweek Requirements Recipient Declaration (TEMP 3000) must be reviewed, signed and returned to the county immediately. The commitment is to reach as many people as possible in preparation for these changes.</p> |

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| Goal 10 (Cont.) | Individuals with developmental disabilities understand their options regarding health services and have access to a full range of coordinated health, dental and mental health services in their community. |
| | Health Coalition: Since 2012, ILSNC, SCDD-R02, Office of Clients' Rights Advocacy (OCRA), Passages, and Area 3 Agency on Aging have promoted a network devoted to preparing for systemic changes through the state and federal healthcare reform laws and regional transportation options, funded by the SCAN Foundation. DAN is committed to ensuring that all citizens have access to quality healthcare and regional transportation options. The goal of DAN (Diversability Advocacy Network) is to be a trusted and reliable source of information regarding the changes to healthcare for people receiving Medi-Cal and Medi-Cal/Medicare benefits. DAN has reached more than 1,000 people through outreach efforts, training, eMail information, and handouts related to upcoming changes in healthcare. DAN members have developed a marketing brochure to use for further outreach and education of our coalition. |
| | Health Summit – Wellville: Staff participates in a local health summit to devise a five-year plan to make an upward shift in the county's poor health ranking which is at the bottom of the 58 counties in the state of California for such conditions as lung cancer, disease and stroke,, suicide, and drug-induced deaths. Over 150 participants in the summit broke into groups, with each group given the task of finding ideas to implement initiatives to help with serious health problems such as smoking, drug and alcohol use, obesity, asthma, diabetes, nutrition and other health concerns. The HICcup Board represents a wide range of expertise, experience, and connection to resources nationwide that will assist the county in finding resources needed to implement the ideas that come from the community summit. The goal of <i>Wellville</i> (which is not a grant - no funds are provided up front) is for a community to form a collaboration to find new ways or evidence-based strategies to solve long-standing health concerns and improve health outcomes for individuals and families. Strategies identified will be used by a variety of agencies to find funding and investors to create programs based on the 2014 California Wellness Plan. |
| | SAMHSA Mental Health Grants: Staff participated in a local Bridges Central Team Meeting orientation for the new Bridges System of Care, a project funded by the Substance Abuse and Mental Health Services Association (SAMSHA). Humboldt is one of only two counties in the nation to receive both a planning and implementation grant from SAMHSA to improve its Mental Health System of care. From the SAMSHA funds, the MSHA gave out 17 mini grants to 5 regions that met in forums to identify and prioritize unmet needs and write proposals to improve health issues identified in those regions. New grantees shared their projects. SCDD participated to promote our services and to assess or assist the project to identify areas of concern or to identify unmet needs for people with developmental disabilities. |
| | System Advocacy: Staff provided technical assistance to caregivers of people with developmental disabilities on SCDD services and eligibility for Medi-Cal services from a local HMO. Staff discussed eligibility for services, roles of agencies, financial responsibility, benefits and referral processes. Staff also assisted participants to troubleshoot issues and barriers to services. |
| | Rural Expansion Managed Care: Staff participates in weekly planning meetings for the Healthcare Forum to roll out the Rural Expansion Managed Care program. A workshop will be held locally. Agencies' staff are collaboratively planning the event, developing a flyer, marketing, and developing presentations. SCDD staff will emcee the workshop. Local healthcare companies are funding the cost of renting the facility and providing refreshments. Staff developed a Mailchimp flyer to inform community members of this event, emailing the flyer to a direct list of 832 people and to agencies such as Warmline Family Resource Center (4,200 email list), FamilySOUP (2,000 email list), People First chapters (100 people), and the ARC (5,000 email list). Staff is the central point for RSVPs for this community-wide event. |
| | Affordable Care Act: Staff sent a video on how the Affordable Care Act helps people with disabilities to the local SCDD email list. |

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| Goal 10 (Cont.) | Individuals with developmental disabilities understand their options regarding health services and have access to a full range of coordinated health, dental and mental health services in their community. |
| Dental Service Supports: Staff shared information with its collaborators regarding the Medi-Cal Managed Care Health Agency. The partnership health plan had apparently agreed to provide additional funds to supplement funding to dental services for Medi-Cal patients. | |
| Adult Day Health Care: Staff coordinated a presentation (attended by 25 community members) from the Peg Taylor Center for Adult Day Health Care a local County Coordinating Council. Adult Day Health Care provides unique support for adults with daily health challenges. Nursing needs, therapeutic strategies, activities and nutritious meals are provided with encouragement and friendship in our cheerful, community-oriented Center. The Peg Taylor Center offers personalized care (covered by Medi-Cal, the Veterans Administration, or by private health insurance) based on individual needs, including: <ul style="list-style-type: none"> • Nursing and personal care • Health monitoring and education, including nutrition counseling • Physical, occupational, and speech therapies • Social work services • Transportation to the Center, as needed • Specialized support for participants with special needs, including memory loss | |

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| Goal 11 | Individuals with developmental disabilities have access to affordable and accessible housing that provides control, choice and flexibility regarding where and with whom they live. |
| Affordable Housing Database & Website: Johnson Media consulting team built the final version of the website - www.housing-access.org . During this quarter, the group worked together to design the site, conduct research and build a database: JMC provided website design, including coding, layout and implementation of 3 rd -party applications. An affordable housing database is populated with over 100 listings and growing. This database is populated with affordable housing in the area served by the regional SCDD office and includes contact information, pictures and addresses. | |

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| Goal 12 | Affordable and accessible housing units are developed in local communities to expand housing options for individuals with developmental disabilities. |
| Accessible Housing: Community forums have identified housing as a serious crucial need in our rural region. The housing committee will continue to work on the development of the new units in close concert with other community partners. The California Governor has signed AB 1929, allowing money to be drawn for permanent housing. The funding (\$1,300,00.00, which includes \$400,000 for staff support and \$800,000.00 for permanent housing) was held for over a year before being released from the state and required legislation to force state compliance. Staff is on the Behavioral Health and Recovery Services Housing Committee and has been part of this effort to get access to this funding and is advocating for more accessible units to be included within new units to be built. We are forming collaborations with existing groups providing housing for clients, youth and families; Manzanita Services, Ortner Management Group, Redwood Quality Management Group, Hospitality House, Homeless Shelters, Rural Community Housing Development, etc. | |
| Housing Availability: Staff met with Kara Ponton, who is on the DDS Consumer Advisory Committee. We assisted her with finding the housing resources available for our region so she could report back to the committee on housing options. Rural Communities Housing Corporation will be building 64 new units locally, which should be completed by 2018. Some clients in need of accessible housing have been on a wait list for over four years. | |

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| Goal 13 | Individuals with developmental disabilities and their families have access to community based services and supports available to the general population (such as recreation, transportation, childcare, etc.) that enable them to live productive and inclusive lives. |
| Integrated Affordable Recreation: Staff met with the ARC Executive Director, Linda Helland, to explore grant-writing opportunities currently available to provide integrated recreation programs for people with developmental disabilities at the ARC. We have found several opportunities for local and national grants and are going to follow through with writing them. We are going to have two open ARC nights during the holidays in which the gym and social center will be open (without cost) for people to recreate. We are exploring the possibility to offer a program to teach people with developmental disabilities to ride a bicycle and have identified an individual certified to teach the program. We are also working on a recreation grant for 14-18-year old Hispanic girls. | |
| Voting Access: Staff forwarded the Voter Accessibility Survey to an email list of 800, encouraging adults with IDD to complete the survey about their voting experiences and posted the survey on a Facebook page and website. Survey was developed and managed by Disability Organizing Network. | |
| Social Services Access: During this reporting period, staff and a member of the Orange County Adult Transition Task Force attended training by Court-Appointed Special Advocates (CASA) and members of the Orange County Asian Pacific Islanders Community Alliance (OCAPICA), highlighting social services available to local transition-aged students. | |
| Technical Assistance: Staff provided information and referral to person on public accommodations, as an American with Disabilities Act (ADA) issue. | |
| Council Governance: Members of the SCDD Executive Committee met and discussed the change to the configuration of the State Council, the rate crisis affecting the developmental disabilities service system, and planned an agenda for the next public meeting. | |
| Service Update: Provided the monthly SCDD report to the Vendors Advisory Committee (VAC), which addressed the rate crisis eroding the service system and provided information on Employment First and self-determination. The VAC is composed primarily of agency Executive and Program Directors. | |
| Service Limitations: A parent contacted staff with concerns that the local Regional Center wanted information on IHSS hours as a condition to provide respite. Staff advised parent of rights and provided resources. | |
| Day Services: Staff attended a roundtable discussion on day service system redesign, hosted by the local chapter of the Autism Society to discuss the needs of day service providers and a review of poor rate structures. | |
| Inequitable/Disparate Eligibility/Service Model - Response: Staff hosted a roundtable meeting of families and community groups providing outreach to Spanish-speaking and other multicultural groups regarding the disparity in Purchase of Service (POS) practices at a local Regional Center. This group met to discuss causes and potential solutions to the reported disparity of POS for individuals from diverse or non-white backgrounds, identifying 'System Navigation Training' as a best practice in addressing these needs and developed plans to meet monthly to design training curricula for individuals and families. | |

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| Goal 14 | Public policy in California promotes the independence, productivity, inclusion and self-determination of individuals with developmental disabilities and their families |
| Facebook/Website Outreach: Staff posted a schedule of upcoming trainings to the local SCDD Facebook page, with SCDD information and announcements. Staff also posts flyers and information from other agencies, such as the Family Resource Network, Self-Advocacy Council 6, CHOICES Institute, SLI, VMRC, DRC, Mind Institute, CLASP, and DDS. 25 new Facebook Posts were made this month and were seen by a total of 50 individuals. | |

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| Goal 14 (Cont.) | Public policy in California promotes the independence, productivity, inclusion and self-determination of individuals with developmental disabilities and their families |
| <p>Public Outreach – Technology: Staff maintains a website that highlights news and legislative updates. In addition, we maintain and frequently update an extensive <i>Links</i> section, with resources that may be helpful to improving the lives of families with children and adults with disabilities throughout the local catchment area and throughout the state. Families, providers, and agencies from around the country report that they use our <i>Links</i> page to learn about services. 21 new Facebook posts were made (and accessed by 389 people) in the following areas:</p> <ul style="list-style-type: none"> • Special Education (2) • Developmental Disabilities (5) • Health (2) and Recreation (3) • Legislation/Budget/Voting (5) • Assistive Technology (1) <p>An average of 80 people visit our website daily, with about 2,480 accessing the website during this reporting period. Staff frequently posts flyers and information forwarded to us from other agencies such as Warmline FRC, FamilySoup, Rowell PTI, DRC, UCD Mind Institute, The ARC, the Regional Center, DDS, and others. In return, they post our flyers at our request. This reciprocal marketing effort has created a local environment of support and collaboration among our agencies. We post other agencies' flyers on our website, on Facebook, or occasionally, send mass email through a Mailchimp account.</p> | |
| <p>Service System Funding: Staff met with the local Regional Center Executive Director and Board of Directors about the need for appropriate funding of residential and day services in light of upcoming changes in federal labor regulations and other pressures placed on the service delivery system. Staff emphasized the need for the Regional Center to better inform the community about its response to these growing needs. Staff also discussed the upcoming legislative calendar and strategies to keep policymakers informed on issues affecting people with developmental disabilities. Staff talked with local parents and providers about the closure of a local care home and funding problems being faced by providers, agreeing to meet with parents and others to discuss these needs and strategize on ways to respond to policymakers.</p> | |
| <p>Facebook – Outreach: Staff posted three articles to Facebook from Wrightslaw on special education issues</p> | |

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| Goal 15 | Individuals with developmental disabilities and their families have access to information and resources in ways that reflect their language and cultural preferences. |
| <p>Multicultural Collaboration: Staff participated with a Community Consortium that meets monthly. The invited groups include multicultural organizations representing African Americans, Asians and Pacific Islanders, Latinos, Native Americans, Veterans, along with other community-based organizations. Speakers present at each meeting from various or outside organizations. Staff hopes to give a presentation at a future meeting.</p> | |
| <p>Culturally Competent Curriculum: Staff assisted a district employee in finding appropriate K-6 curriculum to provide in two low-income schools, including resources that are culturally appropriate for both Spanish and Native Americans. Staff also provided USDA curriculum in both Spanish and English. About 500 children will participate in the gardening and nutrition project. Staff referred personnel to free on-line resources that are now available.</p> | |
| <p>Spanish-Speaking Family Training/Assistance: Coordinated a presentation with OAH on special education due process in Salinas. The presentation was provided entirely in Spanish. Met with two families after the presentation and provided information and technical assistance around advocacy concerns.</p> | |

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| <p>Region 1</p> | <ul style="list-style-type: none"> • Covering a larger geographic area will be a challenge and a barrier. The issue is funding. The estimate of numbers served and evaluated and operating costs by Behavioral Health and Recovery Services (as presented to the Board of Supervisors) were thought to be high by the committee for program costs. The Board will pass a resolution to implement a one-year pilot project. • Systemic service improvements • Connecting individuals to find resources to help with materials for gardening and accessible gardening can be a challenge. Gardening curriculum and resources are in short supply in a rural area. Materials that have a science and mathematics focus (and are tied to teacher/student curriculum) are also not as accessible. • High unemployment rate in the local county (of 8.8%) versus a statewide figure of (7.0%) continues to challenge all job seekers but further impacts individuals with disabilities who are already disproportionately impacted by unemployment and underemployment . • With cuts within the educational system, many services for people with disabilities have been discontinued or underfunded. • Barriers to health problems that Lake County faces include: poverty, education, lack of resources, training for one or both parents during pregnancy, pre- and post-partum care, lack of breastfeeding, poor family support systems, lack of access to healthy food, and transportation to and from services – all these issues are major barriers to a healthy lifestyle. • This is a large county with 5 separate coverage areas. • Accessibility is a serious concern, as clients need bathrooms that can accommodate a wheelchair and/or Hoyer lift and showers that are accessible to non-ambulatory clients. There are not enough housing units available to meet the needs of the numbers of clients and the wait list is long for existing units. • People with disabilities are overlooked, as a population, when considering inclusive environments for children and adults to recreate. The community agenda has been on developing recreation opportunities for youths and adults, but has focused more on ethnicity, gang diversion, and expansion of city recreation programs. Transportation is also a major accessibility issue on weekends and evenings. The cost to use recreation center facilities set by the City of Ukiah is too high for disability groups to afford, limiting accessibility. Even the nonprofit rate is too expensive. The former Executive Director was not responding to requests for greater inclusivity. Without the support of the ARC Executive Director, it was difficult to provide accessible, affordable programs. The ARC Board has a new opportunity to pursue these issues and to find funding to implement new projects. There are limited opportunities for recreation in our community, which is why we are exploring recreation activities at the ARC with inclusive activities. The city’s recreation program does not offer programs for people with disabilities, but staff is encouraging them to do so. |
| <p>Region 2</p> | <ul style="list-style-type: none"> • Working together, regardless of disability, is very important and somewhat unique. Region 2 is proud to participate in cross-disability projects on behalf of self-advocates in the community. • SCDD-R02 staff is in the process of developing the draft DAC brochure and newsletter and is working with committee members for articles and ideas to be included. • There is misunderstanding about working and keeping public entitlements/benefits. The Social Security Administration is a very complex system but there are so many programs about which people are not educated. The myth that “Working will cause me to lose my benefits” is completely inaccurate. • We know that access to information is vital to knowledgeable decision-making that impacts health and well-being. Unfortunately, research indicates nearly 24 percent of adults in the U.S. are illiterate, with millions functioning with less than basic literacy skills, defined simply as "not having adequate reading skills for daily life.” Health literacy, in particular, affects abilities |

to understand health conditions and informed decisions about treatment options. Nearly 9 out of 10 adults have difficulty with explanations typically available in health care facilities, in the media, and throughout their communities. Health care organizations have an interest in delivering meaningful information to patients with limited or low literacy. For example, 80% of adult readers cannot find consumer health information written at a level easily understood, resulting in millions of dollars in extra health care costs. Advocacy organizations representing seniors and people with mental health or intellectual disabilities look for greater availability of information that increases patient engagement in decisions, including end-of-life planning. Information about tested and best practices for writing and design are needed, which BRC employs. The learning groups will focus on identifying user needs and preferences that will facilitate informed decision-making about options and promote greater patient self-determination.

- The Coordinated Care Initiative (CCI) is the focus for the April 2015 Conference. Passage of the Coordinated Care Initiative (CCI) in July 2012 marked an important step toward transforming California's Medi-Cal (Medicaid) care delivery system to better serve the state's low-income seniors and persons with disabilities. Building upon many years of stakeholder discussions, the CCI begins the process of integrating delivery of medical, behavioral, and long-term care services and also provides a road map to integrate Medicare and Medi-Cal for people in both programs, called "dual eligible" beneficiaries, both of which are major parts of the Coordinated Care Initiative.
- Cal MediConnect is a voluntary three-year demonstration project for dually eligible beneficiaries to receive coordinated medical, behavioral health, long-term institutional, and home and community-based services through a single organized delivery system. No more than 456,000 beneficiaries will be eligible for this dual demonstration in the eight counties.
- Managed Medi-Cal Long-Term Supports and Services (LTSS): All Medi-Cal beneficiaries, including dually eligible beneficiaries, are required to join a Medi-Cal managed care health plan to receive Medi-Cal benefits, including LTSS and Medicare wrap-around benefits.
- By 12-1-14, seniors and people with disabilities (including people with developmental disabilities) who receive Medi-Cal only, are required to enroll in either Anthem Blue Cross or California Health and Wellness (2 plan models for 18 County Rural Expansion Project). For Region 2, it means that people who live in Butte, Glenn, Plumas and Tehama Counties and who receive Medi-Cal only are required to enroll into a Medi-Cal Managed Care Health Plan by December 1, 2014 or they will be automatically enrolled into one of the 2 health plans. The DAN coalition has spent the past 2 years educating and preparing the community for these changes and issues around them. DAN has identified transportation and provider adequacy are emerging issues and barriers that will be monitored carefully.
- The changes are very significant and many providers, including Supported Living Services Providers, are going to need training and support. The nature of the IHSS Program is so personal to recipients and allows people to live in their homes. Training and support is necessary to avoid providers receiving violations if the new rules are not followed.
- Adult Day Health Care programs are rare and there are only 30 in the state of California.

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- Getting the word out about training events is always a barrier and takes a lot of effort. We used our email list of over 800 individuals to share the flyer. We also posted on our Facebook page and website. Other agencies (Warmline FRC [4,200], FamilySOUP [2,000], UC DMind Institute [2,000], Alta Regional Center service coordinators [300 and families], and ARC [5,000]) also shared the flyer, reaching an additional 13,500 individuals. This is a very important topic that all families with children with developmental disabilities should learn about. It would be good to have training specifically for adult self-advocates, as well, so they understand the benefits and limitations of conservatorship in order to assess whether a conservatorship makes sense for them. Many people come to the trainings with preconceived

ideas about conservatorship and appreciate what they learn during the training. Professionals state they appreciate the information and bring it back to their schools, programs, Regional Centers, and parent groups.

- Staff remains in contact with the agencies to which we are referring families to be sure referrals are appropriate and families' needs can be met. In general, families want someone who can accompany them to their IEP meetings. Many are upset that we are no longer able to provide this level of direct advocacy. Most other agencies will only answer questions over the phone and provide training. Many issues become so complex, however, that families do not feel they can navigate the Special Education laws themselves. They often call several days before an IEP and want an advocate to answer immediate questions or attend the meeting with them in person.
- We are gradually informing agencies that we no longer provide direct advocacy and educating them on other options in the community. We continue to receive referrals from Regional Center Service Coordinators who refer families to Regional Office 3 for direct advocacy. We will continue to update the Regional Center about our change in services.
- There is a tremendous need for parent training and also parent support. Many parents seek someone who can go with them to their IEP meeting to assist them in advocating for their child(ren). Special Education laws can be overwhelming to many parents - especially when negotiations and the IEP process become difficult with a school district and the child(ren)'s needs are not being met. Based on the number of calls we receive monthly, we know there continues to be great demand for 1:1 parent support. We informed the community of this event through our email list and asked the following agencies to share the flyer with their email lists (Alta Regional Center, Warmline FRC, FamilySOUP FRC, The ARC, and UCD Mind Institute).
- I will meet with DRC/OCRA staff in January to evaluate the joint trainings we completed this Fall and to discuss future trainings/workshops/support groups.
- We had very positive response from participants. In discussions, the firefighter mentioned that his department had recently had a training on how to interact with people with autism. He found it helpful and explained that it was the first such training he had had in the fire department. He was open to all the suggestions the self-advocates made and said he would bring the information back to his department. It was discussed that, in the future, a representative group of the self-advocates could go and meet with the fire department to discuss disability issues as they relate to various emergencies. The self-advocates were excited about this. Mr. Staley also encouraged individuals to visit local fire stations to inform them about where they live and whether they have any unique accessibility or community issues/needs. Mr. Staley said that fire departments want to know this information and want to know where individuals live who might need a little extra help in an emergency. Again, the self-advocates were interested to hear about this and some chapters began discussing plans to visit their local fire stations.
- As a member of the Employment First Committee, it was educational to attend this training. Employment First will put more pressure on Regional Centers and service providers to offer creative solutions to integrated employment for people with IDD. Creativity will be required to serve many people since current service options are often limiting and not individualized or supportive of seeking, obtaining, or maintaining employment.
 - Staff wrote a summary of the current situation and Mike Clark, SCDD Executive Director, who will take it to Santi Rogers, Director of DDS, to explore what is happening at the agency level regarding access to anesthesia dental care for this population.
 - Staff contacted Anne Hadreas, Attorney, DRC, and Alfonso Carmona, Director of Clinical Services, Alta Regional Center, to discuss efforts we can pursue to remedy this developing crisis of access to care.

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| | <ul style="list-style-type: none"> • If people with IDD do not receive appropriate preventive care, they will end up in a more restrictive residential setting (when dental issues are interpreted as behavioral issues) and will seek emergency treatment in hospital emergency rooms, where they currently do not receive appropriate treatment. Most anecdotal stories indicate individuals are prescribed antibiotics in the ER and told to contact a primary dentist to follow-up. The problem is that people with IDD cannot often locate a primary dentist who accepts Medi-Cal. • The Mandatory Rollout of Managed Care is an issue in 8 of the 10 counties Regional Office 3 represents. We have been a part of similar workshops in Nevada County and Yolo/Yuba Counties. There is a great need for training, but encouraging adults with developmental disabilities to come to these events has been a challenge, since they are often at work or in activity programs during the day. We would like them to attend to take a stronger role in self-advocating for their own healthcare, but this is a challenge. Some staff from ILS agencies and care providers have attended. A few parents and adults with developmental disabilities have attended. We are concerned that, as of December 1st, they will be randomly assigned to 1 of 2 managed care options - and it may turn out their primary physician is not on the plan they were defaulted into. We want individuals to understand their rights and understand how to change plans or how to reach the plans to access needed services. • There was a lack of active housing listings in certain counties; others had multiple listings. In counties with few listings, we looked for other housing options to either show as a listing or make a resource on the page. Accuracy of pricing information was difficult to keep updated, as market rates change daily. Phone numbers were included for updated information. Maintaining a website requires ongoing resources. JMC has committed to continue to develop the website and use Google ads to offset the maintenance costs. Since the website is new, it is difficult to determine how many people have accessed or benefitted from the information. |
| <p>Region 5</p> | <ul style="list-style-type: none"> • |
| <p>Region 6</p> | <ul style="list-style-type: none"> • Transportation to events for self-advocates that are not part of a day program is difficult. The SAC6 rotates their 4 annual meetings a year to hit all the counties. • David's longtime facilitator was in an accident and has been unable to assist David in recent months • There is a lack of understanding by the public of how to appeal decisions (made by the Regional Center) that parents feel are not in the best interests of their child(ren). • Sexual abuse of people with Intellectual and developmental disabilities is reportedly at epidemic proportions. • There is a lack of understanding of educational laws and Individual Education Plan process/procedures. • There is a lack of understanding by the public about how the Regional Center makes funding decisions and a lack of understanding about how to appeal a Regional Center denial of services. • There is a failure to provide appropriate transitional planning for all Regional Center students, as well as a lack of understanding by parents and students of the importance of transitional planning that has a focus on the students' employment interests and abilities. • Outreach to several communities is difficult. • There are high unemployment rates and a lack of employment opportunities in San Joaquin County, as well as the Valley Mountain Regional Center catchment area. • Implementation of WIOA still isn't clear, nor is the number of people who will benefit by it. • Students and their families want more employment opportunities, as opposed to just the fast food industry. The WorkAbility program gives students options of other types of employment |

and supports them within the work place - it's a win/win situation.

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| <p>Region 7</p> | <ul style="list-style-type: none"> • There were reports of school districts in Monterey County not following or fully understanding special education law, as well as difficulty with staffing shortages. • Families have reported not knowing their rights and were very pleased to learn more and know that the regional SCDD office is a resource for information and advocacy support. • Spanish-speaking community groups report that families often do not feel they are getting appropriate information from Regional Center Service Coordinators about services available to them. • Consistent reporting from families and individuals needing a variety of services is a difficulty of navigating the system of service delivery. Road maps are intended to educate families and individuals, and assist them as they work with planning team in arranging services. • Increasing awareness among the community about Self-Determination and the roll-out of service options is a need that Region 7 is addressing through training for individuals, families and providers. Solid development of a Self-Determination Infrastructure will better ensure the success of this method of service delivery. To meet this need, Region 7 is hosting roundtable meetings in its area for those interested in facilitation and financial management. |
| <p>Region 8</p> | <ul style="list-style-type: none"> • School district policies are difficult to change, and a lack of trained staff and resistance to changing policies are all detrimental to making effective changes to students IEP's/504's to promote student success. |
| <p>Region 9</p> | <ul style="list-style-type: none"> • 27 callers requested direct advocacy representation. All 27 callers had previously contacted the Disability Rights California office and the Office of Clients' Rights Advocacy office, but they were denied direct advocacy representation from both offices. Self-advocate groups need staff support. Both of these groups have had wavering and inconsistent support. More needs to be done to create a network of supportive services to really make self-advocacy groups a success. • Self-advocates are expected to run self-advocacy groups meetings but often do not have training on how to run meetings. They need staff support to accomplish this. More needs to be done to create a network of supportive services to really make self-advocacy groups a success. • 18 callers requested direct advocacy representation. All 18 callers had previously contacted the Disability Rights California office and the Office of Clients' Rights Advocacy office, but they were denied direct advocacy representation from both offices. • Parents were unaware of their rights and access to services and supports. Oftentimes, they hear about programs from other parents. There should be more creative, effective ways to reach parents so that they can access more innovative and self-directed programs. • Parents were unaware of their rights and access to services and supports during the transitional ages. Oftentimes, they hear about programs from other parents. There need to be more innovative ways to reach parents so that they can access more innovative and self-directed programs. • Parents requested representation at their transition-aged-child's IEP meeting. Regional Office 9 staff informed the parents that staff is not allowed to provide direct advocacy representation at IEP meetings. Parents each stated that they had been previously denied representation by DRC and OCRA and had nowhere else to go for support. • Caregivers were unaware of their rights to appeal denials from HMOs and obtain access to services and supports. Regional Office 9 needs to figure out a way to partner with local HMOs to improve communication. |
| <p>Region 10</p> | <ul style="list-style-type: none"> • There continue to be direct support staff that does not believe individuals with intellectual disabilities can be taught how to make choices for themselves. |
| <p>Region 11</p> | |
| <p>Region</p> | <ul style="list-style-type: none"> • One presentation survey response to the question of "Do you have any suggestions regarding |

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- future presentations you would be interested in attending?" was "IEP - where to get resources to get help when my son turn 18. What options he will have."
- Lack of funding for employment opportunities (after DOR) in order to help maintain competitive jobs. Collaborative is exploring grant possibilities to help with that funding stream.
 - Two comments on the satisfaction survey were: "people spreading the word of this beyond this meeting" and "need more training on how to help a person get started."
 - When clients have not been introduced the idea of self-advocacy and the concept and practice of person-centered-planning, the idea of self-determination is very confusing. We found ourselves having to back up and reintroduce these two concepts before being able to move on to self-determination. Most self-advocates commented that they would like additional training on safety.

Region
13

- The employee is protected by a union, and of course, no personnel matters can be made public. This is proving to be an obstacle in resolving a problem to the satisfaction of the family and to allow the gentleman the unfettered access to a community library to which he is entitled.
- Cultural and language differences seem to impact the quality of services.
- We do not have a person who speaks Spanish at our office. To meet the needs of the Spanish-speaking community, it requires creative use of translators and other professionals to overcome the language barrier.
- Officers changed a meeting to follow the governance meeting, but officers and facilitators all agreed that additional preparation and support (closer to the meeting) to review the agenda and reports would allow the meeting to be run more efficiently.
- Some students have limited reading skills and materials should be adapted for increased accessibility. The student representatives came to the meeting via public transportation and/or paratransit; the arrival and departure times are variable, however, which has caused the students to either leave early or arrive late.
- The planning committee would benefit from having representatives from different organizations join the planning committee.
- A few of the materials given were presented in a manner difficult for some people to understand.
- QA Project:
 1. Rigidity in data collection process.
 2. In SD, of the 5 "removed" names, 3 of the consumers have passed away. It is very uncomfortable to call for an appointment and be told that the person is no longer living. More current, updated information is necessary.
- Due to a new planning year and changing schedules, the members must find a date and meeting time that will work for a majority of the committee members.
- There is still a need for additional self-advocates and agency representation to take lead for subcommittees and enhance committee membership.

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7th Street Centre for the Arts Program
 Abilities United
 Alameda County Public Health
 Alex Rorabaugh Recreation Center
 Alta California Regional Center (ACRC)
 Alta California Regional Center (ACRC) – CAC
 Arc Imperial Valley
 ARC of Ventura County
 ARC San Diego
 Area 3 Agency on Aging
 Area 4 on Aging
 Association of Regional Center Agencies (ARCA)
 Autistic Self-Advocacy Network (ASAN)
 Balance 4 Kids
 Behavioral Health and Recovery Services
 Behavioral Health and Recovery Services Board
 Blue Cross
 Board of Realtors
 Board Resource Center (BRC)
 Butte County Coordinating Council
 Butte County In-Home Supportive Service
 CA Health & Wellness
 California Children's Services
 California Collaborative for Long Term Services and
 Supports (CCLTSS)
 California Department of Developmental Services (DDS)
 California Department of Education (DOE)
 California Department of Rehabilitation (DOR)
 California Governor's Office (Staff)
 California Promise
 California Vocations, Inc. (CVI)
 Casa Colina
 CenCal Health Plan
 Center for Law and Social Policy (CLASP)
 Central Valley Training Center
 Central Valley Regional Center
 Ceres School District
 Changing Tides
 Child Abuse Prevention Advisory Council
 Children's Health Council
 CHOICES Institute
 City of Ukiah Recreation Program
 Clovis Unified Special Education Department
 Collaborative Autism Support Program (CATS)

College of the Redwoods Disabled Student Services
 Community Integrated Work Program (CIWP)
 Consolidated Tribal Health
 Court-Appointed Special Advocates (CASA)
 Cypress College
 Department of Rehabilitation
 Desert ARC
 Disability Organizing Network (DON)
 Disability Rights California (DRC)
 Down Syndrome Alliance
 East Side Union High School District
 Easter Seals
 Employment and Community Options
 Employment First Transformation Institute
 Escuela de la Raza Unidos (ERU)
 Exceptional Family Resource Center
 Exceptional Parents Unlimited
 Families for Early Autism Treatment (FEAT)
 Family Resource Centers
 Family Resource Network
 FamilySoup
 Far Northern Regional Center (FNRC)
 Fiesta Familiar
 First 5
 Friends of Children with Special Needs
 Fullerton College
 Glenn County Office of Education
 Glenn County Parents and Students
 Glenn County SELPA – CAC
 Gold Coast Health Plan
 Golden Gate Regional Center (GGRC)
 H.E.A.R.T.S Connection
 Hoopa Tribe
 Hospitality House
 Housing Choices Coalition
 Humboldt Area Foundation
 Humboldt County Department of Health & Human
 Services
 Humboldt County Office of Education
 Imperial Valley People First
 Imperial Valley SELPA
 Independent Living Centers
 Independent Living Services of Northern California
 (ILSNC)
 People with Disabilities

In-Home Supportive Services
 Inland Empire Autism Society
 Inland Regional Center (IRC)
 Inland Regional Center Consumer Advisory Committee
 Institute for Effective Education
 Integrated Resource Institute
 Johnson Media Consulting
 Kings County Mental Health
 Legal Services for children – San Francisco
 Local Community Members
 Local Dental Surgery Centers
 Local Family Members
 Local Homeless Shelters
 Local Mentoring Homes
 Local Nonprofit Representatives
 Local Self-Advocates
 Local SELPAs
 Local Service Providers
 Local Students
 Mains'! Services, Inc.
 Manzanita Services
 Medi-Cal
 Mendocino County Board of Supervisors
 Mendocino County District Attorney
 Mendocino County Public Defender
 Mendocino County Sheriff's Department
 MHHS Department of Behavioral Health Services
 Michael Pearce, Special Needs Attorney
 Modesto Paratransit
 Modesto Unified School District
 Monterey County SELPA
 Mt. San Jacinto College
 Murrieta Valley Unified School District
 National Alliance on Mental Illness (NAMI)
 North Bay Employment 1st Coalition
 North Bay Regional Center (NBRC)
 North Bay Regional Center (NBRC) Board of Directors
 North Bay Regional Center (NBRC) Vendor Advisory
 Committee
 North Orange County Community College District
 Oak Grove School District
 Office of Administrative Hearings
 Office of Administrative Hearings (OAH)
 Office of Clients' Rights Advocacy (OCRA)
 Office of Emergency Services (OES)
 Orange County Adult Transition Task Force
 Orange County Asian Pacific Islanders Community
 Alliance (OCAPICA)

Orange County Department of Education
 Orange County School Districts (14)
 Ortner Management Group
 Pajaro Unified School District
 Paradise Senior Center
 Parents Helping Parents
 Passage
 Pathpoint
 Patterson School District
 People First Chapters (10 counties)
 Pinoleville Social Services
 Placer Independent Resource (PIRS)
 Public Authority
 Redwood Coast Regional Center (RCRC)
 Redwood Quality Management Group
 Regional Center of Orange County (RCOC)
 Regional Center of the East Bay (RCEB)
 Regional Occupational Program
 Regional Peer Advocacy Connection
 Rehabilitation Research and Training Center (RRTC)
 Riverside County Office of Education
 Rowell Family Empowerment Center
 Rowell PTI
 Rural Community Housing Development
 Salinas Elementary School District
 San Andreas Regional Center (SARC)
 San Diego Gas and Electric
 San Diego People First
 San Diego Regional Center (SDRC)
 San Diego Regional Center Health and Wellness
 Committee
 San Diego State University (SDSU) Nursing Program
 San Diego Unified School District
 San Francisco Bay Area Autism Society
 San Jose Unified School District
 San Luis Obispo County SELPA
 Santa Barbara County SELPA
 SCAN Foundation
 Self-Advocacy Council 6
 Sheltering Wings ADC
 SLI
 SoCal Head Injury Foundation
 Social Security Administration (SSA)
 Special Education Parent Advisory Committee
 Special Olympics
 St. Madeline's
 Statewide Self-Advocacy Network (SSAN)
 Stockton Unified School District

The ARC
The Peg Taylor Center for Adult Day Health Care
TransCen, Inc.
Tri-Counties Regional Center (TCRC)
Turlock School District
Tustin Unified School District
UCEDD
UCP Work, Inc.
United Cerebral Palsy
United Cerebral Palsy San Diego
University of California – Davis UCEDD (Mind Institute)
University of California – Los Angeles UCEDD (Tarjan
Center)
University of San Diego
Vallejo CAC
Valley Mountain Regional Center (VMRC)
Valley Mountain Regional Center (VMRC) Vendors
Ventura County SELPA
Warmline Family Resource Center
Workforce Investment Board
Wrightslaw
Xcite Steps
Yurok Social Services

Summary - National Core Indicators: Adult Consumer Surveys

Contracted by Department of Developmental Services (DDS), the State Council on Developmental Disabilities (SCDD) through seven (7) of its local regional offices will survey at least **8,602 individuals** about the quality of services they receive. In this **Year 6 Cycle**, a random sample of adults receiving at least one purchased service through the regional center system will be surveyed.

Contracted interviewers will complete each survey through a face-to-face interview with the individual or identified proxy. At the interview we will use the National Core Indicators (NCI), a nationally recognized survey tool to measure and track the performance of developmental disabilities agencies and assess outcomes of services.

The interviews are confidential. The information gathered will be aggregated and will not be associated with any individual. This data collection process will enable DDS to identify ways to improve and enhance California's service delivery system.

Interviewers

Currently, the Quality Assessment Project contracts with approximately 160 interviewers to conduct these face-to-face surveys. Contracted interviewers are provided an initial 6-hour training on the Adult Consumer Survey as well ODESA (Online Data Entry System Administration). The training is conducted by Human Research Services Institute, DDS and SCDD.

Project Update

The Year 6 Cycle began conducting interviews mid-November 2014 with SCDD completing **712 surveys** as of December 31, 2014. Please see attached spreadsheet for additional details.

CRA / VAS

State Developmental Center Clients' Rights Advocacy and Volunteer Advocacy Services

Population

As of January 1, 2015

Fairview 296
Canyon Springs 49
Sonoma 417
Porterville 378

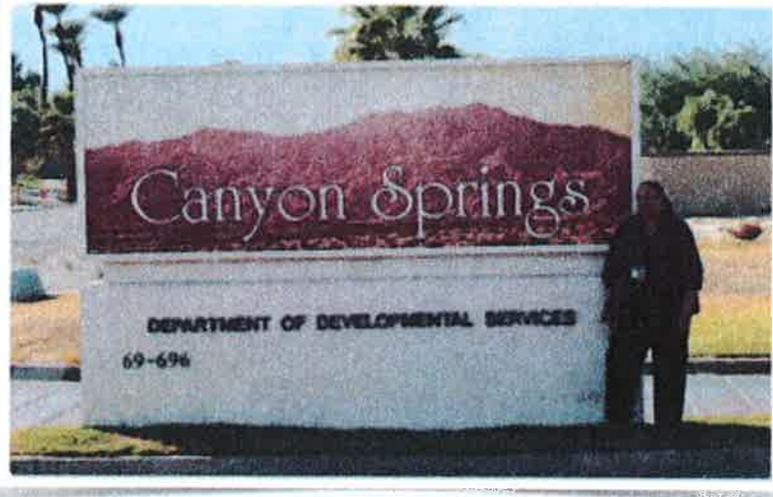
Lanterman closed Dec 23, 2014

Fairview

CRA conducted 2 potential rights violations investigations, one People First meeting. Attended 3 DOR meetings, 8 specials, 3 TSMs, 3 TRMs, 6 30 day IPP reviews for ACA consumers, 2 pre-admit & 1 admit meetings (ACA), SCRP liaison meeting. Conducted 4 rights training sessions to staff. Attended 8 meetings w/ Delmarva surrounding the license certification. VAS attended IPPs, several post placement meetings, bioethics.

Sonoma

CRA and VAS collaborated with People First to conduct self advocacy outreach. CRA provided 5' rights presentations. SCDD staff worked with DDS consultant Delmarva for recertification planning. CRA advocating for clients to attend court.



Robbin Puccio

Canyon Springs Community Facility

Robbin D. Puccio has worked in the field of developmental disabilities since 1988. She has a BS Degree in Elementary/Secondary Education from Otterbein University & a Master's degree from The Ohio State University in Education/Psychology. Robbin also studied in Paris at the Sorbonne & at Oxford University in England. Robbin taught school for many years in Ohio before moving to Oklahoma to work the Kickapoo Tribe thru St. Gregory's University. She moved to California to teach high

Holly R. Bins, CRA/VAS Project Mgr

holly.bins@scdd.ca.gov

Tel: (408) 834-2458



Porterville

CRA attended 6 human rights meetings, 9 IPPs, 1 bio-ethics meeting, 2 People First/human rights meetings, 4 meetings for PIP process. CRA reviewed 60 human rights packets; attended incident action meetings daily; provided rights trainings to 12 new employees VAS coordinator trained volunteer advocates on person centered planning. VAS conducted their annual consumer satisfaction surveys.

Lanterman

The last individual left Lanterman Developmental Center on December 23, 2014. The CRA/VAS office relocated to the administrative building where the VAS project will continue until June 2015. Tremendous gratitude for Jenny Villanueva, OA, for her hard work on the closure of the CRA/VAS office. The VAS Project has 2 advocates along with the Coordinator following individuals from LDC into their new homes in the community.

school. She worked as a Program Director in private industry at a residential facility and as a Consumer Service Coordinator for Inland Regional Center. In 1998, Robbin began working at State Council on Developmental Disabilities conducting Life Quality Assessments until she was hired as the Clients' Rights Advocate for Canyon Springs in 2000. Robbin currently holds the position of both CRA and Volunteer Advocacy Coordinator (VAS).

There are currently six advocates serving eighteen clients at Canyon Springs. California Department of Public Health arrived at Canyon Springs in December to conduct Title 22 licensing review. Canyon Springs received five minor deficiencies.

Currently, Canyon Springs is awaiting their annual licensing survey. It can occur from January thru June 2015.



MTARS/AIDD UPDATE

SCDD – AIDD Compliance Task Chart

Jan. 1 2015

| II. ORGANIZATIONAL ADMINISTRATION | | | | | | | | | |
|-----------------------------------|--|---|-----------------------------------|--|--|--|-------------------------|--------------------------------------|--|
| | <i>II.1 Staff</i> | <i>2013 MTAKS Finding</i> | <i>Other Key Areas of Concern</i> | <i>Documentation/Evidence of Progress</i> | <i>Comments</i> | <i>Task (CA #1)</i> | <i>When</i> | <i>Who</i> | <i>Status</i> |
| A | The Director shall hire, supervise, and annually evaluate the staff of the Council. Sec. 125(c)(9) | The Council Director (not the Governor) should hire Council staff and supervise and annually evaluate them. Instead the: Council Director submits hiring recommendations to the Governor and the Governor has the final authority to hire two deputy level staff. The Council has the final approval for the hiring of other staff. | N/A | 1. Policies and/or procedures (with other documentation as necessary) providing evidence of the Council Directors responsibilities of hiring, supervising and evaluating staff 2. Demonstration of the Director's ability to hire, supervise and annually evaluate the staff of the Council | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 1. AB 1595, Bylaws 2. ED job description | 1. 12/1/14 2. 1/1/15 | 1. ED, Legal, Council 2. HR | 1. Compliance MET 12/1/14 2. Submitted 1/1/15 |
| III. MEMBERSHIP | | | | | | | | | |
| | <i>III.1 Membership policies</i> | <i>2013 MTAKS Findings</i> | <i>Other Key Areas of Concern</i> | <i>Documentation/Evidence of Progress</i> | <i>Comments</i> | <i>Task (CA #2, 3)</i> | <i>When</i> | <i>Who</i> | <i>Status</i> |
| B | Membership recommendations solicited by Governor from a broad range of organizational sources including non-state agency members of the Council. Sec125(b)(1)(B) | The Council's membership nomination and appointment process has been historically inhibited by state bureaucracy. It is unclear if and how membership recommendations are solicited from a broad range of DD/ID organizational sources and non-state agency members of the Council. | N/A | 1 Policies and/or procedures (with other documentation as necessary) providing evidence of the Council's membership nomination and appointment process and procedures 2. Direct evidence that the appointment process procedures are being implemented | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 1. Bylaws 2. Membership Committee meeting minutes & report to Council, list of organizations on distribution list, recruitment materials. | 1. 12/1/14 2. 4/1/15 | 1. ED, Legal, Council 2. ED, Comm | 1. Compliance MET 12/1/14 2. No |

Jan 1, 2015

Key: CA= Corrective Action Plan Corrective Action, ED= Executive Director, CDD=Chief Deputy Director, DDP=Deputy Director of Policy and Planning, Comm=Council Committee, TA=Technical Assistance

SCDD – AIDD Compliance Task Chart

Jan. 1 2015

| | | | | | | | | |
|---|--|------------|---|---|---|----------------------------------|--|---|
| <p>C Members reflect the state's diverse geographic locations, race, and ethnicity. Sec.125(b)(1)(C)</p> | <p>The appointment process for obtaining new Council members has hindered compliance with the DD Act. Currently, SCDD's membership composition does not meet the requirements for geographic, racial, and ethnic diversity.</p> | <p>N/A</p> | <p>1. Policies and/or procedures (with other documentation as necessary) providing evidence of outreach efforts to recruit members that reflect the state's diverse geographic locations, race and ethnicity 2. Direct evidence that the Council's membership reflects the state's diverse geographic locations, race and ethnicity</p> | <p>Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted</p> | <p>1. Bylaws 2. Demographic analysis of Governor's appointees to the Council</p> | <p>1. 12/1/14 2. 12/1/14</p> | <p>1. ED, Legal, Council 2. HR</p> | <p>1. Compliance MET 12/1/14 2. Compliance NOT Met (address continuously)</p> |
| <p>D The Council has provisions to rotate membership. Sec.125(b)(2)</p> | <p>Each regional office (i.e. Area Board) representative has to be nominated by the governor. Membership rotation has been historically inhibited by the state's bureaucratic appointment process. For example, one regional office has not had representation on the Council for two years.</p> | <p>N/A</p> | <p>1. Policies and/or procedure with other documentation as necessary) providing evidence of Council provisions to rotate membership 2. Direct evidence that the Council is rotating its members per the Council's policy</p> | <p>Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted</p> | <p>1. AB 1595, Bylaws 2. Council roster showing membership and changes for 2015</p> | <p>1. 12/1/14 2. 1/1/16</p> | <p>1. ED, Legal, Council 2. ED</p> | <p>1. Compliance MET 12/1/14 2. No</p> |
| <p>E The Council has provisions that allow continuation of membership until a new member is appointed. Sec.125(b)(2)</p> | <p>The Council did not provide evidence of a policy for allowing the continuation of Council membership until a replacement member could be appointed.</p> | <p>N/A</p> | <p>1. Policies and/or procedures (with other documentation as necessary) providing evidence of Council provisions that allow continuation of membership until a new member is appointed</p> | <p>Sufficient evidence must be provided to adequately meet this finding and be considered for terms and conditions status</p> | <p>1. AB 1595, Bylaws.</p> | <p>1. 12/1/14</p> | <p>1. ED, Legal, Council</p> | <p>1. Compliance MET 12/1/14</p> |

Jan 1, 2015

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SCDD – AIDD Compliance Task Chart

Jan. 1 2015

| F | The Council has a process to notify Governor re: membership and vacancies. Sec. 125(b)(2) | The Council did not provide evidence of a transparent and effective process to notify Governor regarding membership vacancies. | N/A | 2. Direct evidence that the Council is following its members membership policy | 1. Policies and/or procedures (with other documentation as necessary) providing evidence of appointment process to notify Governor of membership and vacancies | 2. Direct evidence of notifying Governor of membership recommendations and vacancies | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 2. Council roster showing membership and changes for 2015 | 2. 1/1/16 | 2. ED | 2. No |
|---|--|---|--|---|--|--|--|---|----------------------|-------|-------|
| G | 60% of membership represent individuals with DD in the following categories: Sec. 125(b)(3); Sec. 125(b)(5) 1/3 individuals with DD 1/3 parents and guardians of children with developmental disabilities or immediate relatives of guardians of adults with developmental disabilities, 1/3 combination of an individual with developmental disabilities who resides or previously resided in an institution or an individual with developmental disabilities who currently/previously resided in an institution in the State. Sec. 125(b)(6) | Historically the Council has had long term vacancies. Several membership rosters have been submitted since last year and four membership vacancies were filled just prior to the on-site monitoring visit. An updated membership roster is requested as part of the FY14 State Plan Amendment | 1. The Council does not have a standard orientation or mentoring process for the Chair or new members. Council members expressed the need for training on the DD Act, the Council program federal mandate, and organization governance | 1. Since the MTARS visit, documentation of Council membership composition requirement, standard orientation or mentoring process for Chair and new members, including training in the DD Act, the Council program federal mandate, and organization governance. | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 1a. Orientation binder, welcome letter, 1b. Annual Council member training materials | 1. 1/1/15 | 1a. ED, Comm, TA 1b. ED, TA | 1a. Submitted 1/1/15 | | |
| | | | 2. State agency representatives lack understanding of their role at Council meetings. White | 2. Direct evidence of state agency representatives understanding their role and actively engaging in Council | | 2. Welcome letter for Agency | 2. 2/1/15 | 2. ED, TA | 2. No | | |

SCDD – AIIDD Compliance Task Chart

Jan. 1 2015

| IV. PROGRAM ADMINISTRATION | | | | | | | | | | | | | | | | | | | |
|----------------------------|--|---|-----|---|--|------------------------------------|-------------|----------------------------|-------|--------------------------------|--|---|----------|--|------------|-------------------------|------------|----------------------|----------------------|
| IV.1. Five Year State Plan | | 2013 MTAKS Findings | | Other Key Areas of Concern | | Documentation/Evidence of Progress | | Comments | | Task (CA #8) | | When | | Who | | Status | | | |
| H | The plan shall focus on Council efforts to bring about the purpose of this subtitle, by specifying 5-year goals, as developed through data driven strategic planning, for advocacy, capacity building, and systemic change related to the areas of emphasis, to be undertaken by the Council. Sec.124(c)(4)(A) | There was inadequate evidence that the: Council engages in data-driven strategic planning to develop the State Plan and takes the primary role in the planning process. State Plan is the Council's Plan and that activities are undertaken by the Council versus the State Plan being one that is configured by and for the Area Boards. Council is free from state interference in the development of the State Plan. The state's DD agency awarded the Council two contracts: (1) Client Rights Advocacy and (2) Volunteer Advocacy Services. This state supported work is documented in the Goal 2 in the Council's State | N/A | 1.Evidence of activities, process and/or procedures (with other documentation as necessary) to develop a 5 year strategic plan that addresses systems change, capacity building and advocacy on a statewide basis | This will require ongoing technical assistance and monitoring into the next state plan cycle (2016-2021) before considering whether to special terms and conditions are lifted | 1a. State Plan Development process | 1a. 10/1/15 | 1. DDPP, Comm, Council, TA | 1. No | to AIIDD to ensure compliance. | representatives attend full Council meetings, they do not actively engage with the committees. | 3. The review team observed lack of supports for some of the self-advocate members of the Council. The review team could not determine if the events were isolated or an overall issue. | meetings | 3. Direct evidence of supports for engaging self-advocate members of the Council in council meetings and council activities. | reps | 3a. Facilitation Policy | 3a. 1/1/15 | 3a. ED, Comm Council | 3a. Submitted 1/1/15 |
| | | | | | | | | | | | | | | 3b. SAAC packets and materials for 2015, evidence of facilitator attendance for 2015 | 3b. 1/1/16 | 3b. ED | 3b. No | | |

SCDD – AIDD Compliance Task Chart

Jan. 1 2015

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|---|--|---|--|---|---|---|---|
| | <p>Plan which states: "local offices provide assistance that include systems navigation, technical assistance, attendance to Individualized Education Plan meetings and assistance with due process". The review team heard more about these two projects during interviews and public forum testimony than any other Council supported activity. While AIDD does not question the merit of the projects and the quality of the work being done by Council staff, it raises serious questions about whether the state is directing the Council's State Plan or whether the Council is developing the State Plan.</p> | | <p>2. Direct evidence of process and/or procedures (with other documentation as necessary) for the Council to make data driven decisions and evaluate the progress and impact of state plan implementation</p> | | <p>staff products submitted to committees and Council to support integration of data and public input. Various other documents showing committee work and council review and revisions of state plan.</p> | <p>2. 10/1/16 DDPP, Comm, Council, TA</p> | <p>2. No</p> |
| <p>I IV.1. Five Year State Plan Plan must include assurances related to: ➤ (B) USE OF FUNDS - <i>At the request of any State, a portion of such funds provided to such State under this subtitle for any fiscal year shall be available to pay up to 1/2 (or the entire</i></p> | <p>2013 MTARS Finding The Council did not provide adequate evidence that the plan is supported by the assurances in Section 125(c)(5)(B - D) and (K - L). Regarding (B) <i>Use of Funds</i>, the review team could not draw any conclusions about the Council based on the information provided about the expenditures for the DSA. It was</p> | <p>Other Key Areas of Concern 1. The DSA plays a vital role supporting the development and implementation of the Council's budget. AIDD highly recommends the Council and DSA enter into a Memorandum of Understanding in support of the Council</p> | <p>Documentation/Evidence of Progress 1. Direct evidence/documentation of MOU between the Council and the DSA in support of the Council</p> | <p>Comments Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted</p> | <p>Task (CA #9) 1. MOTU</p> | <p>When 1. 7/1/15</p> | <p>Who 1. Legal</p> <p>Status 1. No</p> |

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SCDD – AIDD Compliance Task Chart

Jan. 1 2015

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| <p>amount if the Council is the designated State agency) of the expenditures found to be necessary by the Secretary for the proper and efficient exercise of the functions of the designated State agency, except that not more than 5 percent of such funds provided to such State for any fiscal year or \$50,000, whichever is less, shall be made available for total expenditures for such purpose by the designated State agency</p> <p>➤ (C) STATE FINANCIAL PARTICIPATION.— The plan shall provide assurances that there will be reasonable State financial participation in the cost of carrying out the plan</p> <p>➤ (D) CONFLICT OF INTEREST.—The plan shall provide an assurance that no member of such Council will cast a vote on any matter that</p> | <p>stated during interviews that:</p> <ul style="list-style-type: none"> The DSA charges the Council an indirect rate for the services it provides. The rate stated by Council staff was in excess of the 5% or \$50,000 limit. Staff did not know the DSA's indirect policy and no written policy were provided. The Council is required to pay the indirect rate. The Council staff stated it does so from two contracts the state awards to the Council. <p>In regards to (C) <i>State Financial Participation</i>, when the review team inquired about how the state provides match, there were comments about state contract funds being factored in but there was a tremendous lack of clarity on this matter:</p> <p>In regards to (D) <i>Conflict of Interest</i>, the majority of the Council is comprised of non-agency representatives who are Area Board representatives. There are 13 Areas Board representatives on the Council and 7 "at large" members. The Area Board representatives sit on the State Council and on the Advisory Committee to the Area Boards. This dual role presents a conflict of interest</p> | <p>2. Staff expressed a great need for training to better understand the DD Act, the DD Council's federal mandate to conduct and support advocacy, and capacity building, and systemic change on a statewide level.</p> | <p>2. Direct evidence/documentation of DSA's indirect policy</p> <p>3. Direct evidence that the DSA rates are charged to the Council consistent with documents</p> <p>4. Direct evidence that DSA provided match to the Council</p> <p>5. Policies and procedures (with other documentation as necessary) providing evidence of how the Council addresses Conflict of Interest, particularly findings in the MTARS</p> <p>6. Direct evidence that the Council is following its policy and procedures with regards to conflict of interest</p> <p>7. Policies and/or procedures (with other documentation as necessary) regarding : (a) Council staff carrying out solely the responsibilities duties of the Council as described in the DD Act; (b) training on the DD Act, the</p> | <p>2. MOU</p> <p>3. DSS Invoices</p> <p>4. DSS Invoices</p> <p>5. AB 1595, Bylaws</p> | <p>2. 7/1/15</p> <p>3. 2/1/15</p> <p>4. 2/1/15</p> <p>5. 12/1/14</p> | <p>2. Legal</p> <p>3. CDD</p> <p>4. CDD</p> <p>5. ED</p> | <p>2. No</p> <p>3. No</p> <p>4. No</p> <p>5. Compliance MET 12/1/14</p> |
| <p>➤ (D) CONFLICT OF INTEREST.—The plan shall provide an assurance that no member of such Council will cast a vote on any matter that</p> | <p>In regards to (D) <i>Conflict of Interest</i>, the majority of the Council is comprised of non-agency representatives who are Area Board representatives. There are 13 Areas Board representatives on the Council and 7 "at large" members. The Area Board representatives sit on the State Council and on the Advisory Committee to the Area Boards. This dual role presents a conflict of interest</p> | <p>7. Policies and/or procedures (with other documentation as necessary) regarding : (a) Council staff carrying out solely the responsibilities duties of the Council as described in the DD Act; (b) training on the DD Act, the</p> | <p>6. Bylaws, Form 700, Gov't Codes 1090 & 87100</p> <p>7. Bylaws</p> | <p>6. 12/1/14</p> <p>7. 12/1/14</p> | <p>6. ED, Legal</p> <p>7. CDD, Legal, HR</p> | <p>6. Compliance NOT Met</p> <p>7. Compliance MET 12/1/14</p> | |

Jan 1, 2015

Key: CA= Corrective Action Plan Corrective Action, ED= Executive Director, CDD=Chief Deputy Director, DDP=Deputy Director of Policy and Planning, Comm=Council Committee, TA=Technical Assistance

SCDD – AIDD Compliance Task Chart

Jan. 1 2015

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| <p>would provide direct financial benefit to the member or otherwise give the appearance of a conflict of interest.</p> <p>➤ (K) STAFF ASSIGNMENTS.— The plan shall provide assurances that the staff and other personnel of the Council, while working for the Council, will be responsible solely for assisting the Council in carrying out the duties of the Council under this subtitle and will not be assigned duties by the designated State agency, or any other agency, office, or entity of the State.</p> <p>➤ (L) NONINTERFERENCE —The plan shall provide assurances that the designated State agency, office, or entity of the State, will not interfere with the advocacy capacity</p> | <p>and gives the appearance of a conflict of interest. The Council does not have a policy or procedure to address this.</p> <p>In regards to (K) Staff Assignments, it appears that Council staff is carrying out work directed by the state and not necessarily the Council through the state funded Client Rights Advocacy and Volunteer Advocacy Services projects.</p> <p>Through these contracts, Council staff conducts assessments and monitoring in the State's developmental centers. Providing direct services is outside the purview of the Council's responsibilities. Furthermore, this work is in support of the two state contracts and therefore directs the work carried out by Council staff located in the regional office. Since it is work created by and for the state, it raises questions as to whether the Council staff is assisting the Council or the state.</p> <p>In regards to (L) Noninterference, it is very difficult to conclude whether the Council is free of interference:</p> <ul style="list-style-type: none"> To avoid duplication, issues related to interference with the budget process are described under VI.1 Fiscal Requirements | <p>DD Council's federal mandate to conduct and support advocacy, capacity building, and systemic change on a statewide level;</p> <p>(c) state plan implementation, data collection and analysis, supports to engage self-advocate members in council meetings and activities; (d) standard orientation tools for staff, policy manuals and trainings to learn Council programs and administrative requirements</p> | <p>8. Direct evidence that the policies and procedures above are being carried out consistent with the policy</p> | <p>8. Breakdown of staff by funding source, training materials, staff orientation binder</p> | <p>8. 7/1/15</p> | <p>8. CDD, CCP, HR</p> | <p>8. No</p> |
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Jan 1, 2015

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SCDD – AIDD Compliance Task Chart

Jan. 1 2015

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| <p><i>building, and systemic change activities, budget, personnel, State Plan development, or plan implementation of the Council, except that the designated State agency shall have the authority necessary to carry out the responsibilities described in section 125(d)(3). Sec. 124(c)(5)</i></p> | <ul style="list-style-type: none"> To avoid duplication, issues related to interference with personnel are described under <i>II.1 Staff</i> To avoid duplication, issues related to interference with State Plan development are described in the Section above <i>IV.1. Five Year State Plan</i>. | <p><i>Other Key Areas of Concern</i></p> | <p><i>Documentation/Evidence of Progress</i></p> | <p><i>Comments</i></p> | <p><i>Task (CA #10)</i></p> | <p><i>When</i></p> | <p><i>Who</i></p> | <p><i>Status</i></p> |
| <p>J The Council shall implement the State Plan by conducting and supporting advocacy, capacity building, and systemic change activities Sec. 125(c)(5)</p> | <p>The Council's 5-year plan implementation does not promote advocacy, capacity building, and systemic change at the state level. As discussed above, the review team heard more about the two state funded projects implemented by the Area Boards. Since so much attention was paid to the two state funded projects, the review team did not hear about a coherent set of activities implemented by the Council at the state level.</p> | <p>1. Partnership efforts are evident however, there are no plans for collaboration between the DD Network Partners (the Council, the three UCEDDs and the P&A)</p> | <p>1. Policies and/or procedures (with other documentation as needed) providing evidence of how the Council will develop and address state plan goals on a statewide basis; plans for collaboration with the DD Network Partners</p> <p>2. For the remainder of the 2011-2016 state plan, evidence of amended and implemented goals on a statewide basis</p> <p>3. Approval of new state plan for FY 2016 – 2021</p> | <p>This will require ongoing technical assistance and monitoring into the next state plan cycle (2016-2021) before considering whether to special terms and conditions are lifted</p> | <p>1a. State Plan work plan</p> <p>1b. Evidence of periodic meetings and joint activities</p> | <p>1a. 9/1/15</p> <p>1b. 7/1/15</p> | <p>1a. ED, DDPP, Comm, TA</p> <p>1b. ED</p> | <p>1a. No</p> <p>1b. No</p> |
| <p>The Council is providing direct services through the two state contracts. This type of activity is outside the purview of the Council's responsibilities and appears to overlap</p> | <p>The Council is providing direct services through the two state contracts. This type of activity is outside the purview of the Council's responsibilities and appears to overlap</p> | | | | <p>3. Approval of new plan.</p> | <p>3. 1/1/17</p> | <p>3. DDPP, Comm, Council, TA</p> | <p>3. No</p> |

Jan 1, 2015

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SCDD – AIDD Compliance Task Chart

Jan. 1 2015

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| | is being spent, but overall the review team could not determine how the budget is developed and executed and how expenditure data is calculated. | | Council's budget is developed, executed, and how the expenditure data is calculated 2. Review of fiscal documents to assess whether the Council is following its policies and procedures and federal grant requirements | adequately meet this finding and be considered for special terms and conditions to be lifted | Development Directives 2. Expenditures by Object Code for entire budget | 2. 2/1/15 | 2. CDD | 2. No |
|--|--|--|--|--|--|-----------|--------|-------|

VI. FISCAL

| <i>VI.1 Fiscal Requirements</i> | <i>2013 MTARS Finding</i> | <i>Other Key Areas of Concern</i> | <i>Documentation/Evidence of Progress</i> | <i>Comments</i> | <i>Task (CA #12)</i> | <i>When</i> | <i>Who</i> | <i>Status</i> |
|--|---|-----------------------------------|--|--|---|-------------------------|------------------------|---|
| M Council has authority to prepare, approve, and implement a budget to fund programs, projects, and activities. Sect125(c)(8) | The Council did not provide adequate evidence on how it developed or implemented its budget to fund programs, projects, and activities: <ul style="list-style-type: none"> Council members expressed a strong need for more fiscal transparency and training on state versus federal fiscal policy and the Council's budget development/implementation process. The Lanterman Act requires the Council to provide funding to Area Boards. The Lanterman Act provisions require the Council to hire staff at the deputy/director level thereby interjecting a line item in the Council's | N/A | 1. Policies and/or procedures (with other documentation as necessary) providing evidence of how the Council's budget is developed, executed, and how the expenditure data is calculated 2. Policies and/or procedures revised (with other documentation as necessary) as a result of the Lanterman Act 3. Direct evidence that the full Council is developing, approving and managing its budget | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 1. State Accounting Policies, Budget Development Directives 2. AB 1595 | 1. 2/1/15 2. 12/1/14 | 1. CDD 2. ED, Legal | 1. No 2. Compliance MET 12/1/14 3. No |

Jan 1, 2015

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SCDD – AIDD Compliance Task Chart

Jan. 1 2015

| | | budget and limiting its authority to develop a budget. | | | | | | | | |
|---|--|--|-----------------------------------|--|--|---|-----------------------------|----------------------|---|--|
| | VI.2 Fiscal Policies | 2013 MTARS Finding | Other Key Areas of Concern | Documentation/Evidence of Progress | Comments | Task (CA #13) | When | Who | Status | |
| N | Council has policies to carry out appropriate subcontracting activities. Sec.125(c)(8)(A) Council directs expenditures of funds for grants, contracts, interagency agreements that are binding contracts and other activities authorized by State Plan approval. Sec.125(c)(8)(C) Grantee shall keep records that disclose: <ul style="list-style-type: none"> • Amount and disposition of assistance by recipient • Total cost of project or undertaking in connection with assistance given • Amount of project costs supplied by other sources • Such other records that will facilitate an effective audit Sec.103 | The Council did not provide adequate evidence of that is has accurate financial accounting and record keeping: <ul style="list-style-type: none"> • At the time of the on-site visit, the Administrative Services Manager position was vacant and the Council did not have a staff person dedicated to managing the Council's finances. • The Council could only provide limited information on the Council's fiscal policies during the on-site visit pertinent to the requirements in the DD Act. • The Council experienced fiscal impropriety under the previous Executive Director (Board Resource contract) • The state auditor's findings substantiate the immediate need for financial management systems. (Reference: <i>California Department of Finance Management Letter dated August 17, 2012</i>) | N/A | 1. Policies and/or procedures (with other documentation as necessary) providing evidence the Council carries out appropriate subcontracting activities; accurate financial accounting and record keeping 2. Direct evidence that the Council is following its subcontracting policies | Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted | 1. Contract Manual 2. RFP, Overview of RFP process. summary pages of selected vendor | 1. 12/1/14 2. 1/1/16 | 1. CDD 2. CDD | 1. Compliance MET 12/1/14 2. No | |

SCDD – AIDD Compliance Task Chart

Jan. 1 2015

| VII. DESIGNATED STATE AGENCY | | | | | | | | | |
|-------------------------------|---|--|----------------------------|--|---|---|------------------|---------------------|--------------|
| VII.2 Responsibilities of DSA | | 2013 MTARS Finding | Other Key Areas of Concern | Documentation/Evidence of Progress | Comments | Task (CA #14) | When | Who | Status |
| 0 | <ul style="list-style-type: none"> Receives, accounts for, and disburses funds under subtitle based on State Plan. Sec 125(d)(3)(C)(i) Provides the appropriate fiscal control and fund accounting procedures as may be necessary to assure proper disbursement of, and accounting for, funds paid to the state. Sec125(d)(3)(C)(ii) Keeps and provides access to records as Secretary and Council may determine necessary and timely financial reports regarding status of expenditures, obligations, and liquidation by agency or Council, and use of Federal and non-Federal shares. Sec125(d)(3)(D) Provides required non-Federal share. Sec125(d)(3)(E) Assists in obtaining appropriate State Plan assurances and consistency with state law. Sec125(d)(3)(F) Enters into MOU at request of Council. Sec125(d)(3)(G) | <p>As mentioned above the Council's recent experience with fiscal impropriety under the previous Executive Director (Board Resource contract) and the state auditor's findings substantiates the DSA's need to establish processes, policies, and procedures that promote:</p> <ul style="list-style-type: none"> Accurate receipt, accounting, and disbursement of funds Provision of appropriate fiscal control and fund accounting procedures necessary to assure proper disbursement of, and accounting for, funds paid Access to records as the Secretary and Council may determine necessary Timely development and dissemination of financial reports regarding status of expenditures, obligations, and liquidation by agency or Council, and use of Federal and non-Federal shares <p>The Council does not have a Memorandum of Understanding with the DSA.</p> <p>There was no evidence that the Council has conducted a formal evaluation of the DSA at any point and time.</p> <p>Several Council staff position and DSA functions appear duplicative. Several DSA functions are performed by Council staff at the central office, specifically in the areas of: contracting, budget, fiscal, and personnel.</p> | N/A | <p>1. Policies and/or procedures (with other documentation as necessary) providing evidence the DSA has promoted: Accurate receipt, accounting, and disbursement of funds; Provision of appropriate fiscal control and fund accounting procedures necessary to assure proper disbursement of, and accounting for, funds paid; Access to records as the Secretary and Council may determine necessary; and timely development and dissemination of financial reports regarding status of expenditures, obligations, and liquidation by agency or Council, and use of Federal and non-Federal shares</p> | <p>Sufficient evidence must be provided to adequately meet this finding and be considered for special terms and conditions to be lifted</p> | <p>1. State accounting policies</p> | <p>1. 2/1/15</p> | <p>1.CDD, Legal</p> | <p>1. No</p> |
| | | | | <p>2. Direct evidence that the DSA is carrying out the policies and procedures</p> | | <p>2. DSA Annual Evaluation (possibly CalSTARS reports)</p> | <p>2. 7/1/15</p> | <p>2.CDD, Comm</p> | <p>2. No</p> |

**OFFICER
SUCCESSION AND
BYLAWS VACANY
PROVISIONS**

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: Officer Vacancies and Succession

BACKGROUND: At its November 2014 meeting, the Council held elections for Chair and Vice Chair for the January 2015 – December 2016 term. Councilmember Kennedy was elected as Chair, and Councilmember Lopez was elected as Vice Chair. Due to resignation, vacancies resulted. The following summarizes steps addressing these officer vacancies as prescribed by the Bylaws:

- 1) By operation of the Bylaws, Vice Chair Lopez became Chair for the remainder of the January 2013 – December 2014 term and for the January 2015 – December 2016 term.
- 2) Chair Lopez must appoint an interim Vice Chair until an election for Vice Chair is conducted.
- 3) Chair Lopez must appoint a Nominating Committee that will appoint a slate of nominated candidates for Vice Chair.
- 4) An election for Vice Chair is held at the next appropriate Council meeting and will follow the Council's voting procedure for officer elections.
- 5) Terms for Chair Lopez and the elected Vice Chair will run through December 2016.

RECOMMENDATION(S): Staff recommends that Chair Lopez appoint a Nominating Committee that will convene to develop a slate of nominations that may be voted on by the Council.

ATTACHMENTS(S): Relevant Excerpts from Bylaws – Vacancy Provisions

PREPARED: Natalie Bocanegra, January 6, 2015

RELEVANT EXCERPTS FROM BYLAWS VACANCY PROVISIONS

ARTICLE VII. OFFICERS

SECTION 1. Officers:

The officers of the Council shall be a Chairperson and a Vice - Chairperson elected from among the self and family advocate members appointed pursuant to Welfare and Institutions Code Section 4521(b)(1). These officers shall perform the duties described in these By-laws.

SECTION 2. Election of Member Officers:

Election of officers shall occur once every two years. The election shall be held during the last meeting of the appropriate calendar year. Only self and family advocate members shall be eligible to hold office.

SECTION 3. Voting Procedure:

Council officers shall be elected by a majority vote. Recommendations for officers shall be in the form of nominations from the Nominating Committee. Nominations may also be received from the floor prior to the election, but subsequent to the report of the Nominating Committee.

SECTION 4. Term of Office:

The Chairperson and Vice-Chairperson shall be elected for a term of two years. Individuals may be elected to these positions for no more than two consecutive terms. Their term of office shall begin the first day of the new calendar year.

SECTION 5. Vacancies:

If the Chairperson resigns or is permanently unable to serve during the term of office pursuant to Article V Section 4, the Vice-Chairperson shall become the Chairperson for the remainder of such term. Upon the vacancy of the Vice-Chairperson's term of office or if the Vice-Chairperson resigns or is permanently unable to serve during the term of office, the Chairperson shall appoint an interim Vice-Chairperson to serve until an election is conducted. The Chairperson shall also appoint a nominating committee of at least three (3) but not more than five (5) Council members that will provide a slate of nominations for the election of Vice-Chairperson during the next appropriate Council meeting.

The voting procedure established in Article VII, Section 3 shall be used for the election process of the permanent Vice-Chairperson.

SECTION 6. Duties of the Officers:

(a) Chairperson - The responsibilities of the Chairperson are: to preside at all meetings of the Council; to appoint chairpersons and members to all Council committees, except the Nominating Committees, to appoint Council representatives in relation to other agencies

Bylaws Vacancy Provisions

and consumer groups; and to represent the Council as needed. The Chairperson shall have full voting rights on all Council actions.

(b) Vice-Chairperson - The responsibilities of the Vice-Chairperson are to perform all the duties of the Chairperson if the Chairperson is absent or if the Chairperson requests the Vice-Chairperson to do so. When acting in the capacity of the Chairperson, the Vice-Chairperson has the same authority as the Chairperson. The Vice-Chairperson also serves as Chair of the Executive Committee and as Parliamentarian.

GOVERNANCE POLICY

SCDD Recommendations on Transition January 2015

The California State Council on Developmental Disabilities (SCDD) is currently in a time of transition to implement changes of Assembly Bill (AB) 1595 that took effect January 1, 2015. The purpose of this brief and its recommendations is to summarize relevant background and recommend policy level changes to bring operations of the Council into full compliance with the requirements of AB 1595 around SCDD Regional Offices and Regional Advisory Committees.

Background

Prior to January 1, 2015, existing California law required the SCDD to, among other things, serve as the state planning council responsible for developing the California Disabilities State Plan and monitoring and evaluating the implementation of the State Plan. The SCDD was required to conduct activities related to meeting the objectives of the State Plan.

State law also established the Area Boards on Developmental Disabilities to conduct the local advocacy, capacity building and systemic change activities required by the federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 (Federal DD Act) and to assist the SCDD on implementing provisions of the Federal DD Act. The Area Boards were required to locally assist the SCDD with the implementation of specified federal provisions.

State law required the SCDD Chairperson to appoint an executive director for the Council and to appoint an executive director for each Area Board. Existing law also required the SCDD to have responsibility for the selection, hiring and supervision of all SCDD personnel.

In January of 2013, a team from the federal Administration on Intellectual and/or Developmental Disabilities (AIDD) visited SCDD and found several issues of concern around California's implementation of certain requirements of the Federal DD Act. These areas of concern were largely similar to areas of concern noted by AIDD in its 1994, 2001, and 2006 visits. In November of 2013, AIDD issued its findings that California was not in compliance with a number of provisions of the DD Act. AIDD made it clear that if SCDD could not comply with the Federal DD Act, the federal government would withdraw its financial support of SCDD. They

implemented a Monitoring and Technical Assistance Review System (MTARS) to move a correction process ahead.

By June of 2014, SCDD was able to reach agreement with AIDD on a Corrective Action Plan (CAP) to bring California into compliance. A major requirement of the CAP was to achieve adequate change in California law to bring California law into compliance with requirements of the Federal DD Act. SCDD established an MTARS Committee to develop and oversee completion of the CAP. The MTARS Committee worked closely with legislators and staff to draft AB 1595 which brought forward the necessary changes in the Lanterman Act. AB 1595 was passed by both the Assembly and Senate in August, 2014. It was signed into law by the Governor in September, 2014. The law went into effect on January 1, 2015.

Changes In The Law

California law presently states that the SCDD was established pursuant to the Federal Developmental Disabilities Assistance and Bill of Rights Act of 2000 (Federal DD Act) to engage in advocacy, capacity building and systemic change activities that are consistent with policy contained in federal law and contribute to a coordinated, consumer- and family-centered, consumer- and family-directed, comprehensive system that includes the provision of needed community services, individualized supports, and other forms of assistance that promote self-determination for individuals with developmental disabilities and their families. Pursuant to The law also expressly provides that SCDD shall independently exercise its authority and responsibilities under federal law, expend its federal funding allocation, and exercise all powers and duties that may be necessary to carry out the purposes contained in applicable federal law.

The law as passed also addressed the activities that the SCDD is authorized to conduct to include, among other things, encouraging and assisting in the establishment or strengthening of self-advocacy organizations led by individuals with developmental disabilities and additional changes relating to activities of the SCDD.

Changes were made to membership requirements for the multi-member governing council of SCDD. The 20 “nonagency” members on the council are to reflect the socioeconomic, geographic, disability, racial, ethnic, and language diversity of the state and shall be individuals with a developmental disability, or their parents, immediate relatives, guardians, or conservators residing in California. The law also makes some

specifications requiring the Governor to consult with current members (including nonagency members) of the council prior to appointing specific members and addresses terms of the members.

California law now recasts the area board offices previously established pursuant to the Lanterman Act as “regional offices” of SCDD and the area boards as “regional advisory committees.” The law establishes the regional offices and regional advisory committees as discretionary to the SCDD. Any regional offices and regional advisory committees established are to be constituted and operated according to policies and procedures set by the SCDD. The regional advisory committees are to advise the SCDD and its regional offices and identify and provide input regarding issues and systemic needs within the community and statewide implementation of the State Plan.

California law requires the SCDD to appoint an executive director and through its executive director to have responsibility for the selection, hiring, and supervision of all SCDD personnel.

Prior Council Actions

At its November 2014 meeting, the SCDD approved revisions to its Bylaws to bring the Bylaws into conformance with the changes contained in AB 1595. With respect to regional offices and regional advisory committees those changes were:

- Regional offices and regional advisory committees shall be constituted and operated according to policies and procedures of the Council;
- Being a part of the Council, regional offices and regional advisory committees are subject to the Bagley-Keene Act, the Public Records Act, and any other laws applicable to a state governmental entity;
- Public notices shall be provided at least 120 days before any changes in the number or boundaries of the regional offices;
- Bylaws, membership composition, terms of members, and membership eligibility in addition to other rules of the regional advisory committees shall be determined by the Council except as provided by Welfare and Institutions Code Section 4546;
- At the request of the Council, and according to the policy and procedures of the Council, regional advisory committees will advise, provide input, be a source of data, and perform other activities as described in Welfare and Institutions Code Section 4548.

POLICY RECOMMENDATIONS

SCDD Regional Offices

As of January 1, 2015, the SCDD will operate 13 Regional Offices. SCDD Regional Offices are established to function as satellite offices of, and report to, SCDD headquarters according to organizational authority established by the DD Act, the Lanterman Act, California civil service rules and other applicable federal and state law. SCDD Headquarters shall provide direction and support to SCDD Regional Offices consistent with SCDD policies. Each SCDD Regional Office and its staff will have a primary focus of carrying out goals of the State Plan to ensure statewide implementation.

SCDD Regional Advisory Committees

Each SCDD Regional Advisory Committee (RAC) shall advise the Council, including Regional Offices, as directed by the Council. Each RAC shall advise the Council according to the goals of the State Plan and consistent with the Federal DD Act and Lanterman Act. Regional Office staff shall support a RAC as appropriate. RAC members may receive reimbursement for necessary expenses incurred in connection with performance of their duties consistent with SCDD policies and protocols.

**WORKFORCE
INNOVATION AND
OPPORTUNITY ACT
(WIOA
PRESENTATION)**



California Department of Rehabilitation (DOR)
Presents:

The U.S. Workforce Innovation and Opportunity Act (WIOA)

WIOA Presentation Goals

- Give the history of WIOA and the required timelines for implementation
- Describe WIOA and its likely changes on existing federal and state laws and regulations
- Identify potential affects on Vocational Rehabilitation (VR) practices within California

WIOA Timeline

- WIOA Signed into Law **July 22, 2014**
- Supported Employment Provisions effective **July 22, 2014**
- Draft Federal Regulations due **January 18, 2015**
- Final Federal Regulations due **January 2016**
- Subminimum Wage Provisions effective **July 22, 2016**

WIOA Highlights

- Replaces the Workforce Investment Act of 1998
- Amends the Rehabilitation Act of 1973
- No new funding associated with WIOA.
- Sets new Funding Formulas for Administrative Costs and Programs
- Focuses Vocational Rehabilitation Efforts on:
 - Employers
 - Youth

WIOA's Effect on DOR's Services

The Following Areas Summarize the Most Significant WIOA Changes to The DOR's Services:

- Independent Living Services
- Focus on Services to Youth
- Supported Employment
- Subminimum Wage
- Participation in One-Stops
- Federal Counselor Requirements

Independent Living (IL)

- Now under Administration for Community Living (ACL) within the Department of Health and Human Services
- State Plans for Independent Living must now be approved by 51% of IL Directors
- 30% Funding cap of Title VII B grant on the State Independent Living Council Activities
- 5% cap on DOR's Administrative Costs
- New 5th Category for Core Services focusing on youth transition and preventing institutionalization

Services to Youth

- WIOA defines "Youth with a Disability" as not younger than 14 nor older than 24 years
- WIOA defines "Student with a Disability" as high school students from 16 to 21 years
- WIOA requires VR to offer Students with a Disability "Pre-Employment Transition Services" (PETS)
- WIOA reserves 15% of VR budget for PETS

Supported Employment (SE)

- SE is now defined as integrated competitive employment (ICE), or working towards ICE
- SE now also includes "customized employment"
- Job coaching services may be provided up to 24 months
- Youth may receive post closure support services for up to 4 years

Supported Employment (SE) (Continued)

Subtitle G allotment changes:

- Must spend half of SE allotment on youth ages 14-24
- May now be spent on extended services for youth with the most significant disabilities
- Administrative cost cap is now 2.5%

Subminimum Wage (SW)

- Will prevent more transitioning youth from entering sheltered work immediately upon exiting school
- Prohibits schools from contracting with subminimum wage providers
- Prohibits federal contractors from paying less than minimum wage to youth under age 24
- Allows continued placement in SW if currently employed in SW setting through July 22, 2016

**Subminimum Wage (SW)
(Continued)**

- Prohibition on SW placement for individuals under the age of 24 unless:
 - Currently employed in SW setting through July 22, 2016
- OR**
- Applied for VR services and found ineligible
- OR**
- Received appropriate non-SW VR supports and services, without success, resulting in case closure

One-Stops

- VR agencies are mandated One-Stop partners
- Required annual assessments of physical and programmatic accessibility
- Disability is a consideration in development of state performance requirements
- Governors may reserve up to 15% of funds for statewide employment and training activities

VR Counselor Requirements

- Federal requirement is now that counselors must have a minimum of a bachelors degree in a VR related field
- DOR requires counselors to hold a masters degree in VR counseling or related field

Thank you!

Questions or Comments?

Want to learn more or tell DOR what you would like to see at the state level as WIOA is implemented?

Write us at: WIOA@dor.ca.gov Or visit us online at: www.dor.ca.gov

EXECUTIVE COMMITTEE

DRAFT

**Executive Committee Meeting Minutes
December 16, 2014**

Attending Members

April Lopez
Janelle Lewis
Kecia Weller
Molly Kennedy
Nancy Clyde
Ning Yang
Sandra Smith

Members Absent

Others Attending

Aaron Carruthers
Robin Maitino
Mike Clark
Natalie Bocanegra
Bob Giovati

1. **Call to Order**

Chairperson April Lopez called the meeting to order at 1:30 p.m. and established a quorum present.

2. **Welcome and Introductions**

Members and others introduced themselves.

3. **Public Comments**

There were no public comments.

4. **Approval of October Meeting Minutes**

It was moved/seconded (Lewis/Clyde) and carried to approve the October 21, 2014 Executive Committee minutes as presented. (AYES: Lopez, Lewis, Clyde, and Yang. ABSTENTIONS: Weller and Smith)

5. **AIDD Compliance Task Chart**

Chief Deputy Director Aaron Carruthers provided an update on the Council's compliance task progress stating that the December 15th call with AIDD was overall positive with 8 out of 12 deliverables being compliant; 3 deliverables needing more information; and 1 deliverable being held open. With the December 1, 2014 submission completed, the Council has submitted 24% of the compliance tasks.

6. **Budget Update**

Chief Deputy Director Carruthers presented a handout detailing the monthly budget projections for fiscal year 2014-15. This handout included expenditures through October 2014 which indicated a \$606,372 in the federal grant shortfall if all vacancies were to be filled.

Chief Deputy Director Carruthers further reported that the August reimbursement is the last package approved by AIDD and that November's reimbursement packet will be submitted to AIDD by the end this week.

Per the action taken by this Committee in October, Chief Deputy Director Carruthers will begin to reach out to Council staff in order to start the process of addressing the federal structural deficit which is estimated to be \$815k.

7. **Designated State Agency (DSA) Memorandum of Understanding (MOU)**
Chief Deputy Director Carruthers provided an update on the status of the MOU negotiations stating that Council staff is scheduled to meet with the DSA on December 22, 2014.
8. **DD System Sustainability**
At the November 19, 2014 Council meeting the Council took action to refer this issue to the Executive Committee to work in collaboration with other agencies and groups to be a convener. Interim Director Michal Clark reported that he and Councilmember Molly Kennedy are in the process of scheduling a "next steps" meeting with Steve Miller of Tierra del Sol.
9. **Facilitation Policy**
Legal Counsel Natalie Bocanegra presented the December 4, 2014, version of the Facilitation and Attendant Services Policy along with other relevant materials mentioned in the Policy to the Committee for consideration. Legal Counsel recommended approval of the Policy and materials with a minor edit to add "remembering" at the suggestion of the SAAC.

It was moved/seconded (Kennedy/Yang) and carried to approve the December 4, 2014, version of the SCDD Facilitation and Attendant Services and Guidelines for Non-Agency Members with edit as noted. (Motion passed unanimously: Clyde Kennedy, Lopez, Lewis, Smith, Weller, and Yang)
10. **Strategic Planning Process**
Councilmember Kennedy provided a draft SCDD Planning Chart for 2014-2016 to the Committee. This chart identifies planning in the following categories: Strategic Plan; State Plan Development; Structural Deficit; Assembly Bill 1595; MTARS; Self-Determination; Employment First; Statewide RFP/Grant; and DD System Sustainability.

11. **Streamline Current State Plan Objectives**

Chief Deputy Director Carruthers presented a streamlined version of the Council's 2012-16 State Plan for consideration and approval.

It was moved/seconded (Yang/Lewis) and carried to recommend approval of the streamlined state plan objectives to the full Council in January 2015.

(Motion passed unanimously: Clyde Kennedy, Lopez, Lewis, Smith, Weller, and Yang)

12. **Direction for Regional Office and Advisory Committees**

Director Michal Clark updated the Committee on the direction of the regional offices and advisory committees post Assembly Bill 1595. Director Clark stated that Executive staff will create a FAQ sheet to address concerns that area boards and staff may have. Executive staff will also be developing a Governance Policy to be taken to the full for approval in January.

13. **Lanterman Act: Update on Authorized Representative Issue**

Councilmember Kennedy presented the following questions brought up by Councilmember David Forderer to the Committee.

- How are we to maintain our role to help people in residential treatment who don't have family involved?
- Are we going to be allowed to deal with advocacy on an individual basis regarding, education as well as other parts of the system?
- What are our duties going to be regarding oversight of the Regional Centers?
- How are we to maintain our role as an oversight body of the Regional Centers? Or do we lose that?

Director Clark stated that he, Chief Deputy Director Carruthers, and Legal Counsel Bocanegra met with DDS to discuss these concerns. Until such time that agreements are reached and protocol can be established, will come to SCDD Headquarters for consideration and approval.

14. **Council Meeting Structure and Agenda Format**

Councilmember Kennedy provided a presentation on the Plain Writing Act of 2010 which requires executive (federal) agencies to use plain language in documents. Following the presentation, the below action was taken.

It was moved/seconded (Yang/Clyde) and carried to refer this information to the full Council for consideration. (AYES: Lopez, Lewis, Clyde, Yang, and Smith. ABSTENTIONS: Weller)

15. **Committee 2015 Work Plans**

Chairperson Lopez presented a draft Committee Work Plan sheet to the Committee. The purpose of this sheet is to track the work of the different committees and report that work back to the Executive Committee at each meeting.

It was moved/seconded (Kennedy/Yang) and carried to adopt this template to be used to track and report the work of the different committees within the Council. (Motion passed unanimously: Clyde Kennedy, Lopez, Lewis, Smith, Weller, and Yang)

16. **Establish January Council Agenda**

The January agenda will include the following items:

- Committee Reports
- Plain Language Presentation
- Governance Policy
- State Budget Update
- WIOA Presentation
- Promise Grant Update
- State Plan Objective Consolidation
- DAC Presentation
- SSAN Presentation

17. **Adjournment**

Chairperson Lopez adjourned the meeting at 4:15 p.m.

STATE COUNCIL ON DEVELOPMENTAL DISABILITIES FY 2014-2015 PROJECTED SPENDING

Based on Expenditures through October 2014

| Funding Source 2014-2015 Grants and Contracts | Annual Budget Total |
|--|------------------------|
| Basic State Grant (BSG) | \$6,809,000 |
| Quality Assurance/Assessment | \$2,466,523 |
| Client's Rights Advocates/ Volunteer Advocacy Coordinator's | \$1,880,000 |
| Combined Total: | \$11,155,523 |

| Projected Year-End Budget | Totals |
|---------------------------|-------------|
| BSG Current Staffing | \$80,294 |
| BSG All Positions Filled | (\$454,353) |

Plain Language

What is Plain Language

Communication that your audience or readers can understand the **first time** they hear or read



- ## Plain Language Main Elements
- Logical organization
 - The active voice
 - Common, everyday words
 - Short sentences
 - "You" and other pronouns
 - Lists and tables
 - Easy-to-read design features

Plain Writing Act 2010

- Requires federal agencies to use plain language in documents
- In all communications with general public – except regulations



Plain Language is Not

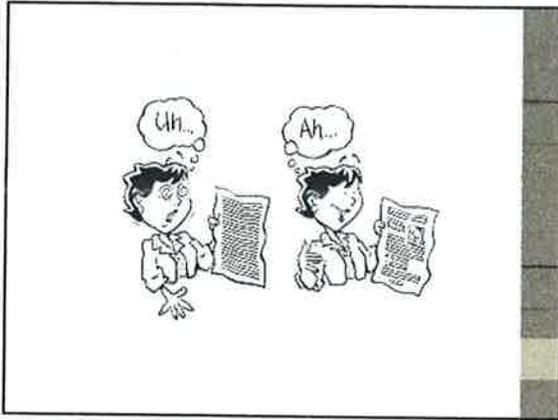
- Baby talk or an attempt to be folksy or playful
- Stripping out necessary technical and legal information
- Just editorial "polishing" after you finish writing
- Imprecise



Why Use Plain Language

- Shows customer focus
- Communicates effectively
- Eliminates barriers
- Reduces time spent explaining
- Improves compliance





Goals of Plain Language

- Help the reader **find** the information
- Help the reader **understand** the information

Remember: If your document doesn't do both, it's not plain language.



SCDD 2008 Plain Language Principles

Plain language principles supports, whenever possible:

- Meeting materials summarized
- Short bullet point descriptions
- Use of plain language
- Everyday words, explain acronyms
- Color & graphic representations
- Words, sentences with pictures



Policy Recommendation

The State Council on
Developmental Disabilities
should use plain language
in all aspects of its work
where possible.

LEGISLATIVE AND PUBLIC POLICY

Legislative and Public Policy Committee (LPPC) Minutes

December 8, 2014

Members Present

Janelle Lewis, Chair
Jennifer Allen
David Forderer
Lisa Davidson (phone)
Connie Lapin

Members Absent

Feda Almaliti
April Lopez

Others Attending

Molly Kennedy
Wayne Glusker
Bob Giovati (staff)
Vicki Smith (staff)
Michael Brett (staff)
Anastasia Bacigalupo (staff)

1. CALL TO ORDER

Chairperson Lewis called the meeting to order at 2:05 pm.

2. ESTABLISHMENT OF QUORUM

A quorum was established.

3. WELCOME AND INTRODUCTIONS

Members and guests introduced themselves.

4. MEMBER REPORTS

Connie Lapin discussed the provider rate issue and advocated that Secretary Dooley be contacted about the impact of the rates on the provider community. She is concerned about the overtime rules and how that impacts people with developmental disabilities. She shared that the Lanterman Coalition will meet again on December 12th.

David Forderer shared his concerns about the impact of the overtime rules and the impact of Assembly Bill 1595 on Area Board offices.

Lisa Davidson shared that Area Board 10 is working on filling all of the slots of the self-determination advisory committees for the Los Angeles County area. She reported that Area Board 10 is currently interviewing people to be on the committees.

Janelle Lewis provided her member report and requested that members review the two flyers about the changes to Independent Living Services (ILS)- one put together by Disability Rights California and the other one by State Council.

Connie Lapin moved and David Forderer seconded the approval of the State Council flyer on changes to ILS. Motion passed 5 yays-0 nays-0 abstentions.

5. APPROVAL OF 05/07/2014 & 10/23/2014 MINUTES

Connie Lapin moved and Jennifer Allen seconded the approval of the 05/07/2014 meeting minutes. Motion passed 5 yays-0 nays-0 abstentions.

David Forderer moved and Jennifer Allen seconded the approval of the 10/23/2014 meeting minutes. Motion passed 5 yays-0 nays-0 abstentions.

6. PUBLIC COMMENTS

No public comment provided.

7. LANTERMAN COALITION UPDATE

Members discussed item 7 of the agenda and reviewed the LPPC agenda item detail sheet.

David Forderer moved and Connie Lapin seconded the recommendation that the State Council endorse the proposal of a 10% rate increase system-wide for California's community based developmental services system. Motion passed 5 yays-0 nays-0 abstentions.

8. LPPC PRIORITIES FOR 2015

Vicki Smith led members in an exercise to develop legislative priorities for 2015. Members selected 3 main areas of focus for the upcoming legislative term: (1) self-determination, (2) housing and (3) quality of services and supports.

Self-Determination Goals:

- (1) Oversight and maintain implementation.
- (2) Uniform, equal and consistent implementation for all regional center clients across all regional centers.
- (3) Maintain freedom of choice.
- (4) Maintain availability at maximum levels with the maximum participants at each regional center.

Self-Determination: Flyer Ideas

- (1) *new* self-determination flyer
- (2) flyer that addresses the question "can I keep my current service provider under self-determination?"

Housing Goals:

- (1) Increase affordable housing for people with developmental disabilities.

(2) Secure government funding for startup expenses for new housing arrangements.

9. PLANNING FOR NEXT MEETING

Vicki Smith asked members to fill out the worksheets for housing and quality of services and supports for the next LPPC meeting.

The next LPPC meeting is scheduled for Thursday, January 15, 2015 from 10:00 am to 3:00 pm.

10. ADJOURNMENT

Chairperson Lewis adjourned the meeting at 5:04 pm.

DRAFT

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: Endorsement of the Lanterman Coalition's proposal of a 10% rate increase system-wide for California's community based developmental services system.

SUMMARY: The Lanterman Coalition is a network of 17 major stakeholders in California's community based developmental services system. For the 2015 legislative term they are seeking endorsements from stakeholders like the State Council on their proposal that the legislature provide a 10% rate increase system-wide for community based developmental services system.

BACKGROUND/ISSUES/ANALYSIS: Consumers of all ages, their families and circles of supports have suffered the greatest as a result of the consistent cuts to the developmental services system. These cuts have meant that adult consumers have lost access to a network of agencies to receive services and supports from in California in the areas of Supportive Living Services, Independent Living Services, Supportive Employment Services and residential programs that empower adult consumers to live independently in our communities. As time has marched on and these agencies have seen their costs rise but the rates of pay remain the same, many have closed or limited their availability to provide services and supports to large numbers of consumers. The consequences of the cuts mean that consumers end up relying more on government benefits and have less of a chance of moving out of poverty.

For children with developmental disabilities, families experience the cuts in a similar but different way. As families attempt to access therapeutic and/or respite services, agencies are limiting the number of children they will take (creating wait lists for services), limiting the availability of their staff or closing up shop because they simply cannot afford to do business with rates that have remained the same for the past 10, 15 or 25 years. Families experience frustration in not having an array of agencies to choose from. Also since agencies cannot afford to hire highly qualified staff based on the rates, families often are forced to work with underqualified staff that provides low quality services and/or families end up training the staff to provide appropriate services and supports to their child.

From a policy perspective, California's developmental services system is poised to promote better service outcomes for the over 265,000 individuals with developmental disabilities. Services can be more individualized and lead to greater levels of community participation, employment, and independence.

Unfortunately, long-standing underfunding of the service system not only undermines this potential forward progress, but also the adequacy of the community-based provider network.

These concepts are not new. Studies dating back many years all draw the same conclusion: quality services and achievement of outcomes for children and adults with developmental disabilities are directly related to the ability to hire qualified staff, maintain staff by paying them a decent wage and having an array of agencies that have resources to provide innovative and high quality services and supports. Acknowledging the problem without taking a position does not help the over 265,000 Californians with developmental disabilities, their families and circles of support to move forward. Instead, the 2015 legislative term provides a unique opportunity for the State Council to become an active participant in systemic change for the improvement of services and supports. One such opportunity is to endorse the Lanterman Coalition's proposal that the legislature provide a 10% rate increase system-wide for community based developmental services system. The 10% rate increase is the beginning step of systemic change needed to reform the service system.

The Lanterman Coalition is made up of the following agencies: California State Council on Developmental Disabilities, The Arc and Cerebral Palsy California Collaboration, the Autism Society of California, California Disability Services Association, California Supported Living Network, Disability Rights California, Family Resource Center Network of California, People First of California, Service Employees International Union, Cal-TASH, Easter Seals, The Alliance, Autism Speaks, the Alliance of California Autism Organizations, ResCoalition, and the California Respite Association and the Association of Regional Center Agencies. They are seeking the State Council's endorsement for their proposal.

The State Council's approved 2014 legislative and public policy platform states: "The state must restore rates to adequately support the availability of quality services for people with all disabilities in all the systems that serve them. A planned and systematic approach to rate adjustments must prioritize and incentivize services and supports that best promotes self-determination, independence, employment, and inclusion in all aspects of community life." The State Council endorsing the Lanterman Coalition's proposal fits the State Council's position as a beginning step to restoring rates for services in the developmental service system.

RECOMMENDATION: Endorse the proposal of a 10% rate increase system-wide for California's community based developmental services system.

COUNCIL STRATEGIC PLAN OBJECTIVE: State Plan Goal #13 (a): The Council will collaborate with 150 local community agencies and organizations – including child care, recreation, transportation and others - to protect the rights of individuals with developmental disabilities and ensure their inclusion in the community.

State Plan Goal #14 (a): Public policy in California promotes the independent, productivity, inclusion and self-determination of individuals with developmental disabilities and their families.

ATTACHMENTS: None.

PREPARED: Anastasia Bacigalupo, prepared December 30, 2014.

MEMBERSHIP COMMITTEE



DRAFT

**MEMBERSHIP COMMITTEE MEETING MINUTES
December 9, 2014**

Members Present

April Lopez (Chair)
Sandra Smith
Linda Landry
David Forderer

Members Absent

Others Attending

Mike Clark
Aaron Carruthers
Bob Phillips
Thomas Johnson
Wayne Glusker

1. CALL TO ORDER/ESTABLISHMENT OF QUORUM

Chairperson April Lopez called the meeting to order at 1:05 p.m. A quorum was established.

2. WELCOME AND INTRODUCTIONS

Everyone present introduced themselves.

3. PUBLIC COMMENT

There was no public comment.

4. APPROVAL OF OCTOBER 8, 2014 MINUTES

It was moved/seconded (Smith/Landry) and carried to approve the October 8, 2014 Membership Committee minutes as presented. Councilmember Forderer abstained

5. APPOINTMENT AND VACANCIES MATRIX

Executive Director Mike Clark reviewed the appointment and vacancies matrix with Committee members. SCDD Manager Bob Phillips suggested that the matrix should include a single box for the agency name and then a box for the name of the person holding the position. Committee member Linda Landry also suggested that the matrix provide

a listing of counties served by each agency, regional office, and at-large members.

6. DEMOGRAPHIC ANALYSIS

Executive Director Clark and Chief Deputy Director Aaron Carruthers reviewed the demographic analysis chart of Council Members. There was then a brief discussion regarding data collection and validity. This document can be accessed on page 11 of the Membership Committee Packet:

<http://scdd.ca.gov/res/docs/pdf/Membership%20Committee/Membership%20Packet%2012%209%202014.pdf>

7. BI-MONTHLY COUNCIL MEMBERSHIP REPORT

Chief Deputy Carruthers informed the Committee that statute and agreements with AIDD give this Committee the information and tools it needs to make thoughtful decisions about who to recruit and who to forward to the Governor's office for consideration for appointment. For these purposes, the Membership Committee has to make reports to the Council in order to show them which vacancies need to be filled based upon the vacancies matrix and demographic map. As a result, council staff requests that Membership Committee members complete the "Bi-Monthly Council Membership Report."

Chief Deputy Carruthers then requested members review the proposed worksheet and advise him of any suggestions or changes. A suggestion was made to promote demographic and geographic diversity in recruitment efforts.

It was moved/seconded (Forderer/Smith) and carried to request that the Council direct regional advisory committees/regional offices to provide a pool of at least three interested individuals within three months of a known vacancy. This motion is related just to nominations from regional offices and that the committee expects to illicit recruitment through all means possible.

Discussion then moved into a brief conversation regarding the creation of a “recruitment flyer.” Members agreed that a recruitment flyer is something that they should develop. It was suggested that this flyer contain information regarding the substantive requirements and duties expected of a council member to ensure that interested applicants are aware of the workload and responsibilities. Members also agreed that this flyer should be distributed to all regional offices, headquarters, and other applicable agencies.

8. APPLICATION FORM

Members discussed the Governor’s office application process. Members were informed by Chief Deputy Carruthers that candidates must fill out a Governor’s application. In addition, the Council can alert the Governor’s office regarding potential candidates.

Members then asked about the possibility of retrieving application information from the Governor’s office in order to help the Council vet candidates. Chief Deputy Carruthers then asked members to consider whether they would want to know confidential information due to legal risks, especially about financial or personal history. Councilmember Smith suggested that the Committee develop a recruitment application that asks questions specifically targeting experience regarding Council membership duties and responsibilities.

The legality of obtaining applications from the Governor’s office was of interest to the Committee.

It was moved/seconded (Forderer/ Smith) and carried to request that legal counsel inform this Committee about the legality of obtaining information contained within the Governor’s application at the next meeting.

Members then briefly summarized the tasks that need to be completed.

It was moved/seconded (Forderer/Smith) and carried to request that staff complete all remaining tasks [e.g. revisions to matrices, tracking form, demographic form, Membership Committee report, recruitment flyer, and outreach application by the next meeting.

The vetting process will also be discussed at the next meeting.

9. **QUESTIONS FOR APPLICANTS**

Chair April Lopez is still working with the Governor's office on this matter

10. **NEXT MEETING DATES**

The next meeting will be held January 20, 2015, from 1:00 p.m. to 3:00 p.m.

11. **ADJOURNMENT**

The meeting was adjourned at 2:40 p.m.

STATE PLAN COMMITTEE



DRAFT
State Plan Meeting Minutes
December 1, 2014

MEMBERS PRESENT

Jonathan Clarkson
Nancy Clyde
Carmela Garnica
Robin Hansen
Sandra Smith

MEMBERS ABSENT

Rebecca Donabed

OTHERS PRESENT

Mike Clark
Aaron Carruthers
Bob Giovati
Janet Fernandez
Kristie Allensworth
Michael Brett
Susan Eastman
Dawn Morley

1. CALL TO ORDER

Chairperson Nancy Clyde called the meeting to order at 1:05 p.m.

2. ESTABLISHMENT OF QUORUM

A quorum was established.

3. WELCOME AND INTRODUCTIONS

Everyone present introduced themselves

4. APPROVAL OF OCTOMBER 27, 2014 MINUTES

It was moved/seconded (Smith/Lewis) and carried to approve the October 27, 2014 State Plan Committee minutes as presented.

5. PUBLIC COMMENTS

There were no public comments.

6. CYCLE 38 STATEWIDE GRANT TIMELINE

Chief Deputy Director Aaron Carruthers reminded the committee that the grant program has undergone a few significant changes. For clarification, the proposed cycle is offered on page 11 of the State Plan Packet.

Staff then asked a few questions to the State Plan Committee (SPC).

- What are some of the recommendations this committee would like to present to the State Council?
- What are the priorities or perimeters on how the money is to be spent at the statewide level?
-

Following discussion, the committee voted on the following motion:

It was moved/seconded (Lewis/Hansen) and carried to approve the committee's recommendation to the Council that we create a statewide grant for cycle 38 which focuses on State Plan goals 7 and 15, in the amount of \$260,000.00.

7. TIMELINE FOR REVISING THE CURRENT STATE PLAN:

Chairperson Clyde informed members that this committee has consolidated objectives into more than one goal. For clarification, see page 15 of the State Plan Packet.

Ms. Janet Fernandez, Council Staff, mentioned that multiple objectives were combined into a single objective beneath each of the 15 goals because it was found that there was a lot of duplication and overlapping of objectives which obstructed strategies for meeting goals. Moreover, in some cases, there were objectives that the Administration on Intellectual Developmental Disabilities (AIDD) did not want included in our State Plan because they were mostly aimed at direct advocacy or programs funded at the state rather than federal level. These were in last year's state plan which will be in the Program Performance Report (PPR) and reported to AIDD.

Lastly, Ms. Fernandez informed members that she has been in contact with Sheryl Matney, the ITAC NACDD Director of Technical Assistance, regarding State Plan goals and objectives and how they are related to mandated federal work areas.

Consequently, Chief Deputy Director Carruthers distributed and reviewed a handout which outlines the timeline for revising the current state plan with committee members. There was a brief discussion regarding the consolidation of State Plan goals, as well as the terminology and methodology used to measure the progress of State Plan objectives.

Councilmember Jonathan Clarkson inquired how long the state plan remains in effect. Ms. Fernandez clarified that the state plan is valid for a year and a half, but, it must be presented to the Executive Committee for review and approval first.

To move the conversation back toward goals, Director Michal Clark stated that the purpose of this meeting is to streamline the objectives which are due December 31.

In order to meet the goals, the public comment period website needs to be operational by January 20, 2015. The 5-Year State Plan Amendment-Update is located on page 15 of the State Plan packet. This document outlines the cut off dates that need to be met for the State Plan.

Committee members then had a brief discussion regarding the methodology for measuring the progress of goals, which goals should be consolidated, and how specific goals are to be addressed. In short, it was generally agreed upon that the committee needs to provide solid evidence that the state plan is being implemented and that activities are progressing on a substantive basis.

It was moved/seconded (Clarkson/Lewis) and carried to accept the consolidation of the objectives with the caveat that Council Staff will come up with some kind of measurement and to ask the Regional Offices to collect the data so Staff can report it to AIDD with an acceptable format. This recommendation will need to go to the Executive Committee.

8. CALENDAR AND COUNCIL MEMBERS FOR REGIONAL MEETINGS

Chairperson Clyde stated that staff are recommending that members of this committee and State Council volunteer their time from January to the end of March to implore other members to volunteer their time by participating in a town hall meeting within their community, or attending a Regional Office meeting.

To facilitate volunteer efforts, Ms. Fernandez has spoken with some of the Regional Office Executive Directors and has come up with some possible dates for volunteering. The regional offices and dates are listed below:

- Region 2, February 13;
- Region 10, February 7 and 21.

It was suggested that Council and committee members get volunteers to fill these calendar dates as soon as possible. Once the master calendar has been established for all meetings, it will be placed on the State Council website. The website should show the time and place of these regional office meetings.

- It is suggested that Council and committee members get volunteers to fill these calendar dates as soon as possible. Once the master calendar has been established, it will be placed on the State Council Website. This website would show the time and place of these meetings. The reason why this is being done is to serve a dual purpose; we are going to be looking at the goals/provisions for this current state plan, the August 2015 deadline, and a needs assessment for the next State Plan.

9. SURVEY INSTRUMENT

Ms. Fernandez presented and reviewed a survey instrument handout with committee members. This information is located on pages 29 through 33 of the State Plan meeting packet. Members then provided advice on these forms, particularly in regards to emphasizing the use of plain language and the utilization of online survey technology (e.g.

Survey Monkey). Finally, it was emphasized that surveys need to promote and retain as much anonymity for respondents as possible.

10. 2017-2021 STATE PLAN TIMELINE

This agenda item was not discussed.

11. ADJOURNMENT

The meeting was adjourned at 3:42 p.m.

COUNCIL AGENDA ITEM DETAIL SHEET

ISSUE: SCDD CYCLE 38 STATEWIDE GRANT RECOMMENDATION

BACKGROUND: As part of the Council's overall strategy to address systemic change and advance its State Plan goals, each federal fiscal year the Council has issued a Request for Proposal (RFP) seeking to provide funding for innovative program development projects based upon goals outlined in the California State Plan.

ANALYSIS/DISSION: At its December 1, 2014 State Plan Committee Meeting, it was confirmed that a system of alternating cycles of funding local mini-grants with statewide level grants would serve as a strategy to address both local and statewide projects.

Local grants have been awarded for the current cycle (Cycle 37 - Federal Fiscal Year 2015-16) consequently, Cycle 38 grant funds (Federal Fiscal Year 2016-17) estimated in the amount of \$260,000.00, would be allocated to a statewide grant.

Committee members reviewed the progress of the current State Plan Goals and discussed priorities and perimeters on how the money is to be spent at the statewide level during Cycle 38. The committee narrowed the focus to two Goals:

- State Plan Goal #3-Early Start

Children birth to 3 who are at risk of, or have, a developmental delay and their families receive the early intervention services they need to achieve their potential.

- State Plan Goal #15-Multicultural

Individuals with developmental disabilities and their families have access to information and resources in ways that reflect their language and cultural preferences.

RECOMMENDATION FOR COUNCIL ACTION: To approve the committee's recommendation to the Council that we create a statewide grant for Cycle 38 which focuses on State Plan Goal 7 and Goal 15 in the amount of \$260,000.00.

ATTACHMENTS: Cycle 38 Request for Proposal/Grant Implementation Timeline

Cycle 38 Statewide Request for Proposal/Grant

STATEWIDE Request for Proposal/Grant

- (1) December 2014 the State Plan Committee sets priorities and amount, to be recommended to Council, for funding for the statewide Request for Proposal.
- (2) January 2015 Council approves funding and priorities for the statewide Request for Proposal.
- (3) February 2015 Staff develops Request for Proposal for statewide grant and recommends review process.
- (4) February 2015 State Plan Committee reviews and approves the scope of work outline for Request for Proposal.
- (5) March 2015 Statewide Request for Proposal's announced with a 45 day return date.
- (6) April 2015 Proposal deadline.
- (7) April 2015 Staff ranks and summarizes statewide proposals.
- (8) May 2015 Council approves recommendations.
- (9) May 2015 public notice, protest period, award notification.
- (10) June-July 2015 Staff finalizes work for proposal to be encumbered and approved.
- (11) July contract submitted to Department of General Services.
- (12) September contract approved by Department of General Services.
- (13) October 1, 2015, grant start.

State Plan

| | | | |
|--------|---------------|---|---|
| Goals | Objectives | <p>Met Partially Met Not Met Smatney FY 2013 PPR</p> | |
| Goal 1 | SELF-ADVOCACY | | <p>Individuals with developmental disabilities have the information, skills, opportunities and support to advocate for their rights and services and to achieve self-determination, independence, productivity, integration and inclusion in all facets of community life.</p> |
| | 1.1 | All met | <p>The Council will promote the stability and expansion of a statewide self-advocacy network through financial and in-kind support, which includes ensuring that local delegates are able to participate effectively in statewide meetings and events.</p> |
| | 1.2 | Partially Met | <p>The Council will strengthen existing self-advocacy groups and promote establishment of new groups at the local level. At least 5 new self-advocacy groups will be developed in new geographic areas. The number of self-advocates who participate in self advocacy activities as a result of this support will increase by 150 statewide annually.</p> |
| | 1.3 | Partially Met | <p>The Council will help to educate self-advocates so they are better able to assert their human, service and civil rights, prevent abuse, neglect, sexual and financial exploitation and be better informed on issues that affect them. At least 1450 self-advocates will be reached annually.</p> |
| | 1.4 | Not Met | <p>Council will collaborate with, promote and support the efforts of cross disability and youth disability organizations to expand and strengthen their leadership network</p> |
| | 1.5 | Not Met | <p>Individuals with developmental disabilities are supported and trained to become effective trainers of other individuals with developmental disabilities who may become leaders</p> |
| | 1.1 | | <p>The Council will train, support and empower 1,450 self-advocates and continue to promote stability and expansion of the statewide self-advocacy network through financial and in-kind support. This will include cross-disability and youth disability organizations.</p> |

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| Goals | Objectives | <p>Met Partially Met Not Met \$matney FY/ 2013 PPR</p> | |
| Goal 2 | RIGHTS TRAINING & ADVOCACY | | <p>Individuals with developmental disabilities and their families become aware of their rights and receive the supports and services they are entitled to by law across the lifespan, including early intervention, transition into school, education, transition to adult life, adult services and supports, and senior services and supports.</p> |
| | 2.1 | All Met | <p>On an annual basis, the Council will provide advocacy regarding education, early intervention, community-based services and other services and supports to at least 1,700 individuals and/or families, at least 100 of whom are non-English speaking or limited English proficiency.</p> |
| | 2.2 | All Met | <p>Individuals with developmental disabilities, their families and their support and/or professional staff will increase their knowledge and skills so as to effectively access needed educational and/or community-based services through at least 50 trainings, conferences, workshops, webinars, and/or resource materials developed by the Council on topics such as rights under IDEA, rights under California's Lanterman Act annually.</p> |
| | 2.3 | All Met | <p>The Council will participate in cross-training, outreach, resource fairs and other forms of collaboration with a minimum of 25 local schools, Special Education Local Plan Areas (SELPA), Community Advisory Committee (CAC)s, Family Resource Centers, provider organizations and others in order to improve outcomes for youth and adults with developmental disabilities.</p> |
| | 2.4 | All Met | <p>2.4 The Council will collaborate with federal disability partners and other key stakeholders to protect the rights of residents in Developmental Centers and other large facilities. The Council will be involved in the planning and implementation of any closure process of a Developmental Center.</p> |
| | 2.1 | | <p>At least 1,700 individuals with developmental disabilities and their families (100 of whom will be non-English speaking) and support/professional staff will increase knowledge and skills so as to effectively access needed educational and/or community-based services through at least 50 trainings, conferences, workshops, webinars, and/or resource materials developed by the Council on topics such as rights under IDEA, California's Lanterman Act, etc. annually. Training outreach efforts will reach a minimum of 25 local schools, Special Education Local Plan Areas (SELPA), Community Advisory Committee (CAC)s, Family Resource Centers, provider organizations and others in order to improve outcomes for youth and adults with developmental disabilities.</p> |

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| Goals | Objectives | Met Partially Met Not Met Smatney FY 2013 PPR | |
| Goal 3 | QUALITY ASSURANCE & INNOVATION | | Individuals with developmental disabilities and their families express the degree to which they are satisfied with their services and the extent to which they feel their needs are being met. |
| | 3.1 | All Met | The Council will implement the Quality Assurance Program, in accordance with the requirements of the Council's contract with the Department of Developmental Services and participate in analyses of its findings and implications for system improvement. |
| | 3.2 | Not Met | On a statewide and local level, the Council will advocate and promote innovation in service delivery including but not limited to self-determination. |

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| | 3.1 | | On a statewide and local level, the Council will advocate and promote innovation in service delivery including but not limited to self-determination. |
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| Goal 4 | PUBLIC SAFETY OUTREACH | | Public safety agencies, other first responders and the justice system get information and assistance to be knowledgeable and aware of the needs of individuals with developmental disabilities so they can respond appropriately when individuals with developmental disabilities may have experienced abuse, neglect, sexual or financial exploitation or violation of legal or human rights. |
| | 4.1 | Partially Met | The Council will maintain or develop collaborative relationships with local law enforcement agencies and others to improve the awareness and education of public safety personnel and the justice system on the unique needs of individuals with developmental disabilities. |
| Goal 5 | EMERGENCY PREPAREDNESS | | Individuals with developmental disabilities and their families get the information to be prepared for emergencies. |
| | 5.1 | All Met | At least 300 individuals and families will be prepared in case of an emergency through the efforts of the Council in collaboration with others. |
| Goal 6 | ADULT TRANSITION | | Young adults with developmental disabilities and their families get the information and support to be prepared for and experience a successful transition to adult life. |
| | 6.1 | Partially Met | Students with developmental disabilities and their families will receive information, advocacy and support during transition to adult life. |

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| Goals | Objectives | <p style="text-align: center;">Met Partially Met Not Met Smatney FY 2013 PPR</p> | |
| Goal 7 | EARLY START | | Children birth to 3 who are at risk of, or have, a developmental delay and their families receive the early intervention services they need to achieve their potential. |
| | 7.1 | Not Met | Parents of young children and professionals who work with them will learn to navigate the service system and understand their rights through trainings and materials presented by the Council. |
| | 7.2 | Partially Met | Families of young children who experience barriers to accessing early intervention services and child welfare workers, medical personnel and others who serve them will receive technical assistance, information and advocacy through the Council in partnership with Family Resource Centers and others. |

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| | 7.1 | | Parents of young children and professionals who work with them will learn to navigate the service system and understand their rights through 5 annual trainings and materials presented by the Council. The Council will continue to work with its federal partners and other community-based advocacy organizations to provide advocacy to parents who face barriers in accessing education and community-based services. |
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| Goal 8 | EMPLOYMENT FIRST | | The State of California will adopt an Employment First policy which reflects inclusive and gainful employment as the preferred outcome for working age individuals with developmental disabilities. |
| | 8.1 | Partially Met | The State Council's Employment First Committee will continue to identify strategies and monitor progress towards implementation of the employment first policy. |

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| Goals | Objectives | <p>Met Partially Met Not Met Smatney FY 2013 PPR</p> | |
| Goal 9 | EMPLOYMENT/PSE ADVOCACY | | Working age adults with developmental disabilities have the necessary information, tools and supports to succeed in inclusive and gainful work opportunities. |
| | 9.1 | Partially Met | The Council will collaborate locally with others to expand employment and self-employment opportunities for individuals with developmental disabilities. |
| | 9.2 | Partially Met | The Council collaborates with colleges, federal partners and others to develop and expand post-secondary educational (PSE) options, work training programs, National service, internships and other opportunities that lead to inclusive and gainful employment. |
| | 9.3 | Not Met | Individuals with developmental disabilities, their families and others who support them are informed about the benefits and opportunities of employment through trainings, workshops and conferences. |

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| | 9.1 | | Individuals with developmental disabilities, their families and others who support them are informed about the benefits and opportunities of employment and post-secondary educational (PSE) options through 10 trainings, workshops, webinars, and/or conferences, annually. |
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| Goal 10 | HEALTH | | Individuals with developmental disabilities understand their options regarding health services and have access to a full range of coordinated health, dental and mental health services in their community. |
| | 10.1 | Partially Met | Self-advocates, family members and advocates will receive information/training on, Medi-Cal (Medicaid) managed care and the implementation of the 1115 waiver and other health related initiatives, including the availability of alternative sources for free or low cost health care services. |
| | 10.2 | Not Met | The Council will monitor the transition to Medi-Cal (Medicaid) managed care at the county level, and advocate and assist individuals in the process so as to ensure effective access to needed services. |

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| | 10.1 | | Self-advocates, family members and advocates will receive information/training on, Medi-Cal (Medicaid) managed care and the implementation of the 1115 waiver and other health-related initiatives, including the availability of alternative sources for free or low cost health care services. |
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| Goals | Objectives | Met Partially Met Not Met Smatney FY 2013 PPR | |
| Goal 11 | HOUSING ACCESS | | |
| | 11.1 | Not Met | The Council will participate in regional centers' resource development and implementation of their Community Placement Plan to facilitate the movement of residents of developmental centers into community based living arrangements of their choosing. |
| | 11.2 | All Met | At least 100 individuals with developmental disabilities and their families will receive information on available housing options. |

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| | 11.1 | | At least 100 individuals with developmental disabilities and their families will receive information on available housing options, annually. |
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| Goal 12 | HOUSING DEVELOPMENT | | |
| | 12.1 | Partially Met | Affordable and accessible housing units are developed in local communities to expand housing options for individuals with developmental disabilities. |
| | 12.2 | Not Met | The Council will collaborate with local non-profit housing corporations to monitor and influence the housing plans of municipalities to reflect the needs of individuals with developmental disabilities. |
| | 12.3 | Not Met | The Council will identify and advocate for legislative and regulatory changes designed to increase the availability of affordable housing, including the opportunity for home ownership by individuals with developmental disabilities. |
| | | | The Council will publicize and oppose incidents of "not in my back yard" (NIMBY). The Council will collaborate with federal partners, advocates, public interest law firms, and others to ensure that the media and government officials are aware of these incidents. |

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| | 12.1 | | The Council will collaborate with local non-profit housing corporations to monitor and influence the housing plans of municipalities to reflect the needs of individuals with developmental disabilities. This will include publicizing and opposing any incidents of "not in my back yard" (NIMBY) that are made known to the Council, which will then collaborate with federal partners, advocates, public interest law firms, and others to ensure that the media and government officials are aware of such incidents. |
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| Goals | Objectives | Met Partially Met Not Met Smatney FY 2013 PPR | |
| Goal 13 | GENERIC SERVICES | | Individuals with developmental disabilities and their families have access to community based services and supports available to the general population (such as recreation, transportation, childcare, etc.) that enable them to live productive and inclusive lives. |
| | 13.1 | Partially Met | The Council will collaborate with and provide advice to local community agencies and organizations –including child care, recreation, transportation and others - to protect the rights of individuals with developmental disabilities and ensure their inclusion in the community. |

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| Goal 14 | PUBLIC POLICY | | Public policy in California promotes the independence, productivity, inclusion and self-determination of individuals with developmental disabilities and their families. |
| | 14.1 | All Met | The Council will take a position on proposed state and federal legislation and proposed regulations that impact people with developmental disabilities, will communicate those positions to legislators and their staff, and will disseminate this information to all interested parties. |
| | 14.2 | All Met | Legislators and local officials will be educated and informed on issues that impact the lives of individuals with developmental disabilities. Legislative staff will be encouraged to utilize the expertise of the Council on issues that impact the community. |
| | 14.3 | Partially Met | The Council will use media, internet, arts and entertainment and social networking to educate the general public about individuals with developmental disabilities. |

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| | 14.1 | | In taking and communicating the Council's position on proposed state and federal legislation and proposed regulations that impact people with developmental disabilities, legislators and local officials will be educated and informed on issues that impact the lives of individuals with developmental disabilities. Legislative staff will be encouraged to utilize the expertise of the Council and staff on issues that impact the community. |
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| Goal 15 | MULTI-CULTURAL | | Individuals with developmental disabilities and their families have access to information and resources in ways that reflect their language and cultural preferences. |
| | 15.1 | Partially Met | Materials developed by the Council will be translated into threshold and plain languages. |

EMPLOYMENT FIRST COMMITTEE

DRAFT

**Employment First Committee Meeting Minutes
December 9, 2014**

MEMBERS PRESENT

Tony Anderson
Daniel Boomer
Denyse Curtright
Kathleen Derby
Dale Dutton
Rick Hodgkins
Connie Lapin
David Mayer
Bill Moore
David Mulvey
Steve Ruder
Debbie Sarmiento
Robert M. Taylor
Kecia Weller (Chair)
Amy Westling
Barbara Wheeler

MEMBERS ABSENT

Andrew Mudryk
Liz Pazdral
Olivia Raynor
Sarah Triano
Vanda Yung

OTHERS PRESENT

Molly Kennedy
Mike Clark
Bob Giovati
Janet Fernandez
Mary Agnes Nolan
Michael Brett
Mary Ellen Stives
Sam Seaton (Guest)
Irn Gayton (Guest)
Beth Bure (Guest)
Cheryl Hewitt
Robert Levy

1. CALL TO ORDER

Chairperson Kecia Weller called the meeting to order at 10:00 a.m. and established a quorum present.

2. WELCOME/INTRODUCTIONS

Members and others in attendance introduced themselves.

3. WELCOME NEW MEMBER SARAH TRIANO

Chairperson Weller formally introduced Sarah Traino, Rachel Steward's replacement.

4. PUBLIC COMMENTS

There were no public comments.

5. APPROVAL OF SEPT 2014 MEETING MINUTES

It was moved/seconded (Lapin/Hodgkins) and carried to approve the September 2014 minutes as presented. (Committee member Barbara Wheeler abstained).

6. WORKFORCE INNOVATION AND OPPORTUNITY ACT

Councilmember Bill Moore gave a presentation on Workforce Innovation and Opportunity Act (WIOA). The presentation was also given out as a handout. The following summarizes the presentation:

- WIOA provides opportunities for all agencies throughout the United States. Recently, the laws have changed and the main reason for this presentation is to go over the changes that have taken place with the existing laws.
- The WIOA replaces the Workforce Investment Act of 1998 that amends the Rehabilitation Act of 1973. These regulations authorize vocational rehabilitation services throughout the United States.
- The Department of Rehabilitation is doing a comprehensive review and analysis on WIOA. Therefore, they are making plans to understand, implement, and collaborate with our community partners.
- WIOA also deals with transition services that focus on youth with developmental disabilities

7. CECY REPORT

Executive Director Michal Clark briefed members on the CECY Report. CECY is a systems change grant that promotes changes for integrated youth and adults. Some accomplishments have been: two regional centers have passed and begun implementation of the Employment First Policy and two others are in the process of adopting the Employment First Policy; and data dashboard located on the Council's website.

It was moved/seconded (Lapin/Hodgkins) and carried to recommend that the Council to send a letter to the Regional Centers recognizing them for adopting this policy and request that the Council add a listing of Regional Centers with Employment First policies on the SCDD website.
(unanimous)

8. 2015 WORKPLAN DEVELOPMENT:

Due to the size of this Committee, Chairperson Weller proposed that the Committee elect a vice-chair. Currently, the Committee has 23 seats and in order for this election to take place, it is recommended that this committee consult with State/Legal Counsel for guidance on how this should take place. In the meantime, interested members were asked to inform Chairperson Weller.

Chairperson Weller also suggested developing a survey using Survey Monkey that would be used to develop an issue paper for the legislature identifying barriers to employment and possible solutions. Coming directly from the State Council, this paper would be helpful in educating new legislators on disability related issues. Inviting legislators to a future EFC Meeting was also discussed.

- A second survey was suggested to identify gaps between providers and consumers. Asking prospective employers what they expect out of their employees with or without any type of disability was also recommended.
- During the June 2014 EFC meeting, resolutions were sent to the State Council regarding segregated work centers and enclaves that pay subminimum wage. The EFC suggested the following options: restructuring, providing competitive integrated services, downsizing, or shutting down altogether.
- Though it was suggested this committee look at the September 2014 meeting minutes on K thru 12 education collaborations for further

clarification on these issues, the meeting minutes in question could not be located.

The committee stated the need to identify prior objectives and commitments, including goals centered around transition, reaching under represented communities, and eliminating barriers.

- Each SCDD committee is creating a work plan to be discussed at the 12/16/14 Executive Committee meeting. All committee chairs will be attending. Work plans will be tracked by the full Council and Executive Committee and will detail each committee's progress.

9. **SUBMINIMUM WAGE**

Council Chair Molly Kennedy gave a presentation on subminimum wage and passed out a handout entitled "Draft: SCDD Policy to Eliminate Sheltered Workshops and Eliminate Sub-Minimum Wage Implementation Work plan."

Background

The Council and the Self-Advocacy community approved the policy in July 2014. This policy eliminates sheltered workshops and subminimum wage. At the September 2014 Employment First meeting implantation discussions started.

Below are a few highlights of the discussion:

- Research other states (Washington, Oregon, Vermont, and Rhoda Island) on how they are eliminating/downsizing sheltered work and subminimum wage.
- Collect data from these states on outcomes and strategies that could work for California.
- Begin discussions with Executive Director Clark to meet with the Department of General Services (DGS) on sending a policy letter letting DGS know our activities and then meeting with them to give a formal recommendation on what we can do to work on this issue.

10. **RELATIONSHIP BETWEEN EFC AND SSAN**

Ms. Cheryl Hewitt from the Statewide Self-Advocacy Network (SSAN) provided a presentation to the Committee which was designed to convey the importance of SSAN and EFC working together. Committee members recommended that SSAN seek approval from the Council.

11. **EMPLOYMENT FIRST BROCHURE REVIEW**

The Committee reviewed the Employment First Policy flyer and brochure. The Committee agreed that the flyer would be finalized and distributed with the following revisions to be considered:

- Change to accessible format.
- Use plain language and shorten.
- Include revision date on flyer.
- Use a professional reproduction/printing company.
 - Deputy Director Bob Giovati suggested consulting with the new Communications Manager.
- Remove the Employment First website.

12. **NEXT MEETING DATE AND ADJOURNMENT**

The next meeting is set for March 2015 with the exact date to be announced. Future agenda items will include: One Stop presentation, and One Promise presentation from the Inner Work Institute.

Meeting was adjourned at 3:30 p.m.

DISABILITY ADVISORY COMMITTEE

Disability Advisory Committee (DAC)

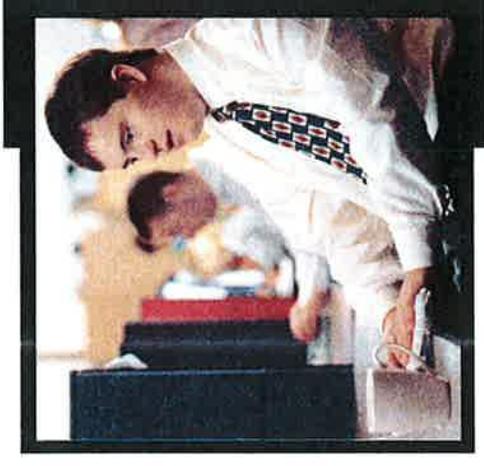
The State Council on Developmental Disabilities (SCDD) serves as an accessibility resource for our employees with disabilities. The DAC comprises SCDD employees who represent the entire organization. The DAC assists the SCDD Equal Employment Opportunity (EEO) Office to create and maintain a workplace for all individuals to have equal and fair employment access and opportunity.

Other Resources:

- Contact SCDD EEO Office at : (916) 322-0522
- Visit the DAC page on SCDD's website or contact any DAC Member by phone or email. www.scdd.ca.gov
- Visit the office of Civil Rights page on the California Department of Human Resources (CalHR) website at www.CalHR.ca.gov/civilrights to learn more about the Statewide Disability Advisory Council (SDAC).
- Department of Justice offers free information and technical assistance on ADA Regulations www.ada.gov
- California Department of Rehabilitation www.rehab.ca.gov



Disability Advisory Committee



Helping State Council on Developmental Disabilities increase and improve employment for people with disabilities



Mission and Vision

MISSION

The Disability Advisory Committee (DAC) within the SCDD serves as an accessibility resource for all employees with disabilities. The DAC assists the Executive Director of SCDD and the Equal Employment Opportunity (EEO) Office to create and maintain a workplace for all individuals to have equal and fair employment access and opportunity.

VISION

The DAC's goal is to ensure that employees with disabilities are integrated and included in the SCDD workforce. The DAC promotes disability awareness and equal opportunities for all SCDD employees.

"DAC members serve as the 'eyes and ears' for me on disability issues to help correct and/or improve working conditions for people with disabilities in the workforce. SCDD currently has seven DAC members who are either employees with personal disability experience or have an interest in disability issues. Our membership on this committee reflects SCDD's diverse workforce throughout our headquarters and regional offices."

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12
Mike Clark, Interim Executive Director, SCDD

Accomplishments and Recognition

- In October, sponsored First Annual Disability Awareness Fair in recognition of National Disability Employment Awareness Month. Wrote about the event in our Annual DAC Newsletter.
- Promoted CalHR's Limited Examination and Appointment Program (LEAP), designed to facilitate the recruitment and hiring of persons with disabilities at the Joboctober Fair at San Diego, CA.
- In October 2014 the DAC, in collaboration with the EEO Office, conducted an on-line Disability Re-survey, with the highest results of 33.3 percent of employees with disabilities in the workforce and the second highest representation for departments statewide.
- All SCDD Executive Directors participated in training of how to hire LEAP, conducted by CalHR.
- In January 2015, the DAC issued its first Newsletter to bring awareness to SCDD employees on disability issues.
- Assisted with reasonable accommodations in order to eliminate workplace barriers and enjoy equal employment opportunities.

Purpose and Utilization

"It is a pleasure serving as the DAC Chair and give helpful insight and resources to everyone at SCDD to support success and desire in the workplace."

Tammy Eudy, DAC Chair

California Government Code, section 19795(b)(1) requires each State agency to establish a committee of employees who have a disability or who have an interest in disability issues. Their role is to advise the Executive Director on issues concerning employees with disabilities, and on matters relating to forming and implementing a plan to overcome and correct any underrepresentation of SCDD employees with a disability. The DAC also ensures equal and fair employment practices for employees with a disability, pursuant to Government Code, section 19234.



SCDD Disability
Advisory
Committee

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| <p>DAC Chair Tammy Eudy</p> <p>DAC Co-Chair Gabriel Rogin</p> <p>Recorder Michele Geving</p> <p>DAC Liaison Dee Anne Holloway</p> <p>Member Monique Von Shimmelman</p> <p>Member Sarah May</p> | <p>Headquarters 1507 21st Street Sacramento, 95811 (916) 322-8481</p> <p>Regional Office 5 1515 Clay St., Sue. 300 Oakland, 94612 (510) 286-0439</p> <p>Regional Office 13 8880 Rio San Diego Dr., Suite 250 San Diego, 92108-1634 (619) 688-3323</p> <p>Headquarters/EEO 1507 21st Street Sacramento, 95811 (916) 322-5521</p> <p>Regional Office 3 2033 Howe Ave., #160 Sacramento 95825 (916) 263-3085</p> <p>Regional Office 2 1367 E. Lassen, #83 Chico, 95973 (530) 895-4027</p> |
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News Letter

SCDD Sponsors

Youth Leadership Forum

for Students with Disabilities

There are many ways that SCDD can have a positive impact on the lives of people with developmental disabilities in California. One way, is by supporting the annual Youth Leadership Forum for Students with Disabilities (YLF). YLF is a five day leadership program that provides high school students with disabilities with information and resources about employment, education, independence and assistive technology. Students have the opportunity to interact with peers and staff with various disabilities to develop long lasting friendships. Students stay in the dorms on campus at California State University, Sacramento and create "Personal Leadership Plans" that help them reach their future education and career goals. SCDD recognizes the importance of investing in youth with disabilities. Therefore, SCDD took two meaningful steps to support YLF this year. First, SCDD joined with some of our State and community partners to provide financial support. (continued on back page)

(continued from front page)



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DAC Members

- Tammy Eudy
- Gabriel Rogin
- Michele Geving
- Monique Von Schimmelmann
- Sarah May
- Dee Anne Holloway

October Event: 1st Annual Disability Advisory Committee (DAC) Fair - Jobtoberfest



[above] Mayor Kevin Faulconer

In recognition of National Disability Employment Awareness Month (NDEAM), Regional Office 13 along with the Disability Advisory Committee (DAC) worked the Jobtoberfest held at the Balboa Park Club, San Diego, CA, on October 14, 2014. The DAC Liaison, Dee Anne Holloway, DAC Member Michele Geving, and Regional Office 13 Executive Director, MaryEllen Stives worked the Jobtoberfest all day, explaining the Limited Examination Appointment Process (LEAP) to the participants. There were LEAP brochures, along with the state-wide LEAP positions available and also a lap-top and Ipad to show participants the website and explain the process to become LEAP certified. They also explained the process to take LEAP on-line examinations, register on E-Notify so that they will receive automatic email alerts of vacant positions when they

“I appreciate all these employers being here today. I got help with my resume, too!”



[above]

Disability Rights California
Staff attendees.

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are posted on the website.

The opening ceremony presented by Robert Loeun, District Administrator of Department of Rehabilitation (DOR).

Mayor Kevin Faulconer presented Scholarships to the 2014 recipients.

Tom Bossmeyer and his wife performed a fun dance and even got Dee Anne Holloway up in front dancing. This brought a fun happy gala moment to everyone in the room. The employers that participated besides SCDD were: Access to Independence, CA Telephone Access, CA Employment Development Department, Christies Place, Comfort Keepers, Courage to Call, CRF/Downtown Impact, Cox Construction, CSA San Diego,

Cubic Corporation, Deaf Community Services, Department of the Navy, Disability Help Center, Disability Rights of CA, Doubletree by Hilton, Dystonia of San Diego, General Atomics, Goodwill, Home of Guiding Hands, Hyatt Hotels, Kaiser Permanente, KSWD Radio, King Chavez Dental Clinic, KSWD Radio, King Chavez Dental Clinic, Living Independently is for Everyone, Luv Em Up Ministries, MAAC, Mental Health America, Mental Health Systems, Partners With Industry, Recovery Innovations, San Diego Arc, SHBIS, Scripps Research Institute, SD County HHSA, SD Futures



From left to right: MaryEllen Stives, Dee Anne Holloway, Michelle Geving

Foundation, SDG&E, SD Regional Center, SDSU Center for Human Resources, Social Security Administration, Tactical Engineering & Analysis, Towards Maximum Independence, Tri-Tech Software, UPAC, US EEOC, Vons, Wheelchair Dancers, YMCA Urban Teacher Fellows. All the employers received a wonderful gourmet lunch provided by Community Providers and volunteers.

Dee Anne Holloway stated,

“It was by far the BEST Job Fair I have ever participated in and will be back next year presenting a power point presentation on LEAP. I was most impressed with the San Diego State University students ready to get their foot in the door and become civil servants with the State of California.”

Michele Geving, DAC Member stated,

“As a past committee member, volunteer and current resource participant, I feel Jobtoberfest is a well planned community wide sponsored event for adults with disabilities looking for employment. I'm not aware of any other job fair of this magnitude and Jobtoberfest is an awesome example of community collaboration for the advancement of people with disabilities.”

Some of the comments Michele, MaryEllen and Dee Anne heard were:

A parent with her adult son: “This is such a wonderful event. Thank you for being here. We're getting a lot of good information and employer contacts.”

A person with a disability: “I appreciate all these employers being here today. I got help with my resume, too!”

October 2014 Disability Re-Survey

coordinated by the Equal Employment Opportunity (EEO) office and the Disability Advisory Committee (DAC), increased from 26.2 percent to 33.3 percent.

Out of the small state departments, SCDD had the second highest representation of employees with disabilities.

This is a major accomplishment and shows SCDD's commitment to the newly formed DAC and to equal employment opportunity and hiring persons with disabilities.

Community Conversation

The State Council on Developmental Disabilities (SCDD), in partnership with the California Employment Consortium for Youth and other community stakeholders, has been organizing Community Conversations on employment for youth with disabilities throughout the state. The Conversations are taking place in seven counties (Kern, Alameda, Orange, Glenn-Butte, Los Angeles, San Francisco, and San Diego) between March, 2014 and February, 2015.

The Community Conversations are based on a simple premise – many youth and young adults with disabilities can work and want to give back to their communities. Through collaborative dialogue, the Conversations increase the engagement and investment of local community leaders (employers, local officials, educators, families, people with disabilities, etc.) and generate fresh ideas, solutions and action steps to improve employment opportunities.

For more information, please contact your SCDD Regional Office or visit tarjancenter.org/cecy/



All ideas to help were gathered together to support people with disabilities in their communities. [above]



Henry Sanchez and Charles Horne-Nutte share thoughts. [above]

Community Conversation had a large attendance this year. [below]



As an active member of DAC, Sarah May, Regional Manager of AB 2, participated in the planning and organizing of the Glenn-Butte Community Conversation that occurred on November 20, 2014 in Orland, California. The Community Conversation's purpose is to improve employment opportunities for youth and young adults with disabilities in their communities, which supports the goal of DAC. [as seen above]

California Employment Consortium for Youth and Young Adults with Intellectual and Developmental Disabilities

(CECY) is administrating the facilitation of the projects in 7 counties of California.

The Fall-Winter 2014-15 schedules of the Community Conversations are: September 4, 2014 in Alameda County; October 22, 2014 in Orange County; November 20, 2014 in Glenn-Butte Counties; December 9, 2014 in L.A. County; January 22, 2015 in San Francisco County; and February 18, 2015 in San Diego County.



“Through collaborative dialogue, community members and representatives come together to generate fresh ideas, solutions, and action steps to improve employment opportunities for youth and young adults with disabilities in their communities.”

The California Employment Consortium for Youth and Young Adults with Intellectual and Developmental Disabilities (CECY) is a 5-year (2011-2016) multi-agency systems-change Project of National Significance under Partnerships in Employment Systems Change grant (#90DN0284) by the Administration on Intellectual and Developmental Disabilities.

The Tarjan Center at UCLA, a University Center for Excellence in Developmental Disabilities, provides its administrative leadership under Tarjan Center and CECY Director Olivia Raynor.

[tarjancenter.org/cecy/
communityconversations](http://tarjancenter.org/cecy/communityconversations)



Charles Horne-Nutte engages in the Community Conversation. [above]

Other community members enjoy the event as well. [left]

Youth Leadership Forum

for Students with Disabilities

Regional Office 3 Manager and board members in collaboration with DAC member, Monique Von Schimmelmann, organized a Recognition & Awards Celebration on December 9 in Sacramento. We collaborated with the regional center, day, work and ILS/SLS programs, Family Resource Centers, and our existing connections to family members to identify children and adults with developmental disabilities who had achieved a goal in their life - however small or big - this year.

Regional Office 3 is dedicated to building strong relationships with individuals with developmental disabilities, their families, caregivers, teachers, staff, and agencies within our 10-county area. The individuals we serve have a variety of disabilities from mild to severe, from invisible to apparent. We serve all ages of individuals. We serve a linguistically, culturally, and geographically diverse community. Serving these individuals can be a complex and sometimes difficult process, but one that has everlasting, positive results.

(Contd. from front page)

Second, SCDD's Disability Advisory Committee (DAC) sent two staff, Gabriel Rogin (Area Board 5) and Anastasia Bacigalupo (Area Board 9), to personally attend the event and support the students. Gabriel and Anastasia were overwhelmed by the dedication and enthusiasm of the youth. They both reported feeling energized and were grateful for the opportunity to attend. Both Gabriel and Anastasia developed positive relationships with the students and will be available to support them in the future. Moreover, Anastasia supported four YLF students to meet with a staff member from Senator Ted Lieu's office.

Again, supporting YLF is just one example of how SCDD can make a difference for people with disabilities in California. By supporting students with disabilities, we are promoting increased independence, productivity, inclusion and self-determination and furthering the work of our State Plan. SCDD's Disability Advisory Committee plans to continue supporting YLF in the future. With SCDD's continued support, there are no limits to what the YLF students can achieve.

Contact SCDD EEO
Office at :

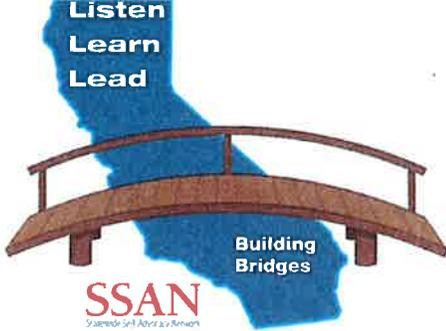
(916) 322-0522

Visit the DAC page on
SCDD's website

www.scdd.ca.gov



STATEWIDE SELF-ADVOCACY NETWORK



Report by David Forderer to SCDD **January 2015**

The Statewide Self Advocacy Network met on December 15 -16, 2014. Some quick highlights of the meeting are:

Members received two power point presentations on Self Determination and Employment that will be presented at both the SAAC and Council meetings. Once approved, the power points will be available for all members to use in their communities.

SSAN now has 4 workgroups

- Self Determination
- Employment
- Newsletter/Communication
- Legislative/Policy

Members received a legislative update with a power point presentation about the changes starting January 1, 2015. The State Laws and Regulations will see changes with:

- Independent Living Services (ILS)
- State Council and Area Boards
- In Home Supportive Services (IHSS)

The Federal Laws and Proposed Legislation will see changes with:

- Workforce Innovation and Opportunity Act (WIOA)
- Achieving a Better Life (ABLE) Act

Charles Horne-Nutt was voted in as the new SSAN Secretary.

The next SSAN meeting will be March 4-5, 2015.



Self Determination

Statewide Self Advocacy Network
Adapted from information by Regional Offices 10 & 4.



What is Self Determination?

Self determination is believing you can control your own destiny.

Self-determination is a combination of attitudes and abilities that lead people to set goals for themselves, and to take the initiative to reach these goals.

It means making your own choices, learning to effectively solve problems, and taking control and responsibility for one's life.

It is about being in charge, but is not necessarily the same thing as self-sufficiency or independence.

~PACER Center

Self Determination Program

Self determination is a creative type of program that is intended to put you in charge of your life and the services you receive.

In October 2013, Senate Bill 468 added the self determination program to the Lanterman Act. Under the self determination program, people can get services & supports in a completely new way, giving you more choices and more control.

The Five Principles of Self Determination

1. **Freedom**
2. **Authority**
3. **Support**
4. **Responsibility**
5. **Confirmation**

The Five Principles of Self Determination



Freedom to control your life. You decide where you want to live, whom you want to live with, how you will spend your time, and who will support you.

The Five Principles of Self Determination

Authority to control a budget so you can purchase services and supports that you choose.



The Five Principles of Self Determination



Support: to organize resources and staff, so you can live the way you want to.

The Five Principles of Self Determination

RESPONSIBILITY



Responsibility: for the wise use of public money, and recognizing the contributions you can make to your community.

The Five Principles of Self Determination



Confirmation, of the important role that you have to make decisions in your own life by organizing and overseeing the services that you need.

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History

- 1998: 5 Self Determination (SD) Pilot Projects established in California.
- 2001: Pilots report high levels of satisfaction and recommend statewide expansion.
- Three governors and 13 years later Senate Bill 468 passes making SD a reality.

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Who Can Get Self Determination?

Anyone who receives services from a regional center is eligible for self determination services, except for people who live in a licensed, long-term health facility such as a developmental center or an Intermediate Care Facility. If you are in the process of moving into the community, then you ARE eligible for self determination services.

To receive self determination, you must attend a required self determination orientation, receive training on how self determination works, and agree to work with a Fiscal Management Service.

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Who is Involved?

- You – the leader
- Facilitator – if you want one
- Fiscal Manager – handles the money
- Your friends, family, paid supports, etc.

The Facilitator

- Helps the person with their Person-Centered Plan.
- Helps plan and maintain the individualized budget.
- Helps the person develop a network of support and be part of their community.
- Helps find providers, negotiates rates, hours of service, and working agreements, and makes sure providers live up to the agreements made.
- Helps work out issues with providers.
- Helps the person and those around him or her to honor and live by the principles of Self-Determination.

You pay for the facilitator out of your budget. But you don't have to hire a facilitator. It's up to you.

Financial Management Service (FMS)

You must use a FMS to be in Self Determination.

- Receives funds allocated in the person's budget and makes payments to service providers.
- Keeps track of services provided and back up documentation.
- Maintains financial records.
- Takes care of taxes, workers' compensation, liability insurance, and makes sure all provider legal requirements are met (i.e. licenses and certification).
- Reports on expenditures.

The FMS does NOT make decisions about how your money is spent.

How It Works

- The amount of your Individual Budget (IB) is based on how much regional center spent on your services over the last 12 months.
- Your budget pays for FMS and Facilitator
- With the help of people you trust, you develop a Person-Centered Plan (PCP) that reflects your vision in the different areas of your life and set goals.

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How It Works

- Ask for Self-Determination***
- Agree to follow the rules and live within your individualized budget (IB).
- Hire a facilitator if you want.
- Hire a financial manager.
- With the help of people you trust, develop a Person-Centered Plan (PCP) that reflects your vision in the different areas of your life and set goals.
- Give your PCP and IB to your FMS.
- After background checks are completed, your FMS starts paying the people you hired.

*****The law allows each regional center to develop its own process for signing people up.**

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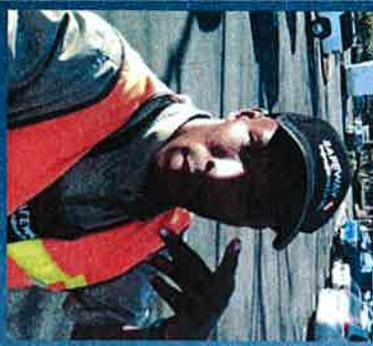
Traditional Services vs. Self Determination

| | |
|---|---|
| <ul style="list-style-type: none"> • Person wants Awesome Therapy (AT). • Person has tried all programs offered and none meet needs. Person has letters from doctors to back up request for AT. • Service coordinator says AT isn't "vendored" and takes request to "committee." 3 weeks later person gets a denial letter saying AT isn't vendored, is too expensive, and person doesn't need AT anyway. • Person appeals denial and could wait up to 50 days for a decision - and might lose. | <ul style="list-style-type: none"> • Person wants AT. • Person makes sure there's enough money in budget to pay for AT. • Person talks with AT and comes to an agreement about hours & rate. • Person gives hours & rate info to FMS who makes sure AT has required certification and that staff don't have criminal records. • Person starts receiving AT. • Whole process takes a few days. |
|---|---|

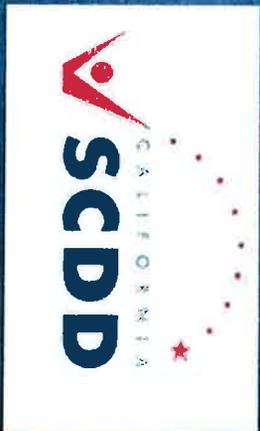
18

If you want Self Determination...

- Have Self Determination included in your IPP. Having Self Determination in your IPP won't guarantee that you will get it as soon as it's available. But it could improve your chances.
- Learn as much as you can about Self Determination. Attend trainings. Read about Self Determination.
- Share what you learn about Self Determination with others who might be interested.

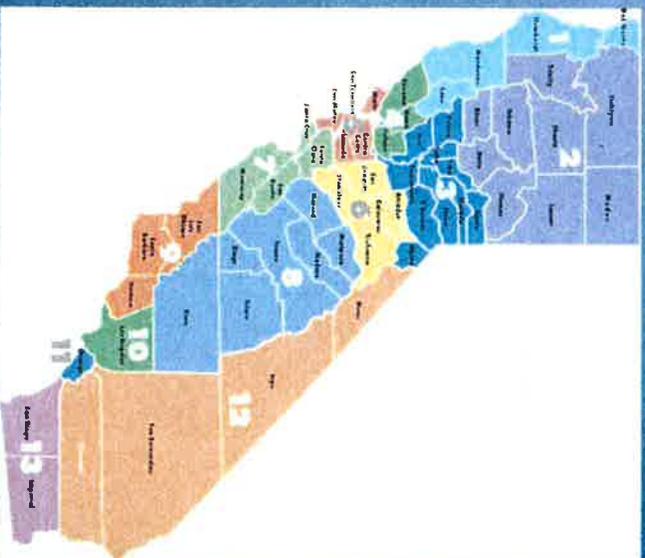


Employment First



What is SCDD?

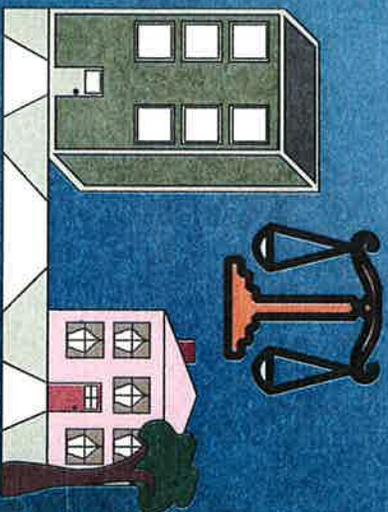
- Independent State agency
- Established by:
 - Federal & State law
- Composed of:
 - State Council
 - 29 Governor-appointed members
- 13 Regional Offices
 - Located throughout California



The Law

Goal: To enable people with developmental disabilities to achieve:

- **self-determination,**
- **independence,**
- **productivity, and**
- **community integration and inclusion**



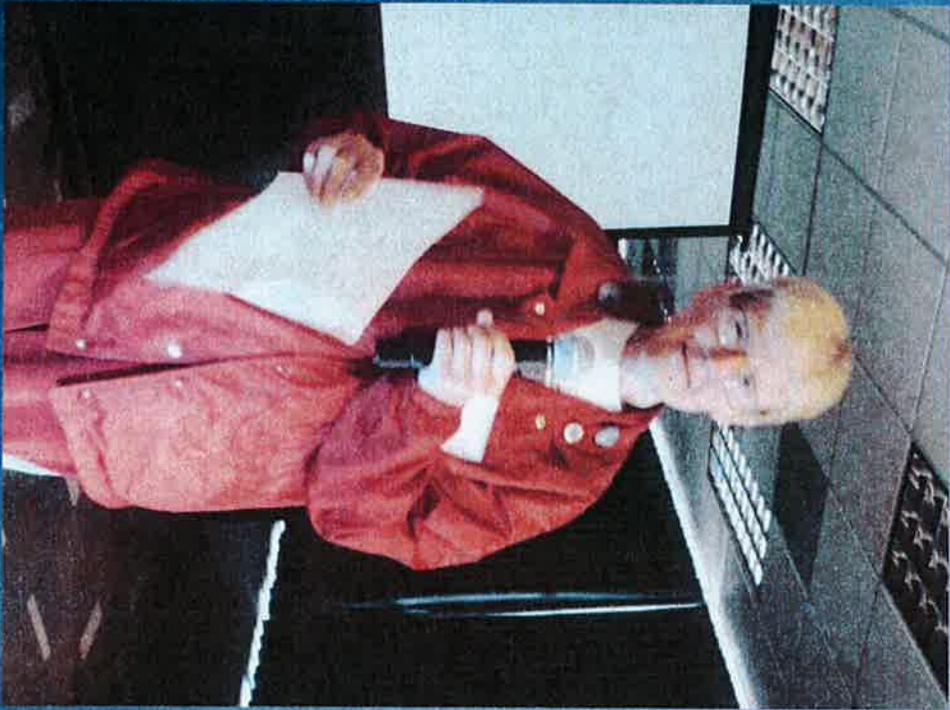
What does it mean?



- **Independence**
 - To have control of your life; make your own decisions and choices
- **Productivity**
 - To work or make other contributions to a household or community
- **Integration**
 - Right to the same opportunities, services, community resources as all other Americans
- **Inclusion**
 - To fully participate, be welcome in social, educational, work and community life

“I want a job. I want to earn my money. I don't want to just take P&I money. I want to pay my share of taxes.”

~Liz, Solano
Diversified Services
Self Advocacy Group
President



“I want a job. I want to make more money and I like to keep busy. I’m a hard worker. I just need a chance and I’ll be a great employee.”

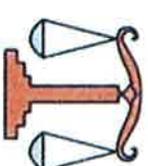
~ Richard, Area Board 4 Intern



“In California only 12.45% of working age regional center clients get a pay check. Of this 12.45%, many work in segregated work sites, make sub minimum wage or work only a few hours a week. Only 8% work in integrated competitive employment.”

~State Council on Developmental Disabilities
2013 Employment First report

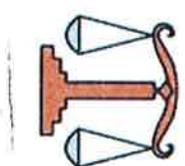
History of Employment First



In 2009, AB 287 became law. This law told the State Council to do these things:

1. Start an Employment First Committee (EFC);
2. Develop an Employment First policy;
3. Identify the state and local agencies responsible for improving integrated competitive employment opportunities;
4. Identify strategies, best practices, and incentives to increase integrated competitive employment;

History of Employment First

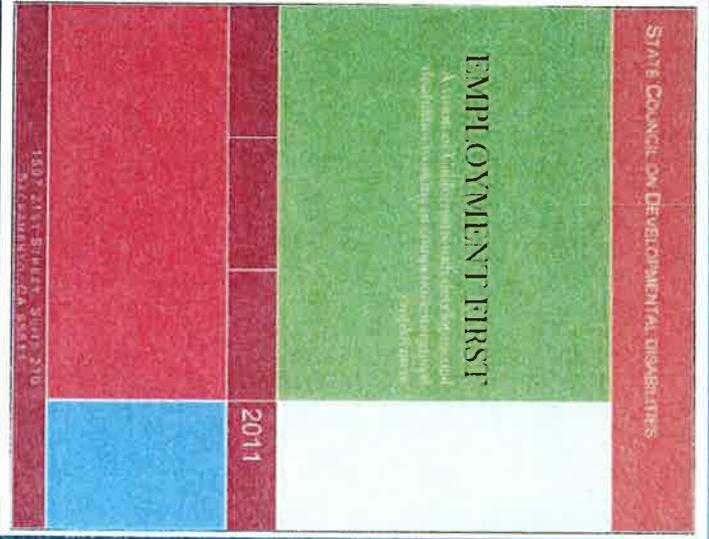


5. Identify employment data and recommend ways to measure increases in integrated competitive employment;
6. Recommend changes to laws, regulations, and policies that will help more people have integrated competitive employment;
7. Starting July 1 2011, provide a report to the legislature and the Governor with recommendations to increase integrated competitive employment.

EFC Accomplishments



➤ Annual reports to the Legislature and the Governor

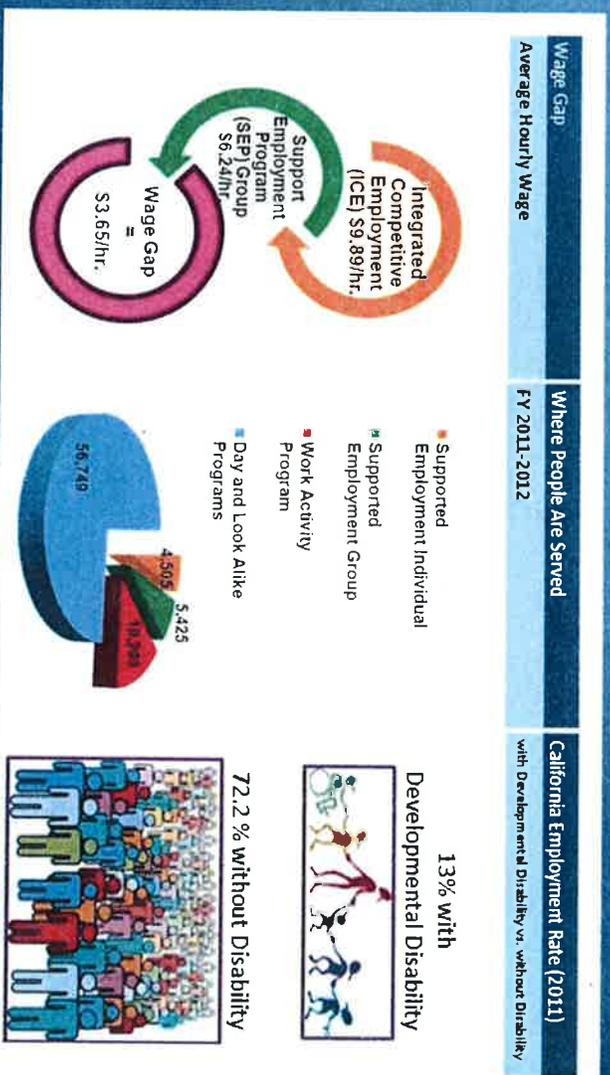


EFC Accomplishments



Created a Data Dashboard on the SCDD website

- This shows data and tracks how well California is doing supporting people to have regular jobs at regular pay



EFC Accomplishments



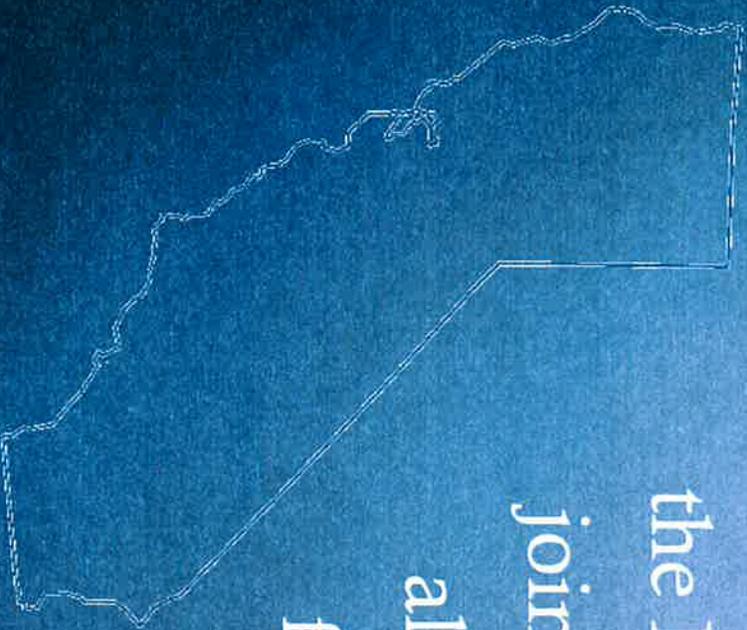
➤ Focus on Youth and Under Represented Groups



EFC Accomplishments



In Oct 2013, California passed
the Employment First law,
joining 22 other states that
already had employment
first policies in place.



“It is the policy of the state that opportunities for integrated, competitive employment shall be given the highest priority for working age individuals with developmental disabilities, regardless of the severity of their disabilities.”

~Welfare & Institutions Code Sec 4869(a)(1)
California Employment First Law



“I.C.E.”



“Integrated competitive employment is intended to be the first option considered by planning teams for working age individuals”

~Welfare & Inst Code 4869(a)(3)

“I.C.E.”



“Integrated” means a job in the community, where you do not spend most of your day with people who have disabilities.

“Competitive” means you are paid minimum wage or above.

readiness

You do not have to 'earn' your way to an integrated competitive employment job. You do not have to go to a workshop first, or work in a group or enclave first. You do not have to improve your behavior first, or have good attendance at a workshop before you can get help to get integrated competitive employment.

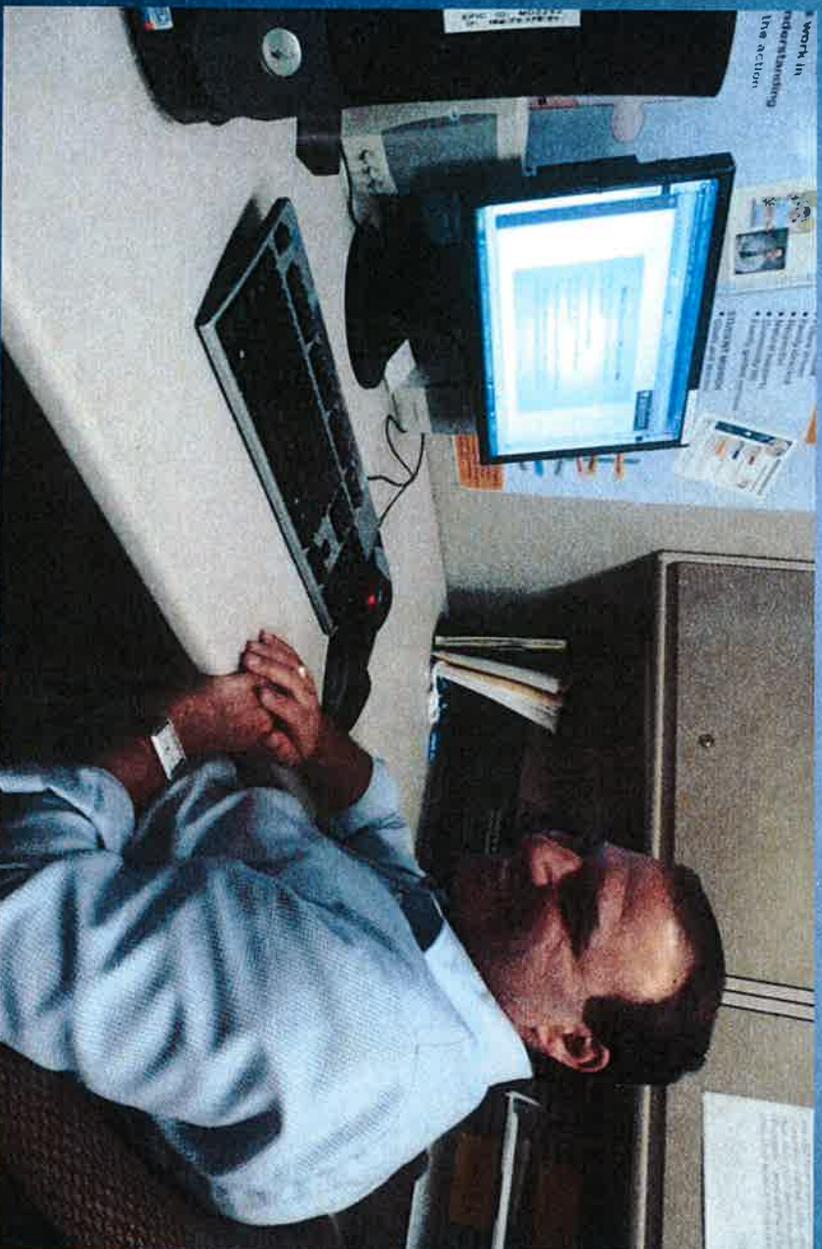


“When I worked at a workshop, I got an Employee of the Month certificate. I asked if I could have a job in the community, but they said I wasn’t ready.”

If the Employee of the Month couldn’t get a community job, who could? I quit the workshop.”

“I’ve been working at Target for 14 years and at the UC Davis MIND Institute for 3 years. I didn’t need the workshop to get ready for a community job.”

~Robert, Statewide Self Advocacy Network Representative
from the UCID MIND Institute



Customized Employment

Job Carving - Not just filling out applications

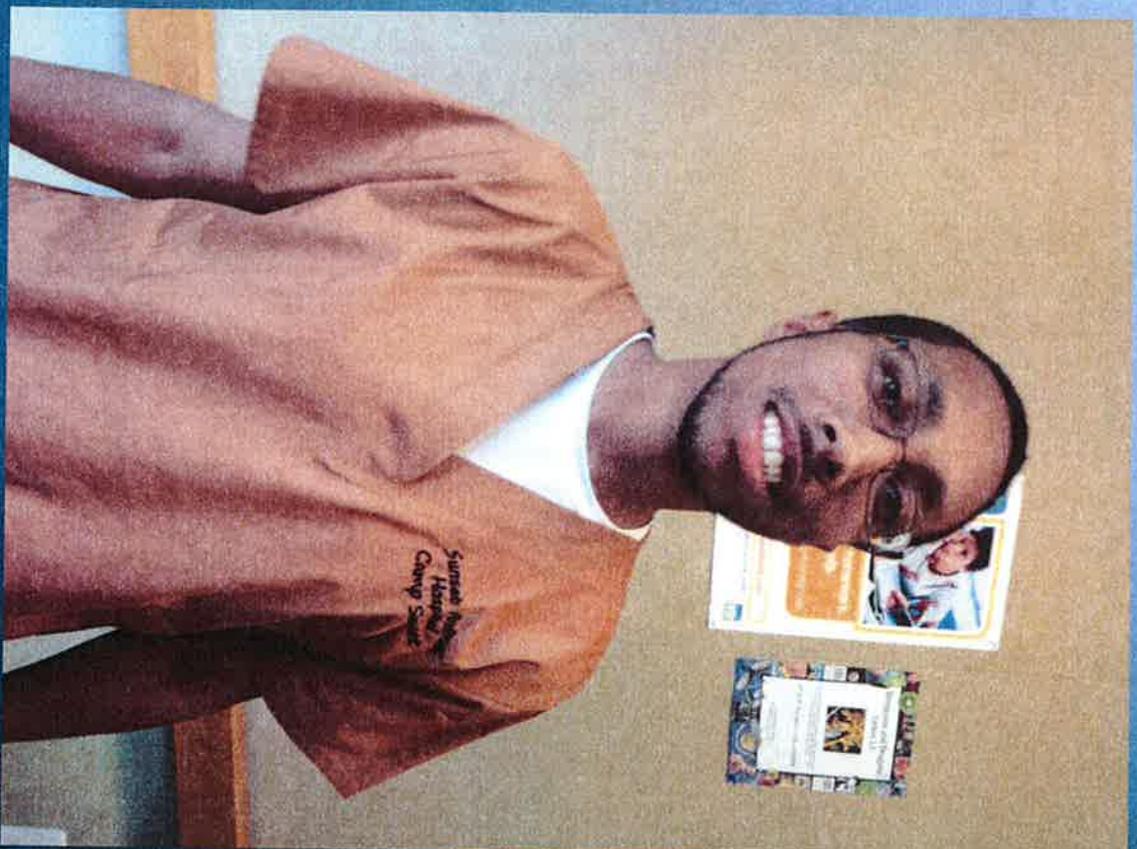
“Job carving is the act of analyzing work duties performed in a given job and identifying specific tasks that might be assigned to an employee with severe disabilities. (Griffin & Winter, 1988).”

“The utmost care must be taken not to create jobs that further de-value people with disabilities by physically separating them from other workers or by having them perform tasks that are considered bothersome, dangerous, or unpleasant.”

<http://griffinhammis.com/>

“Find jobs people can know how to do. Try different kinds of jobs. Never give up on people. Treat us like real human beings, not a baby.”

~Max, Animal Care
Taker, Sunrise Animal
Hospital

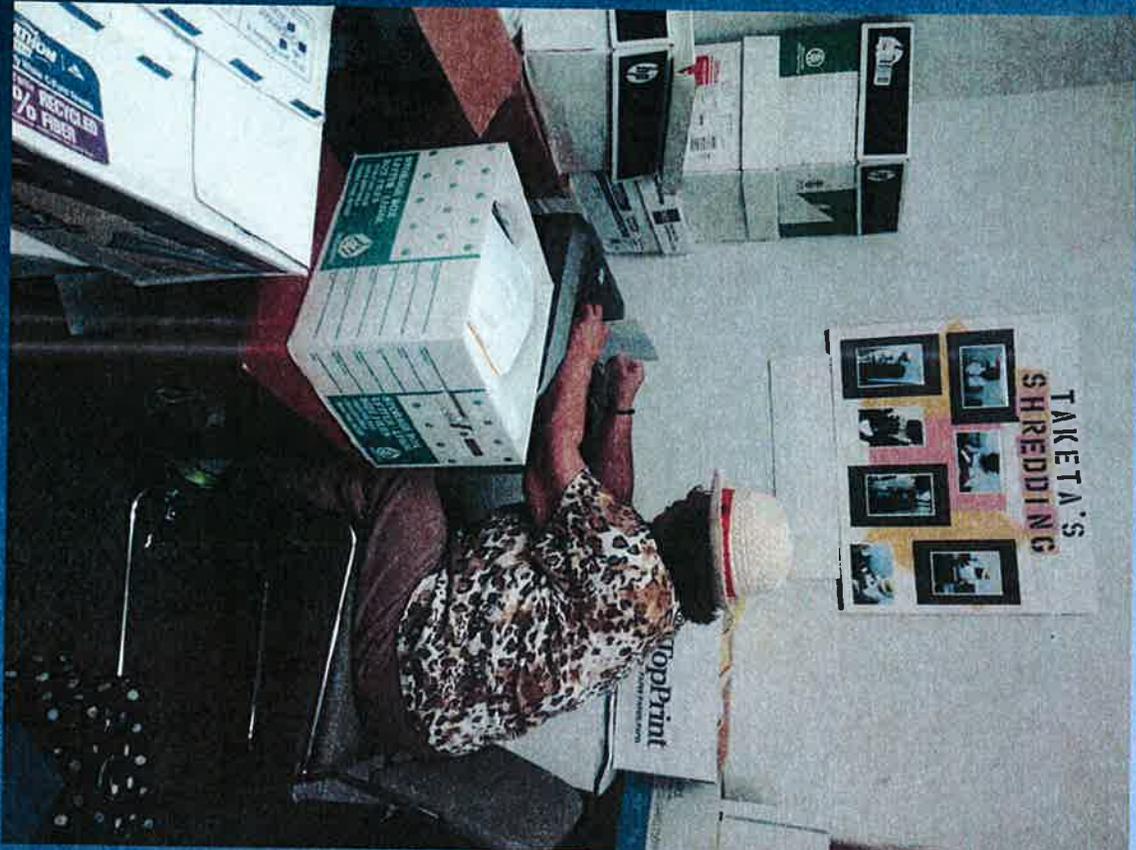


Microenterprise/Self Employment

"Microenterprises means small businesses owned by individuals with developmental disabilities who have control and responsibility for decision making and overseeing the business.

Microenterprises may be considered integrated competitive employment."

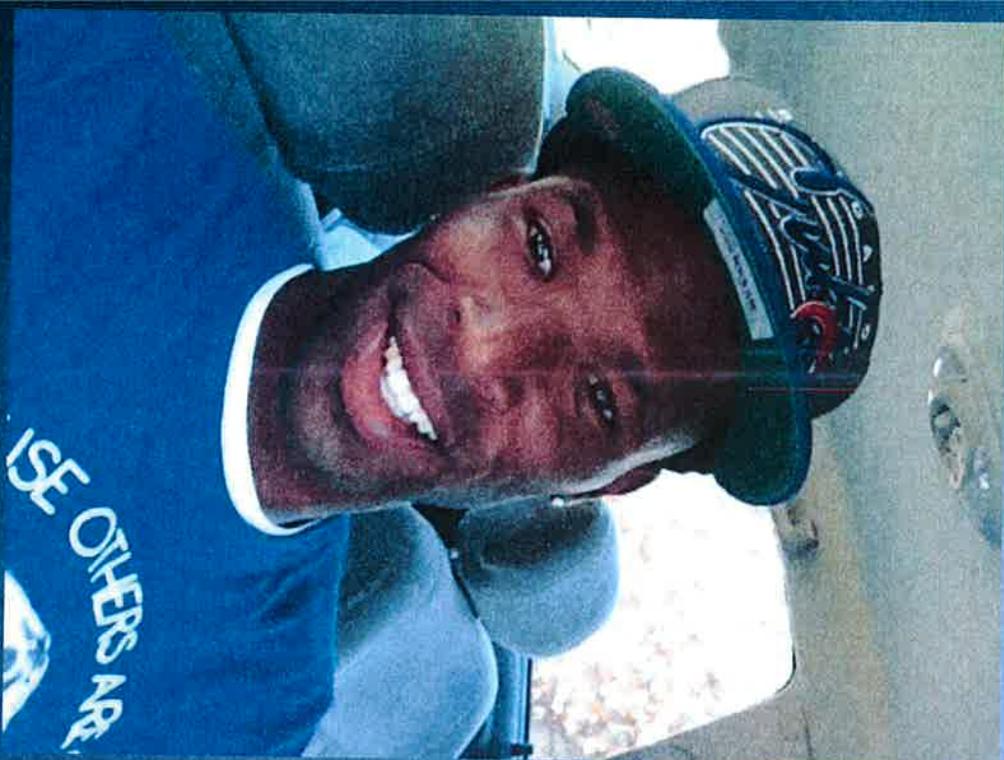
W & I Code Section 4868(d)(3)



I started with a small shredder that was a donation. I made enough money to get a business license and open a business checking account. Then with my savings I purchased a commercial shredder. My business has grown so I am able to pay myself some money every week.

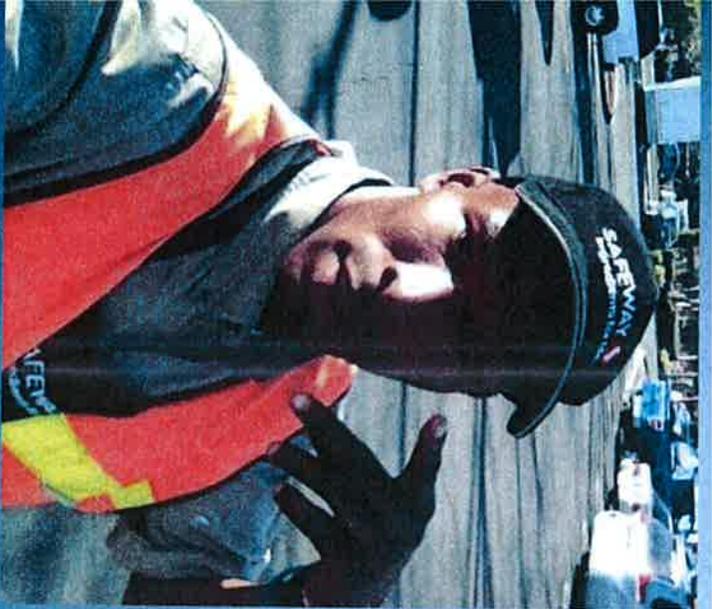
~Janice, Owner Taketa Shredding

Good Jobs Change Lives



Adrienne said, “Last year I wasn’t thinking about a job. I was good living off SSI every month.”

Adrienne had worked at a lot of different jobs but none of them worked out.



Last October, Adrienne got a job at Safeway as a courtesy clerk. This job fits his strengths and interests. His goals are, “to keep this job, never get written up, and to make smart decisions with my money.”

Adrienne’s advice for others:

“Be a sponge – learn from others who have been there- and have the right attitude.”

What to do if you want a job

Tell your service coordinator that you would like to have an IPP meeting to talk about a job. You can ask to have an IPP meeting anytime you want to change your services; you do not have to wait until your annual or triennial meeting.

At your IPP meeting say you want an individual job in the community that pays at least minimum wage. Ask for a referral to the Department of Rehabilitation.

Choose the supported employment agency you want to work with.

If anyone tells you 'no' or that you're not ready, get help from a friend or advocate.

Changing National Landscape

Centers for Medicare and Medicaid Services (CMS) - HCBS

Participants should be integrated to the same degree as people without disabilities

States Moving Away from Sheltered Workshops – Vermont

has closed all Work Activity Programs and Massachusetts has closed the “front door.”

Changing National Landscape

Department of Justice Settlement with Rhode Island - People with disabilities to receive state- and city-funded employment and day services in the community, rather than in segregated sheltered workshops and facility-based day programs.

President Obama ends practice of new federal subminimum wage contracts, even for employers with 14C certificates, and the California Department of Education has eliminated the use of subminimum wages for students in Workability programs.

What's Next in California?

SB 577 (Pavley) - Creates a pilot program in up to five regional centers offering a regional center service intended to help prepare people for jobs in typical work-sites at regular wages.

Self-Determination – Provides individuals with developmental disabilities and their families with more control and flexibility over the services and supports they need. A voluntary program that provides an individual budget to purchase supports tied to IPP objectives.

Employment Outcomes In Regional Center Performance

Contracts – Important for self-advocates and families to speak up!



Thank you! Any Questions?